



Town Council
Wednesday, November 09, 2022
4:10 PM
Special Meeting
130 Kearns Road
Town Council Chambers
Snowmass Village, Co 81615
To View Meeting Virtually:
Agenda

1. CALL TO ORDER

2. ROLL CALL

3. PROCLAMATIONS AND PRESENTATIONS

3.A. Presentation - In appreciation of Councilmember Bob Sirkus

4. PUBLIC COMMENT

- This section is set aside for the Town Council to LISTEN to comments by the public regarding items that do not otherwise appear on this agenda. Generally, the Town Council will not discuss the issue and will not take an official action under this section of the agenda. (Five Minute Time Limit)

5. CONSENT AGENDA

- These are items where all conditions or requirements have been agreed to or met prior to the time they come before the Council for final action. A Single Public Hearing will be opened for all items on the Consent Agenda. These items will be approved by a single motion of the Council. The Mayor will ask if there is anyone present who has objection to such procedure as to certain items. Members of the Council may also ask that an item be removed from the consent section and fully discussed. All items not removed from the consent section will then be approved. A member of the Council may vote no on specific

items without asking that they be removed from the consent section for full discussion. Any item that is removed from the consent agenda will be placed on the regular agenda.

5.A. 2022 Agenda Overview

[Pages 4-5 2022 Agenda Overview](#)

5.B. ORD NO. 07, SERIES OF 2022 –SECOND READING OF AN ORDINANCE AMENDING THE 2022 BUDGET FOR THE POST GRANT FUND FOR THE TOWN OF SNOWMASS VILLAGE

[Pages 6-7 Agenda Summary - Ordinance No. 7 of 2022-2nd Reading-POST FUND](#)

[Pages 8-9 Ordinance 22-07 Revised Budget Ordinance No. 07---2nd reading-POST Grant](#)

[Pages 10 POST Grant Budget Summary-2023](#)

6. PUBLIC HEARINGS - QUASI-JUDICIAL HEARINGS

- QUASI-JUDICIAL HEARINGS

Public Hearings are the formal opportunity for the Town Council to LISTEN to the public regarding the issue at hand. For land use hearings the Council is required to act in a quasi-judicial capacity. When acting as a quasi-judicial body, the Council is acting in much the same capacity as a judge would act in a court of law. Under these circumstances, the judicial or quasi-judicial must limit its consideration to matters which are placed into evidence and are part of the public record. The Council must base their decision on the law and the evidence presented at the hearing.

7. POLICY/LEGISLATIVE PUBLIC HEARINGS

7.A. Ord 06, Series 2022 - STR - 2nd reading

[Pages 11-12 Agenda Summary Ordinance 06-2022 Regarding Short Term Rental Permits on 2nd Reading](#)

[Pages 13-15 ORD 06 of 2022 - STR Permits - Second reading](#)

7.B. Road Mill Levy

[Pages 16-17 Road Mill Levy Fund Memo 2023 \(Public Hearing\)](#)

8. ADMINISTRATIVE REPORTS

8.A. Little Red Schoolhouse / Woody Creek Kids Contract Discussion

[Pages 18-19 Agenda Summary - LRSB Lease Staff Report](#)

[Pages 20-26 Woody Creek Kids TOSV Lease -3 year ends 12-31-25 FINAL](#)

8.B. Reso 26, Series 2022

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR THE TOWN OF SNOWMASS VILLAGE AND ADOPTING A BUDGET FOR

THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023 AND APPROPRIATING SUMS OF MONEY TO ALL FUNDS FOR THE 2023 BUDGET YEAR.

[Pages 27-28 Agenda Summary-2023 Budget Resolution No. 26 2022 -11-09-22](#)

[Pages 29-38 Resolution No. 26 Series of 2022 -\(adopt-appropriate 2023 budget\)--11-09-22](#)

[Pages 39-101 Budget Backup - 2023 11-09-22](#)

8.C. STR Permit Process & Regulations

[Pages 102-103 Agenda Summary Short-term Rental Permit Regulations](#)

[Pages 104-110 Short-Term Rental Regulations-2022 102622](#)

[Pages 111-118 SHORT-TERM RENTAL PERMIT TYPES 102622](#)

[Pages 119-120 Short-Term Rental Self-Compliance Affidavit 102622](#)

[Pages 121-131 Short-Term Rental Permit FAQ's 102622](#)

[Pages 132-137 STR Good Neighbor Guide 110222](#)

[Pages 138 STR Permit Requirement Chart](#)

9. TOWN COUNCIL REPORTS AND ACTIONS

- Reports and Updates

10. ADJOURNMENT

DRAFT 2022 Agenda Items

- Regular Meetings begin at 4:00 p.m. unless otherwise noted
- Work Sessions begin at 4:00 p.m. and aim to end at 6:00 p.m.
- The dates on which agenda items are listed are only a best approximation. Agenda items are added to this list as they arise. Agenda items may well be moved to different meeting dates. Agendas are generally not finalized until the Thursday prior to the meeting.
- In addition to agenda items, this document also lists expected absences of Town Council members. In compliance with section 2-49 of the municipal code, once the consent agenda is approved, the absences noted will be considered to have received the prior approval necessary of the majority of the Council for members to be absent from meetings.

Mon. Nov. 7th – Special Session (Fridstein Virtual)

- Executive Session

Wed Nov 9th – SPECIAL Meeting (MOVED to accommodate Election)

- **4pm-4:15pm GID Board Meeting**
- Adopt Budget – Reso 26, Series 2022 - 7
- STR 2nd reading? - 7
- **POST** Fund Budget ORD – 2nd reading - 7
- Road Mill Levy – Public Hearing – 7
- Woody Creek Kids Contract / Little Red Schoolhouse – discussion - 8

Mon. Nov. 14th – Work Session

-

Mon. Nov. 21st – Regular Meeting (Sirkus Out)

- New Members
- Boards & Commissions – interviews?
- Reso to establish TC Dates for 2023
- Attorney resume review?

Mon. Dec 5th – Regular Meeting

- Boards & Commissions – interviews?
- Willows Subdivision Exemption request
- Attorney Interview?
- Mental Health Services IGA Jordana Sabala

Mon. Dec. 12th – Special Meeting

- **4pm-4:15pm GID Board Meeting**
- Reso - adopt the Town mill levy
- Attorney interview?

Mon. Dec. 19th – Regular Meeting

- Boards & Commissions – Appointments?
-

Topics for Work Sessions or Other Meetings Requested by Town Council Members

- Schedule Updates will all of the Town Boards to review priorities and current initiatives
 - EAB

DRAFT 2022 Agenda Items

- FAB
- PTRAB
- POSTR
- Marketing
- Grants – Recent Awards; Review of Criteria; Purpose, etc.
- SAAB
- Planning

Town of Snowmass Village

Agenda Item Summary

DATE OF MEETING:

November 9, 2022

AGENDA ITEM:

ORDINANCE NO. 7, SERIES OF 2022 – SECOND READING OF AN ORDINANCE AMENDING THE 2022 BUDGET FOR THE POST GRANT FUND FOR THE TOWN OF SNOWMASS VILLAGE

PRESENTED BY:

Clint Kinney, Town Manager
Marianne Rakowski, Finance Director

BACKGROUND:

Each year, the Town is required to budget and appropriate any additional funds that the Town receives from the State of Colorado's POST Grant funds. This ordinance budgets and appropriates additional funds awarded by the State of Colorado that has a fiscal year that runs from July 1st to June 30th, which overlaps the Town's fiscal year of January 1st to December 31st. The POST (Peace Officer Standards & Training) Grant Fund is proposed to be amended due to an increase in the POST grant funding to pay for additional costs related to police training in the amount of \$99,669.

FINANCIAL IMPACT:

The additional POST Grant funds of \$99,669 will be both a revenue (for the approved grant funding) and an expenditure (for the training).

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

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COUNCIL OPTIONS:

1. Approve the Second Reading of Ordinance No. 7, Series of 2022 funding the amended budget items.
2. Modify or deny the Second Reading of Ordinance No. 7, Series of 2022 declining funding the amended budget items.

STAFF RECOMMENDATION:

Staff recommends amending the budget by approving Ordinance No. 7, Series of 2022 on second reading.

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ATTACHMENTS:

Ordinance No. 7, Series of 2022
POST Grant Fund Budget Summary

1 SNOWMASS VILLAGE
2 TOWN COUNCIL

3
4 ORDINANCE NO. 7
5 SERIES OF 2022
6

7
8
9 AN ORDINANCE AMENDING THE 2022 BUDGET FOR THE POST GRANT FUND
10 FOR THE TOWN OF SNOWMASS VILLAGE.
11

12
13 WHEREAS, Clint Kinney, Town Manager, has submitted changes to the 2022
14 Adopted Budget; and
15

16 WHEREAS, the 2022 amendment includes changes to the POST Grant Fund,
17 due to the State of Colorado's grant funding period running from July 1st through
18 June 30th each year, which overlaps two different budget years for the Town; and
19

20 WHEREAS, the POST Grant Fund is revised to include the additional revenues
21 and expenditures of the I-70 West POST Grant; and
22

23 WHEREAS, the Town of Snowmass Village Home Rule Charter requires
24 adjustments to the budget when circumstances change relating to the budget.
25

26 NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of
27 Snowmass Village, Colorado:
28

29
30 Section One: Revised Budget

31 That the Town of Snowmass Village 2022 budget for the POST Grant
32 Fund be adjusted to include the below amendments.
33

34 Section Two: Appropriation

35 That the below 2022 revised revenues and expenditures are hereby
36 appropriated for expenditure during the 2022 budget year.
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39
40
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46

**Town of Snowmass Village
Budget Changes - 2022 Revised
Budget**

	<u>2022 Revenues</u>	<u>2022 Expenditures</u>
POST Grant Fund	\$ 99,669	\$ 99,669

Section Three: Effective Date

This Ordinance shall become effective upon adoption in accordance with Article X, Section 9.11 (e) of the Home Rule Charter.

INTRODUCED, READ AND ADOPTED on first reading by the Town Council of Snowmass Village, Colorado on the 17th day of October, 2022 with a motion made by Council Member Goode and seconded by Council Member Fridstein and by a vote of 4 in favor to 0 opposed. Sirkus was absent.

INTRODUCED, READ AND ADOPTED on second reading by the Town Council of Snowmass Village, Colorado on the 9th day of November, 2022 with a motion made by _____ and seconded by _____, and by a vote of ___ in favor to ___ opposed. A roll call was taken, those in favor were _____, those opposed were _____.

TOWN OF SNOWMASS VILLAGE

Bill Madsen, Mayor

ATTEST:

Megan Harris Boucher, Town Clerk

TOWN OF SNOWMASS VILLAGE

POST Fund Budget Summary

Revenues over Expenditures

	2021 <u>Actual</u>
BEGINNING CARRYOVER	\$ -
OPERATING REVENUES	\$ 159,710.32
OPERATING EXPENDITURES	\$ (159,710.32)
NET REVENUE over EXPENDITURES	\$ -
YEAR END CARRYOVER	\$ -

2022 <u>BUDGET</u>	2022 <u>PROJECTED</u>
\$ -	\$ -
\$ 101,969.00	\$ 201,638.00
\$ (101,969.00)	\$ (201,638.00)
\$ -	\$ -
\$ -	\$ -

2023 <u>PROPOSED</u>
\$ -
\$ 73,792.00
\$ (73,792.00)
\$ -
\$ -

Appropriations/Reserves of the Year End Carryover

	2021 <u>Actual</u>
Funds Available	\$ -
TOTAL-OTHER APPROPRIATIONS/RESERVES	\$ -

2022 <u>BUDGET</u>	2022 <u>PROJECTED</u>
\$ -	\$ -
\$ -	\$ -

2023 <u>PROPOSED</u>
\$ -
\$ -

Town of Snowmass Village

Agenda Item Summary

DATE OF MEETING:

November 9, 2022

AGENDA ITEM:

Ordinance 6-2022 Regarding Short Term Rental Permits on 2nd Reading

PRESENTED BY:

Clint Kinney, Town Manager
Greg LeBlanc, Assistant Town Manager
Dave Shinneman, Community Development Director
Marianne Rakowski, Finance Director
Jen Beach, Finance/Sales Tax Analyst

BACKGROUND:

Short-term rentals (STRs) have been discussed by Town Council throughout 2022.

Town Council last discussed this topic at a regular meeting on October 17, 2022. At that meeting, Ordinance 6-2022 regarding short-term rental permits was heard and passed on first reading. This ordinance directs Town Manager to develop a permit system and regulations regarding short-term rentals in the community. Regulations will be approved by Town Council under a separate action. This action is to approve the ordinance that requires a permit to operate a STR and further requires that regulations be adopted.

FINANCIAL IMPACT:

Once adopted, there will likely be a considerable fiscal impact to manage this program. New permit fees are intended to cover the operating cost of this program.

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

Depending on the direction of Council, many goals and objectives will be achieved.

COUNCIL OPTIONS:

This item is intended for the discussion and possible adoption of the ordinance by Council. Council will direct staff to develop regulations for short-term rentals. Said regulations will then be adopted by the Town Council.

STAFF RECOMMENDATION:

It is the recommendation of Staff that the Council:

- 1) Adopt Ordinance 6-2022 on second reading.

ATTACHMENTS:

- 1) ORD 6 of 2022 – STR Permits

1 **TOWN OF SNOWMASS VILLAGE**
2 **TOWN COUNCIL**

3
4 **ORDINANCE NO. 6**
5 **SERIES OF 2022**
6

7 **AN ORDINANCE AMENDING THE TOWN OF SNOWMASS VILLAGE MUNICIPAL**
8 **CODE BY ENACTING SECTION 4-3 IN ARTICLE I OF CHAPTER 4 TO REQUIRE A**
9 **PERMIT FOR SHORT-TERM RENTALS OF ANY RESIDENTIAL DWELLING UNIT IN**
10 **THE TOWN OF SNOWMASS VILLAGE FOR THIRTY OR LESS CONSECUTIVE**
11 **DAYS AND AUTHORIZING THE TOWN MANAGER TO ESTABLISH A SYSTEM OF**
12 **RULES AND REGULATIONS TO ISSUE SHORT-TERM RENTAL PERMITS FOR**
13 **RENTALS OF ANY DWELLING UNIT FOR THIRTY OR LESS CONSECUTIVE DAYS**
14 **IN THE TOWN OF SNOWMASS VILLAGE**
15

16
17 WHEREAS, Town Council recognizes that short-term rentals of dwelling units for
18 thirty or less consecutive days are valuable to the Town of Snowmass Village ("Town")
19 economy and exist in neighborhoods throughout the Town, and
20

21 WHEREAS, Town Council recognizes that the operation of short-term rentals in
22 the Town is the operation of a business; and
23

24 WHEREAS, Town Council has been advised by numerous citizens, neighbors,
25 and representatives of Homeowners Associations regarding the adverse impacts of
26 short-term rentals on the character of residential neighborhoods, and the need for the
27 Town of Snowmass Village to adopt regulations for short-term rentals to minimize
28 disruptions to the public health, safety and welfare of the community by adopting a
29 system of permitting and regulations; and
30

31 WHEREAS, Town Council recognizes that permits, regulations and limitations on
32 the operations and extent of short-term rentals can mitigate the adverse impacts to the
33 character of residential neighborhoods; and
34

35 WHEREAS, Town Council desires to maintain the Town's small town character,
36 minimize the negative effects of short-term rentals on neighborhoods in the Town, and
37 sustain livability in neighborhoods affected by short-term rentals; and
38

39 WHEREAS, Town Council finds that the adoption of this Ordinance is necessary
40 for the preservation of the public health, safety and welfare.
41

42 NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of
43 Snowmass Village, as follows:
44

45 1. That the Town of Snowmass Village Municipal Code is hereby amended to
46 add Section 4-3 to Article I of Chapter 4 to read as follows:

Section 4-3. Short-Term Rental permit required.

- (a) It shall be unlawful for any property owner or short-term rental business to rent any dwelling unit within the Town for thirty or less consecutive days ("Short-Term Rentals") without a valid Short-Term Rental Permit issued by the Town.
- (b) An annual Short-Term Rental Permit issued by the Town of Snowmass Village is required for any rental of a dwelling unit within the Town for thirty consecutive days or less.
- (c) The Town Manager shall establish rules and regulations for the issuance of such permits. Said rules and regulations shall be approved by Town Council.

2. Severability. If any provision of this Ordinance or application hereof to any person or circumstance is held invalid, the invalidity shall not affect any other provision or application of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are severable.

READ, APPROVED AND ADOPTED by the Town Council of the Town of Snowmass Village on First Reading on October 17, 2022, upon a motion by Council Member Shenk, the second of Council Member Fridstein, and upon a vote of 4 in favor and 0 against. Council Member Sirkus was absent.

READ, APPROVED AND ADOPTED as amended, by the Town Council of the Town of Snowmass Village on Second Reading on November 9, 2022, upon a motion by Council Member _____, seconded by Council Member _____, and upon a vote of ____ in favor and ____ against.

TOWN OF SNOWMASS VILLAGE

Bill Madsen, Mayor

ATTEST:

Megan Harris Boucher, Town Clerk

APPROVED AS TO FORM:

John C. Dresser, Jr., Town Attorney

Town of Snowmass Village

Agenda Item Summary

DATE OF MEETING:

November 9, 2022

AGENDA ITEM:

2023 Road Mill Levy Fund (PUBLIC HEARING)

PRESENTED BY:

Anne Martens, Public Works Director

BACKGROUND:

This agenda item is to receive public comment on the proposed project list for the 2023 road improvement projects pursuant to section 4-14 of the Municipal Code.

The proposed 2023 Road Fund Projects include:

- Wood Road (partial section)
- Oak Ridge Road (partial section)
- Ridge Road (partial section)
- Faraway Road (partial section in conjunction with guardrail project and potential SWSD partnership project)

In the spring of 2023, staff will inspect the road, confirm the project list or make appropriate adjustments to stay within the allotted project budget. The bid package will be assembled in the winter with the intention to have a project under construction this summer.

Coordination with the utility companies is taking place to ensure that there are no conflicts between projects.

FINANCIAL IMPACT:

These projects are funded from the CIP and Road Fund and \$400,000 is included in the 2023 proposed budget.

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

The investment in the Town's Roads is part of the goal and objective to broadly evaluate the Town's capital needs and make strategic improvements in infrastructure.

COUNCIL OPTIONS:

STAFF RECOMMENDATION:

It is staff recommendation, that the Council:

Open a public hearing, receive any public comments on the proposed road projects and then close the hearing.

Town of Snowmass Village

Agenda Item Summary

DATE OF MEETING:

November 9, 2022

AGENDA ITEM:

Three-year Lease with Woody Creek Kids for Early Childhood Education at Little Red Schoolhouse

PRESENTED BY:

Clint Kinney, Town Manager
Greg LeBlanc, Assistant Town Manager

BACKGROUND:

The Little Red Schoolhouse, previously operated by the not-for-profit Little Red School House Organization, has been operated by Woody Creek Kids since the start of 2022.

In 2021, the Town Council adopted a goal to “Explore an enhanced use of the Little Red Schoolhouse to provide an improved and enlarged childcare/early learning facility.” Following that direction, staff issued an RFP and the team of Brodsky Research and Consulting, Metrix IQ, and Common Good Consulting was hired to conduct an early childcare needs assessment and financial analysis for the Town of Snowmass Village with the primary focus on the Little Red School House property.

The needs assessment was completed in early 2022, and now the site analysis has been completed with insights into capital improvements. An operational budget analysis was completed in August 2022.

The Town’s overarching goal is to ensure that childcare and early childhood education continue to be provided at the Little Red School House facility. While the Town works to implement the improvements to the facility as indicated in the needs assessment, staff wishes to continue the working relationship with Woody Creek Kids by extending the lease for three additional years.

FINANCIAL IMPACT:

The lease rate of \$1 per annum will yield \$3 in revenue over the term of the lease. The availability of reliable and effective early childhood education in Snowmass Village has a positive impact on the local economy.

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

The 2021 Council Goal Statement calls for the Town to “Explore an enhanced use of the Little Red Schoolhouse to provide an improved and enlarged childcare/early learning facility.”

COUNCIL OPTIONS:

Considering the need for early childhood education within Snowmass Village, Council could consider directing the Town Manager to enter into a three-year contract with Woody Creek Kids to continue to provide early childhood education services at Little Red Schoolhouse for three additional years.

STAFF RECOMMENDATION:

Staff recommends that Council, by motion,
direct the Town Manager to contract with Woody Creek Kids to continue to provide early childhood education services at Little Red Schoolhouse for three additional years.

ATTACHMENTS:

- 1) Little Red School House Lease Agreement Between The Town Of Snowmass Village And Woody Creek Kids Inc.

**LITTLE RED SCHOOL HOUSE LEASE AGREEMENT
BETWEEN THE TOWN OF SNOWMASS VILLAGE
AND
WOODY CREEK KIDS INC.**

This **LEASE AGREEMENT**, made and entered into this 1st day of January 2023, the **Town of Snowmass Village** (hereinafter referred to as "Landlord"), whose address is 130 Kearns Rd. Snowmass Village, Colorado, 81615 and Woody Creek Kids Inc. (hereinafter referred to as "Tenant") whose address is 340 Woody Creek Mesa, Woody Creek, CO 81656, P.O. Box 615, Woody Creek, CO 81656.

WITNESSETH:

Section 1. Leased Premises.

In consideration of the mutual covenants and agreements set forth herein Landlord does hereby lease to Tenant and Tenant does hereby rent from Landlord the following described Leased Premises ("Leased Premises") located at 4598 Owl Creek Rd. Snowmass Village, CO 81615 ("Building").

The Lease Premises include both Town-owned Buildings on the property referred to herein, and all applicable grounds and Common Areas as shown in **Exhibit A**. It is the tenant's responsibility to maintain any improvements to the Premises. Examples include but are not limited to sand and play equipment, or appliances.

The adjoining Town-owned property, known as Cathy Robinson Park, Community Garden, and Playground is not considered Leased Premises, but nothing herein prohibits its use by Tenant, at no charge. The Landlord expressly reserves the right to withhold its consent to any change of use or purpose in its unrestricted discretion.

Section 2. Term.

The Term of this Lease shall commence at **12:00 AM - midnight on January 1, 2023** and shall expire at **11:59 PM - on December 31, 2025**. If Tenant should remain in possession of the Leased Premises after the expiration of the Term and without executing a new lease, then such holding over shall be construed as a tenancy from month to month, subject to all the conditions, provisions and obligations of this Lease insofar as the same are applicable to a month-to-month tenancy.

Section 3. Rent.

Tenant shall pay Landlord at the address of the Landlord or at such other place as Landlord may from time to time designate in writing to Tenant, without any prior demand therefore and without any deduction or setoff whatsoever, an annual rental for the Leased Premises in monthly installments in accordance with the following schedule:

The annual Rent shall be: One Dollar (\$1.00) / year

This annual Rent shall be payable at time of execution. Rent shall be delivered or mailed to Town of

Snowmass Village at 130 Kearns Road, Snowmass Village, CO 81615.

Section 4. Security Deposit.

1. Tenant shall, on or before, the commencement of the Term of the Lease Agreement, deposit with Landlord as security for the performance of all terms, covenants, and conditions of this Lease, the sum of Two Thousand Five Hundred Dollars (\$2,500.00). This deposit shall be retained by Landlord until the expiration of the Lease, and any renewals or extensions thereof, at which time the deposit shall either be returned to Tenant or retained by Landlord in accordance with the provisions of CRS 38-12-101, et seq.

Section 5. General Conditions.

1. Tenant shall use the Leased Premises for childcare and for no other purpose without Landlord's written consent. Childcare shall be defined as care for a child aged birth to 5 years, and not having entered Kindergarten.
2. Tenant covenants that it will exercise the highest duty of care to maintain the Leased Premises in a clean condition.
3. Tenant will not use, occupy, or permit the Leased Premises, or any part thereof, to be used or occupied for any unlawful or illegal business, use, or purposes deemed by the Landlord to be disreputable, or hazardous, not in such manner as to constitute a nuisance of any kind, nor for any purpose or in any way in violation of any present or future laws, rules, requirements, orders, directions, ordinances or regulations of the United States of America, State of Colorado, County of Pitkin, Town of Snowmass Village, or other municipal, governmental, or lawful authority whatsoever.
4. Tenant shall comply and maintain good standing with any and all applicable childcare licensing provisions as administered by the State of Colorado and County of Pitkin.
5. Tenant shall not keep or have on the Premises any article or thing of a dangerous, inflammable, or explosive character that might unreasonably increase the danger of fire on the Premises, or might be considered hazardous by any reasonable insurance company.

Section 6. Maintenance and Alterations.

1. Tenant will, at Tenant's sole expense, keep and maintain the Premises and appurtenances in good and sanitary condition and repair during the term of this Lease. All costs of repair which are required to maintain the Premises, equipment, furniture, appliances, and supplies shall be borne solely by the Tenant. Certain situations may warrant the Tenant to coordinate with the Landlord regarding repairs or maintenance projects for the Premises. Nothing shall preclude the landlord from working with the Tenant to plan, coordinate, fund, and implement improvements the landlord and tenant mutually desire to make. Planned upgrades of major fixtures and repairs to major fixtures will remain the responsibility of the landlord, subject to availability of funds and annual appropriations.
2. No painting, alteration, addition or improvement to the Premises shall be made by Tenant without prior express written consent of Landlord. Landlord reserves architectural approval of any and all improvements built on the Premises. If any such improvements are installed or erected, upon termination of this Lease, the improvements will be removed, and the Premises restored to its original condition at the sole cost of Tenant, if required at Landlord's sole discretion.

Section 7. Utilities.

1. Tenant shall pay to the appropriate utility service provider for all utilities, including but not limited to, trash removal, telephone, water, internet, cable, gas and electricity, separately supplied or separately metered to the Leased Premises.
2. Landlord shall not be liable in damages or otherwise for any interruption or failure of any utility serving the Leased Premises when such interruption or failure is not due to the negligence of Landlord.

Section 8. Insurance.

1. Tenant, at its own expense, shall maintain in full force during the Term of the Lease Agreement policies of comprehensive insurance, including property damage, written by one or more responsible insurance companies licensed to do business in Colorado which will insure Tenant, Landlord and the Town of Snowmass Village against liability for injury to persons and/or property, and death of any person or persons occurring in or about the Premises. Each policy shall be approved as to form and insurance company by Landlord. The liability under such insurance shall not be less than \$1,000,000 for any one person injured or killed, and not less the \$1,000,000 for any one accident, and not less than \$100,000 property damage. If in the considered opinion of Landlord's insurance advisor, the amount of such coverage is not adequate, Tenant agrees to increase that coverage to such reasonable amounts that Landlord's advisors shall deem adequate. The policies shall name as insured parties, Tenant, Landlord, the Town of Snowmass Village and any persons, firms or corporations designated by Landlord, and shall contain a clause that the insurer will not cancel or change the insurance without first giving the Landlord thirty (30) days' prior written notice. A copy of the policy or a certificate of insurance shall be delivered to the Landlord. If Tenant fails to comply with this paragraph, Landlord shall have the right to obtain the said insurance and pay the premiums therefore, and in such event the entire amount of such premium shall be immediately paid by Tenant to Landlord.
2. The Tenant agrees that it will at all times during the lease term maintain in full force and effect on all its furniture, fixtures and equipment in the Leased Premises a policy or policies of fire insurance with the standard extended coverage endorsement attached to the extent of at least eighty percent (80%) of their insurable value, the proceeds of which will, so long as this Lease is in effect, be used for the repair or replacement of fixtures and equipment so insured. It is understood that the Landlord shall have no interest in the insurance upon Tenant's equipment and fixtures and will sign all documents necessary or proper in connection with the settlement of any claim or loss by Tenant.

Section 9. Access & Assignment.

1. Landlord may enter the Premises at any reasonable time.
2. This Lease may not be assigned, and no part of the Premises may be sublet, without the prior written consent of Landlord.

Section 10. Indemnification and Liability.

1. Landlord shall not be liable to Tenant or to any other person whatsoever for any damage occasioned by falling plaster, electricity, plumbing, gas, water, steam, sprinkler or other pipe and sewage system or by the bursting, running or leaking of any tank, washstand, closet or waste to other pipes in or about the Leased Premises, or the Building or which they are a part, nor for any damage occasioned by water being

upon or coming through the roof, or vent, or otherwise for any damage arising from any acts or neglect of co-tenants or other occupants of the Building or of adjacent property, or the public, nor shall Landlord be liable in damages or otherwise for any failure to furnish, or interruption of service of any water, gas electricity, heated water, steam and/or chilled water, caused by fire, accident, riot, strike, labor disputes, acts of God, or the making of any repairs or improvements or other causes beyond the control of Landlord.

2. Tenant shall indemnify Landlord and the Town of Snowmass Village and save it harmless from and against any and all claims, actions or damages or liability or expense in the loss of life, personal injury, and/or damage to property arising from or out of any occurrence in, upon, or at the Leased Premises, or the occupancy or use by Tenant of the Leased Premises or any part thereof, or occasioned wholly or in part by any act or omission of Tenant, its agents, contractors, servants, lessees or concessionaires. In case Landlord, shall without fault on its part be made a party to any litigation commenced by or against Tenant, then Tenant shall fully protect and hold the Landlord and the Town of Snowmass Village harmless and pay all costs, expenses, and reasonable attorney's fees incurred or paid by Landlord or the Town of Snowmass Village in connection with such litigation. Tenant shall also pay all costs, expenses, and reasonable attorney's fees that may be incurred or paid by Landlord or the Town of Snowmass Village in enforcing the covenants and agreements in this Lease, so long as Landlord prevails in such litigation.

Section 11. Notices.

1. All notices to be given with respect to this Lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid and return receipt requested, to the party to be notified at the address set forth in the Lease Agreement or at such other address as either party may from time to time designate in writing.
2. Every notice shall be deemed to have been given at the time it shall be deposited in the United States mail in the manner prescribed herein. Nothing contained herein shall be construed to preclude personal service of any notice in the manner prescribed for personal service of a summons or other legal process.

Section 12. Attorney's Fees.

1. In the event of any litigation or other action or proceeding between the parties hereto arising out of the performance or non-performance of this Lease, or enforcement of any rights or remedies hereunder, including any indemnities herein contained, the prevailing party shall be entitled in such litigation, action or proceeding to also recover as party of any judgment, award or other relief, its reasonable attorneys' fees and costs incurred. In the event Landlord is asked to assign, subordinate, or sublet Leased Premises, all costs incurred by Landlord will be paid by Tenant, including all reasonable attorney fees.

Section 13. Miscellaneous Provisions

1. If any portion of this Lease Agreement shall be declared invalid or unenforceable, the remainder of the Lease Agreement shall continue in full force and effect.
2. Where necessary to carry out the meaning hereof, the singular shall mean the plural, the plural the singular, and any gender shall apply to all genders.
3. This Lease and the General Conditions constitute the total understanding of the parties with respect to

the subject matter hereof and no modification thereof may be made except by a writing signed by both of the parties.

4. This Lease Agreement and all agreements herein contained shall bind the parties hereto and their heirs, personal representative's successors and assigns.
5. Each term and each provision of this Lease Agreement shall be construed as and shall have the same force and effect as though made in the form of a covenant.
6. This Lease Agreement shall be construed in accordance with the laws of the State of Colorado.
7. Time is of the essence for the performance of any obligation contained in this Lease Agreement.
8. Tenant will be charged \$50 for each replacement building key, and the cost to replace any other key or key card to access the building.

IN WITNESS WHEREOF, the Landlord and Tenant have executed this Lease Agreement on the day and year first above written.

LANDLORD: Town of Snowmass Village

By: _____
Clinton M. Kinney, Town Manager

Date: _____

TENANT: Woody Creek Kids, Inc.

By: _____
Christina A. Holloway, President

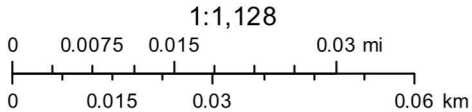
Date: _____

Exhibit A LRSH Leased Premises



December 22, 2021

- Irrigation Ditch
- Diversion Tunnel
- River, Lake or Pond
- Building



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Town of Snowmass Village

Agenda Item Summary

DATE OF MEETING:

November 9, 2022

AGENDA ITEM:

Public Hearing and Resolution No. 26, Series of 2022-A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR THE TOWN OF SNOWMASS VILLAGE AND ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023 AND APPROPRIATING SUMS OF MONEY TO ALL FUNDS FOR THE 2023 BUDGET YEAR.

PRESENTED BY:

Clint Kinney, Town Manager
Marianne Rakowski, Finance Director

BACKGROUND:

Per the Home Rule Charter, the Town Manager shall submit to the Town Council the proposed budget and capital program for the fiscal year commencing January 1st with an accompanying budget message. The Home Rule Charter requires a public hearing and a resolution to adopt the budget and appropriate funds for 2023.

The 2023 budget was introduced to the Town Council on October 3, 2022 and continued to be reviewed by Council on October 10, 2022 and October 17, 2022 with adoption on November 9, 2022.

The Financial Advisory Board presented their budget comments at the October 3, 2022 Town Council meeting and recommended adoption of the 2023 proposed budget.

The attached budget includes the final changes that were presented to Council at the October 17, 2022 meeting.

FINANCIAL IMPACT:

The 2023 Budget Document is attached.

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

These were included in the Budget Message presented to Council on October 3, 2022.

COUNCIL OPTIONS:

1. Approve Resolution No. 26, Series of 2022
2. Approve Resolution No. 26, Series of 2022 with modifications
3. Deny approval of Resolution No. 26, Series of 2022

STAFF RECOMMENDATION:

Staff Recommends that the Council, by motion;
approve of Resolution No. 26, Series of 2022

ATTACHMENTS:

- A. Resolution No. 26, Series of 2022
- B. 2023 Budget Document-all funds

**SNOWMASS VILLAGE TOWN COUNCIL
RESOLUTION NO. 26
SERIES OF 2022**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR THE TOWN OF SNOWMASS VILLAGE AND ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023 AND APPROPRIATING SUMS OF MONEY TO ALL FUNDS FOR THE 2023 BUDGET YEAR.

WHEREAS, the Town Council of the Town of Snowmass Village has appointed Clint Kinney, Town Manager to prepare and submit a proposed budget to the Town Council by December 31, 2022; and

WHEREAS, Clint Kinney, Town Manager has submitted a proposed 2023 budget to the Town Council on October 3, 2022 and

WHEREAS, projected expenditures have been budgeted with projected revenues and reserves so that the budget remains in balance, as required by law; and

WHEREAS, the Town of Snowmass Village has made provision therein for revenues and fund balance in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, the 2023 Highway User Tax and County Road and Bridge Funds will be expended on road projects in the Public Works Road Division and Road Fund; and

WHEREAS, upon due and proper notice, published and posted in accordance with the law, said revised and proposed budget was open for inspection by the public at the Town Clerk's office, a Public Hearing was held on November 9, 2022, and interested taxpayers were given the opportunity to file or register any objections to said revised and proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Snowmass Village, Colorado:

Section One:

That the estimated expenditure for 2023 for each fund is as follows:

General Fund	\$27,462,488.00
Housing Fund	3,078,018.00
Debt Service Fund	262,194.00
Carriageway Fund	186,250.00
Lottery Fund	23,000.00
Real Estate Transfer Tax Fund	9,819,013.00
Road Fund	2,579,639.00
Excise Tax Fund	805,000.00

Marketing & Special Events Fund	6,923,344.00
POST Fund	73,792.00
Capital Improvement Project Fund	50,749,325.00
Capital Equipment Reserve Fund	2,000,306.00
Group Sales Fund	2,445,984.00
REOP Fund	330,000.00
Snowmass Inn	537,135.00
Total Fund Expenditures	\$107,275,488.00

Section Two:

That the following sums are hereby appropriated from the revenue and carryover of each fund to each fund, for the purposes stated:

General Fund

Operating Expenditures	\$ 22,642,294.00
Capital Expenditures	194,450.00
CERF-Transfer	330,000.00
ASD Expenditures	510,000.00
CIP-Transfer	2,002,000.00
One-time Expenditures	1,783,744.00
Total Expenditures	\$ 27,462,488.00
Capital Reserves	\$ 413,234.00
Emergency Contingency & TABOR	8,082,273.00
Other Designations/Appropriations	14,293,734.00
Total Fund Balance	\$ 22,789,241.00
Total General Fund	\$ 50,251,729.00

Housing Fund

Operating Expenditures	\$ 2,014,690.00
Capital Expenditures	93,328.00
Transfer out-CIP & S'mass Inn	970,000.00
Total Expenditures	\$ 3,078,018.00
Capital Reserve	\$ 1,194,757.00
Emergency/Contingency Reserve	494,790.00
Other Designations/Appropriations	76,115.00
Total Fund Balance	\$ 1,765,662.00
Total Housing Fund	\$ 4,843,680.00

Debt Service Fund

Debt Service	\$	261,194.00
Operating Expenditures		<u>1,000.00</u>
Total Expenditures	\$	262,194.00

Debt Service Reserve	\$	<u>11,409.00</u>
Total Fund Balance	\$	11,409.00

Total Debt Service Fund \$ 273,603.00

Carriageway Fund

Operating Expenditures	\$	47,724.00
Debt Service		138,526.00
Capital Expenditures		<u>-0-</u>
Sub-total	\$	186,250.00
Transfer-CIP	\$	<u>-0-</u>
Total Expenditures	\$	186,250.00

Capital Reserve	\$	-0-
Emergency/Contingency Reserve		-0-
Other Designations/Appropriations		<u>39,479.00</u>
Total Fund Balance	\$	39,479.00

Total Carriageway Fund \$ 225,729.00

Lottery Fund

Operating Expenditures	\$	23,000.00
Capital Expenditures		<u>-0-</u>
Total Expenditures	\$	23,000.00

Other Designations/Appropriations		<u>105,447.00</u>
Total Fund Balance	\$	105,447.00

Total Lottery Fund \$ 128,447.00

Real Estate Transfer Tax Fund

Transfer-General Fund	\$	2,409,618.00
Capital Expenditures		<u>99,395.00</u>
Sub-total	\$	2,509,013.00
Transfer-CERF		740,000.00
Transfer-CIP		6,570,000.00

Total Expenditures \$ 9,819,013.00

22-26
Page 4

Other Designations/Appropriations	\$	6,303,461.00
Emergency/Contingency Reserve		4,000,000.00
Capital Equipment Reserve		<u>510,179.00</u>
Total Fund Balance	\$	10,813,640.00
Total Real Estate Transfer Tax Fund	\$	20,632,653.00
Road Fund		
Transfer out- CERF	\$	350,000.00
Capital Expenditures		<u>2,229,639.00</u>
Total Expenditures	\$	<u>2,579,639.00</u>
Capital Reserve	\$	295,199.00
Other Designations/Appropriations	\$	<u>38,997.00</u>
Total Fund Balance	\$	334,196.00
Total Road Fund	\$	2,913,835.00
Excise Tax Fund		
Operating Expenditures	\$	5,000.00
Transfer-CIP		<u>800,000.00</u>
Total Expenditures	\$	<u>805,000.00</u>
Other Designations/Appropriations	\$	<u>1,340,949.00</u>
Total Fund Balance	\$	1,340,949.00
Total Excise Tax Fund	\$	2,145,949.00
Marketing & Special Events Fund		
Operating Expenditures	\$	6,548,344.00
Transfer-CERF		0
Transfer-CIP		<u>375,000.00</u>
Total Expenditures	\$	<u>6,923,344.00</u>
Emergency/Contingency Reserve	\$	2,558,021.00
Future Projects/Programs Reserve		-0-
Other Designations/Appropriations	\$	<u>6,886,937.00</u>
Total Fund Balance	\$	<u>9,444,958.00</u>
Total Marketing & Special Events Fund	\$	16,368,302.00

POST Fund

Operating Expenditures	\$	73,792.00
Capital Expenditures		-0-
Total Expenditures	\$	73,792.00

Other Designations/Appropriations		-0-
Total POST Fund	\$	73,792.00

Capital Improvement Project Fund

Operating Expenditures	\$	-0-
Capital Expenditures		50,749,325.00
Total Expenditures	\$	50,749,325.00

Capital Reserve		1,249,772.00
Total CIP Fund Balance	\$	1,249,772.00

Total Capital Improvement Project Fund	\$	51,999,097.00
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Capital Equipment Reserve Fund

Operating Expenditures	\$	-0-
Capital Expenditures		2,000,306.00
Total Expenditures	\$	2,000,306.00

Capital Reserve		5,346,651.00
Total Fund Balance	\$	5,346,651.00

Total Capital Equipment Reserve Fund	\$	7,346,957.00
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Group Sales Fund

Operating Expenditures		2,245,984.00
Transfer-CERF		-0-
Transfer-CIP		200,000.00
Total Expenditures	\$	2,445,984.00

Emergency/Contingency Reserve		949,946.00
Future projects/programs reserve		-0-
Other Designations/Appropriations		3,828,554.00
Total Fund Balance	\$	4,778,500.00

Total Group Sales Fund	\$	7,224,484.00
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REOP Fund

Operating Expenditures	\$	330,000.00
Transfer out-CIP		-0-
Total Expenditures	\$	330,000.00

Other Designations/Appropriations	\$	<u>20,326.00</u>
Total Fund Balance	\$	20,326.00

Total REOP Fund \$ 350,326.00

Snowmass Inn Fund

Operating Expenditures	\$	142,855.00
Debt Service		<u>394,280.00</u>
Sub-total	\$	537,135.00
Transfer-CIP	\$	-0-
Total Expenditures	\$	537,135.00

Other Designations/Appropriations		<u>459,099.00</u>
Total Fund Balance	\$	459,099.00

Total Snowmass Inn Fund \$ 996,234.00

Section Two:

That the estimated revenues including carryover for each fund are as follows:

General Fund	\$	50,251,729.00
Housing Fund		4,843,680.00
Debt Service Fund		273,603.00
Carriageway Fund		225,729.00
Lottery Fund		128,447.00
Real Estate Transfer Tax Fund		20,632,653.00
Road Fund		2,913,835.00
Excise Tax Fund		2,145,949.00
Marketing & Special Events Fund		16,368,302.00
POST Fund		73,792.00
Capital Improvement Project Fund		51,999,097.00
Capital Equipment Reserve Fund		7,346,957.00
Group Sales Fund		7,224,484.00
REOP Fund		350,326.00
Snowmass Inn Fund		<u>996,234.00</u>
Total Fund Revenues	\$	165,774,817.00

General Fund

Carryover	\$ 23,784,503.00
Sources other than property tax	\$ 25,570,306.00
General Property Tax	<u>386,920.00</u>
Sub-Total Revenues	\$ 25,957,226.00
General Property Tax-ASD	<u>510,000.00</u>
Revenues	\$ 26,467,226.00
Total General Fund	\$ 50,251,729.00

Housing Fund

Carryover	\$ 1,737,091.00
Sources other than property tax	3,106,589.00
General Property Tax	-0-
Total Housing Fund	\$ 4,843,680.00

Debt Service Fund

Carryover	\$ 11,409.00
Sources other than property tax	-0-
General Property Tax	262,194.00
Total Debt Service Fund	\$ 273,603.00

Carriageway Fund

Carryover	\$ 30,810.00
Sources other than property tax	194,919.00
General Property Tax	-0-
Total Carriageway Fund	\$ 225,729.00

Lottery Fund

Carryover	\$ 92,977.00
Sources other than property tax	35,470.00
General Property Tax	-0-
Total Lottery Fund	\$ 128,447.00

Real Estate Transfer Tax Fund

Carryover	\$	14,007,401.00
Sources other than property tax		6,625,252.00
General Property Tax		-0-
Total Real Estate Transfer Tax Fund	\$	20,632,653.00

Road Fund

Carryover	\$	292,879.00
Sources other than property tax		101,943.00
General Property Tax		2,519,013.00
Total Road Fund	\$	2,913,835.00

Excise Tax Fund

Carryover	\$	1,896,626.00
Sources other than property tax		249,323.00
General Property Tax		-0-
Total Excise Tax Fund	\$	2,145,949.00

Marketing & Special Events Fund

Carryover	\$	7,841,567.00
Sources other than property tax		8,526,735.00
General Property Tax		-0-
Total Marketing & Special Events Fund	\$	16,368,302.00

POST Fund

Carryover	\$	-0-
Sources other than property tax		73,792.00
General Property Tax		-0-
Total POST Fund	\$	73,792.00

Capital Improvement Project Fund

Carryover	\$	10,485,469.00
Sources other than property tax		41,513,628.00
General Property Tax		-0-
Total Capital Improvement Fund	\$	51,999,097.00

Capital Equipment Reserve Fund

Carryover	\$	5,542,848.00
Sources other than property tax		1,804,109.00
General Property Tax		-0-
Total CERF Fund	\$	7,346,957.00

Group Sales Fund

Carryover	\$	4,057,998.00
Sources other than property tax		3,166,486.00
General Property Tax		-0-
Total Group Sales Fund	\$	7,224,484.00

REOP Fund

Carryover	\$	342,003.00
Sources other than property tax		8,323.00
General Property Tax		-0-
Total REOP Fund	\$	350,326.00

Snowmass Inn Fund

Carryover	\$	358,690.00
Sources other than property tax		637,544.00
General Property Tax		-0-
Total Snowmass Inn Fund	\$	996,234.00

Section Four: Direction

1. That the 2023 Town of Snowmass Village Budget be adopted and appropriated, a true and accurate copy of which is attached hereto.

INTRODUCED, READ AND ADOPTED by the Town Council of the Town of Snowmass Village, Colorado on the 9th day of November, 2022 with a motion made by _____, seconded by _____. The motion was approved by a vote of ___ in favor to ___ opposed.

TOWN OF SNOWMASS VILLAGE

Bill Madsen, Mayor

ATTEST:

Megan Harris Boucher, Town Clerk



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
REVENUE				
Taxes				
401001-01	Property Taxes - Current Taxes	394,367.00	389,040.00	386,920.00
401001-02	Property Taxes - Delinquent Taxes	150.00	150.00	150.00
401001-03	Property Taxes - Transportation Taxes	.00	.00	.00
401001-04	Property Taxes - Droste Taxes	.00	.00	.00
401001-06	Property Taxes - Aspen School District	510,000.00	510,000.00	510,000.00
401002-01	Specific Ownership - General	109,129.00	137,284.00	139,677.00
401003	Sales Taxes	.00	.00	.00
401003-01	Sales Taxes - County	6,042,575.00	6,958,317.00	7,167,067.00
401003-02	Sales Taxes - Town	3,156,302.00	3,268,432.00	3,366,485.00
401004	Franchise Occupation Tax	.00	.00	.00
401004-01	Franchise Occupation Tax - Centurylink	14,000.00	14,000.00	14,000.00
401004-02	Franchise Occupation Tax - Comcast	167,858.00	169,091.00	172,473.00
401004-03	Franchise Occupation Tax - Holy Cross	288,467.00	285,880.00	291,598.00
401004-04	Franchise Occupation Tax - Black Hill Energy	190,355.00	200,126.00	204,129.00
401007	Marijuana and Tobacco Tax	145,230.00	199,844.00	205,840.00
<i>Taxes Totals</i>		\$11,018,433.00	\$12,132,164.00	\$12,458,339.00
Intergovernmental Revenue				
402001	Cigarette Tax	14,555.00	12,903.00	12,903.00
402002	Additional MVSO	9,106.00	14,328.00	14,570.00
402003	Highway Users	120,965.00	133,035.00	133,035.00
402004	County Road and Bridge	41,617.00	43,072.00	43,072.00
402005-01	Grants - State Grant DUI Enforcement	8,000.00	2,100.00	.00
402005-02	Grants - Vale Grant	.00	.00	.00
402005-03	Grants - FTA-5311 Rural Admin & Operating Grant	359,598.00	364,436.00	458,527.00
402005-04	Grants - FTA/State Grants	.00	.00	.00
402005-05	Grants - Tigger Grant	.00	.00	.00
402005-06	Grants - FTA/State Grants	.00	.00	.00
402005-07	Grants - CORE	.00	.00	.00
402005-08	Grants - Electrical Charging Station	.00	.00	.00
402005-09	Grants- Police Training	40,000.00	40,000.00	30,000.00
402005-10	Grants- Police Equipment	14,500.00	43,500.00	8,700.00
402005-11	Grants - CARES Grant - Trans	218,920.00	381,035.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
REVENUE				
Intergovernmental Revenue				
402005-13	Grants - CARES Grant- General	.00	.00	.00
402005-14	Grants - American Rescue Plan Funds	343,344.00	686,688.00	.00
402005-15	Grants - American Rescue Plan Transportation	169,329.00	.00	.00
402007	RTA Service Contract	471,629.00	471,629.00	564,778.00
402008	Recycling Credit Pitco	.00	.00	.00
<i>Intergovernmental Revenue Totals</i>		\$1,811,563.00	\$2,192,726.00	\$1,265,585.00
Licenses & Permits				
403001	Liquor License	15,291.00	10,559.00	16,283.00
403002	Business Sales Tax License	116,265.00	118,125.00	117,870.00
403003	Building Contractor License	20,700.00	20,700.00	20,000.00
403010	Building Permits	500,000.00	800,000.00	500,000.00
403010-01	Building Permits - Base Village	.00	.00	.00
403010-02	Building Permits - B.V. Building 11	10,000.00	.00	.00
403010-03	Building Permits - Snowmass Center	.00	.00	.00
403010-04	Building Permits - Fanny Hill Cabins	.00	.00	.00
403010-05	Building Permits - B.V. Building 12	230,000.00	558,000.00	10,000.00
403010-06	Building Permits - B.V. Building 13B	.00	272,666.00	.00
403010-07	Building Permits - B.V. Building 10AB	.00	.00	471,000.00
403011	Electrical Permits	29,000.00	35,000.00	30,000.00
403011-01	Electrical Permits - Base Village	.00	.00	.00
403011-02	Electrical Permits - B.V. Building 11	.00	.00	.00
403011-03	Electrical Permits - Snowmass Center	.00	.00	.00
403011-04	Electrical Permits - Fanny Hill Cabins	.00	.00	.00
403011-05	Electrical Permits - B.V. Building 12	15,000.00	65,000.00	.00
403011-06	Electrical Permits - B.V. Building 13B	.00	65,000.00	.00
403011-07	Electrical Permits - B.V. Building 10AB	.00	.00	130,000.00
403020	Animal Tag	550.00	550.00	1,200.00
403021	Alarm Permit	30,000.00	30,000.00	30,000.00
403030	Road Cut Permit Fees	2,000.00	2,000.00	2,000.00
<i>Licenses & Permits Totals</i>		\$968,806.00	\$1,977,600.00	\$1,328,353.00
Charges for Service				
404001	Security Services Perform	12,000.00	12,000.00	12,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
REVENUE				
Charges for Service				
404010	Planning Dept Fees	85,000.00	85,000.00	70,000.00
404011	Building Plan Check Fees	381,000.00	381,000.00	381,000.00
404011-01	Building Plan Check Fees - Base Village	.00	.00	.00
404011-02	Building Plan Check Fees - B.V. Building 11	.00	.00	.00
404011-03	Building Plan Check Fees - Snowmass Center	.00	.00	.00
404011-04	Building Plan Check Fees - Fanny Hill Cabins	.00	.00	.00
404011-05	Building Plan Check Fees - B.V. Building 12	149,500.00	40,000.00	.00
404011-06	Building Plan Check Fees - B.V. Building 13B	.00	177,233.00	.00
404011-07	Building Plan Check Fees - B.V. Building 10AB	.00	.00	306,000.00
404012	Energy Fees	12,000.00	23,000.00	12,000.00
404020	Transportation Parking Fee	541,680.00	574,580.00	690,555.00
404021	Special Bus Runs	.00	.00	.00
404030	Public Works Miscellaneous	15,000.00	15,000.00	15,000.00
404040-01	Trash Fees - Misc Solid Waste	20,000.00	15,000.00	15,100.00
404040-02	Trash Fees - Homeowner	389,184.00	368,568.00	379,625.00
404040-03	Trash Fees - Rear Load	599,277.00	573,972.00	591,190.00
404040-04	Trash Fees - Curbside	108,824.00	123,933.00	127,651.00
404040-05	Trash Fees - Roll Off	239,867.00	255,086.00	250,000.00
404040-06	Trash Fees - Solid Waste Fuel Surcharge	.00	.00	.00
404050	Recreation Fees	150,000.00	149,015.00	147,695.00
404051	Recreation Center Memberships	725,000.00	725,000.00	745,000.00
404052	Recreation Center Personal Trainers	15,000.00	15,000.00	15,000.00
404053	Mountain Bike Fees	90,000.00	.00	145,100.00
404060	Administration Fee	69,346.00	71,426.00	73,570.00
404061	Attorney Fees	35,000.00	35,000.00	35,000.00
404062	Marketing Special Events	.00	.00	.00
404063	External Billable Labor	.00	.00	.00
404063-01	External Billable Labor - Facility Management	90,000.00	90,000.00	90,000.00
404063-02	External Billable Labor - Shop	17,000.00	17,000.00	17,000.00
404071	Special Events Revenue	150,000.00	150,000.00	150,000.00
Charges for Service Totals		\$3,894,678.00	\$3,896,813.00	\$4,268,486.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
REVENUE				
Fines & Forfeits				
405001	Moving Violations	4,000.00	4,000.00	4,000.00
405002	Parking Violations	95,700.00	80,330.00	52,054.00
405003	Zoning Violations	.00	.00	.00
405004	Animal Fines	1,000.00	1,000.00	1,000.00
405005	Court Fines	1,000.00	1,000.00	1,000.00
405006	Criminal Violations	2,500.00	2,500.00	2,500.00
405007	Court Fees	1,000.00	1,000.00	1,000.00
	<i>Fines & Forfeits Totals</i>	\$105,200.00	\$89,830.00	\$61,554.00
Contributions				
406001	Ski Corp Contributions	1,529,648.00	1,941,440.00	1,865,062.00
406002	Animal Control Adoptions	.00	.00	.00
406003	Holy Cross Community Enhancement	111,584.00	100,777.00	102,792.00
406004	Cougar Canyon	.00	.00	.00
406005	Housing Mitigation	.00	.00	.00
406006	Annexation Fees	.00	.00	.00
406007	Contributions - Community Purpose	.00	.00	.00
406009	PEG Fees	7,100.00	7,100.00	7,100.00
	<i>Contributions Totals</i>	\$1,648,332.00	\$2,049,317.00	\$1,974,954.00
Miscellaneous				
407001	Interest Income	34,230.00	223,500.00	223,500.00
407002	Penalty & Interest	5,000.00	20,000.00	5,000.00
407003	Miscellaneous Income	91,564.00	91,622.00	89,122.00
407004	Insurance Recovery	.00	.00	.00
407005	Misc Police Revenue	4,400.00	4,400.00	4,400.00
407006	Transmitter Site Fees	49,498.00	49,498.00	49,498.00
407007-02	Employee Housing - Reserve Public Works	1,200.00	1,200.00	.00
407008	Accounts Payable Write Offs	.00	.00	.00
407009	Rett Processing Fee	3,225.00	2,775.00	3,225.00
407010	Dealio Sales	.00	.00	.00
407011	Recreation Center Concessions	22,667.00	22,667.00	22,667.00
407012	Rent Town Hall	115,018.00	115,018.00	118,469.00
407013	Over Weight Vehicle Charge	2,500.00	3,500.00	2,500.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
REVENUE				
Miscellaneous				
407014	Banner Charge	4,000.00	4,800.00	4,000.00
407015	Recreation Rental Fees	16,000.00	16,000.00	16,000.00
407016	AEU New Registrations	.00	.00	.00
407017-01	False Alarms - Burglary Fee	.00	.00	.00
407017-02	False Alarms - Fire Fee	.00	.00	.00
407018	Miscellaneous Parks and Rec Income	.00	.00	.00
407019	Building Commissions	.00	22,100.00	22,100.00
407020	Micro Hydro HC Revenue	.00	.00	.00
<i>Miscellaneous Totals</i>		\$349,302.00	\$577,080.00	\$560,481.00
Transfer In From Other Funds				
408005	Transfer In Lottery	23,000.00	23,000.00	23,000.00
408006	Transfer In RETT	1,723,631.00	2,130,734.00	2,409,618.00
408007	Transfer In Road	2,035,574.00	2,072,213.00	2,116,856.00
408009	Transfer in Marketing	.00	.00	.00
408010	Transfer In Group Sales	.00	.00	.00
408060	Transfer In Housing	.00	.00	.00
408090	Transfer In GID	.00	.00	.00
<i>Transfer In From Other Funds Totals</i>		\$3,782,205.00	\$4,225,947.00	\$4,549,474.00
Sale of Assets				
410001-01	General Assets - Police	.00	.00	.00
410001-02	General Assets	.00	.00	.00
410001-03	General Assets - Town Council	.00	.00	.00
410001-04	General Asset - Employee Housing Unit	597,000.00	603,807.00	.00
<i>Sale of Assets Totals</i>		\$597,000.00	\$603,807.00	\$0.00
Rental Income				
407007-01	Employee Housing - Rent Public Works	11,880.00	11,880.00	.00
407007-03	Employee Housing - Country Club Townhome	.00	.00	.00
<i>Rental Income Totals</i>		\$11,880.00	\$11,880.00	\$0.00
Other Financing Sources				
413001	Proceeds From Bond Issue	.00	.00	.00
413001-01	Proceeds from COP	.00	.00	.00
413001-03	Issuance-Premium	.00	.00	.00
<i>Other Financing Sources Totals</i>		\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund	001 - General Fund			
REVENUE TOTALS		\$24,187,399.00	\$27,757,164.00	\$26,467,226.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
EXPENSE				
Personnel Services				
501001	Payroll	.00	.00	.00
501001-01	Payroll - Regular	8,559,691.00	8,559,691.00	9,605,355.00
501001-02	Payroll - Seasonal	378,220.00	378,220.00	542,929.00
501001-03	Payroll - Specials/Billed	.00	.00	.00
501001-04	Payroll - Specials/Donated	.00	.00	.00
501001-09	Payroll - Facility Management	.00	.00	.00
501001-10	Payroll - Other	69,773.00	69,773.00	77,697.00
501002	Payroll Overtime	.00	.00	.00
501002-01	Payroll Overtime Regular	305,272.00	305,272.00	322,613.00
501002-02	Payroll Overtime - Specials Donated	.00	.00	.00
501002-03	Payroll Overtime - Specials	.00	.00	.00
501002-04	Payroll Overtime- DUI Contract	8,000.00	8,000.00	.00
501003	Payroll Benefits	.00	.00	.00
501003-01	Payroll Benefits - Recreation Benefit	224,449.00	224,449.00	244,641.00
501003-02	Payroll Benefits - Police Recreation Center	4,462.00	4,462.00	4,462.00
501003-03	Payroll Benefits - Car Allowance	4,200.00	4,200.00	4,200.00
501003-04	Payroll Benefits - Housing Allowance	30,000.00	30,000.00	30,000.00
501003-05	Payroll Benefits - Police Incentive	12,000.00	12,000.00	10,800.00
501003-06	Payroll Benefits - Retirement	645,428.00	645,428.00	753,749.00
501003-07	Payroll Benefits - Police Retirement	104,599.00	104,599.00	115,439.00
501003-08	Payroll Benefits - Medicare	105,379.00	105,379.00	131,031.00
501003-09	Payroll Benefits - Fica	111,006.00	111,006.00	109,545.00
501003-10	Payroll Benefits - Health Insurance	3,353,398.00	3,353,398.00	4,058,761.00
501003-11	Payroll Benefits - Seasonal Health Insurance	105,954.00	105,954.00	73,124.00
501003-12	Payroll Benefits - Health Reimbursement	168,329.00	168,329.00	183,269.00
501003-13	Payroll Benefits - Dental Insurance	40,730.00	40,730.00	48,538.00
501003-14	Payroll Benefits - Vision Insurance	19,434.00	19,434.00	21,055.00
501003-15	Payroll Benefits - Standard - Life / AD& D	47,819.00	47,819.00	59,930.00
501003-16	Payroll Benefits - Cigna - Life/AD&D	.00	.00	.00
501003-17	Payroll Benefits - Dependant Life	954.00	954.00	1,084.00
501003-18	Payroll Benefits - Long Term Disability	61,233.00	61,233.00	79,354.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
EXPENSE				
Personnel Services				
501003-19	Payroll Benefits - Unemployment Insurance	25,733.00	25,733.00	20,876.00
501003-20	Payroll Benefits - Workmans Comp	156,761.00	156,761.00	167,799.00
501003-21	Payroll Benefits - Taxable Life	.00	.00	.00
501004	Training/ Registrations	78,485.00	78,485.00	80,070.00
501005	Travel & Meeting Expenses	103,340.00	103,340.00	105,725.00
501006	RFTA Bus Pass Employee	6,018.00	6,018.00	5,900.00
501099	Personnel Services	.00	.00	.00
Personnel Services Totals		\$14,730,667.00	\$14,730,667.00	\$16,857,946.00
Purchased Services				
502001	Legal Fees Special Counsel	30,000.00	30,000.00	45,000.00
502002	Consultant	108,150.00	108,150.00	130,850.00
502002-01	Consultant - Employee Training	22,200.00	22,200.00	25,750.00
502002-02	Consultant - Engineering	.00	.00	.00
502002-03	Consultant - Town Council	24,000.00	24,000.00	.00
502002-04	Consultant - Entryway	.00	.00	.00
502002-05	Consultant - Website Redesign	.00	.00	.00
502002-06	Consultant - Comp Plan	.00	.00	.00
502002-07	Consultant - Ice Age	.00	.00	.00
502002-08	Consultant - Environmental Sustainability	.00	.00	.00
502002-09	Consultant - Holy Cross Energy Efficiency	.00	.00	.00
502002-10	Consultant - Planning	.00	.00	.00
502002-11	Consultant - Early Childcare Education	59,500.00	59,500.00	300,000.00
502003	Contract Service	727,343.00	727,343.00	781,685.00
502003-01	Contract Service - Snowmelt Road	.00	.00	.00
502003-03	Contract Service - Fire Department	.00	.00	.00
502003-04	Contract Service - Fire Extinguisher Maintenance	3,500.00	3,500.00	5,500.00
502003-05	Contract Service - Backflow Test & Maintenance	7,000.00	7,000.00	7,000.00
502003-07	Contract Service - Roaring Fork Regional	4,500.00	4,500.00	8,000.00
502003-08	Contract Service - Transportation	52,669.00	52,669.00	52,816.00
502003-09	Contract Service - POSTR Plan	.00	.00	.00
502003-10	Contract Service - Community Connectivity Plan	.00	.00	.00
502003-11	Contract Service - Aspen Animal Shelter	900.00	900.00	1,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
EXPENSE				
Purchased Services				
502003-12	Contract Service - Summer Mtn Trails-West side	.00	.00	.00
502003-13	Contract Service - Grants	40,000.00	40,000.00	30,000.00
502003-15	Contract Service - GIS	10,000.00	10,000.00	10,000.00
502003-16	Contract Service - Wildfire Mitigation	15,000.00	15,000.00	15,000.00
502003-17	Contract Service - Cleaning	48,200.00	48,200.00	62,875.00
502003-18	Contract Service - Snow Removal	8,000.00	8,000.00	8,000.00
502004	Telephone	46,755.00	46,755.00	45,640.00
502004-01	Telephone- Data	38,000.00	38,000.00	42,000.00
502004-02	Telephone-Cell	1,500.00	1,500.00	2,040.00
502004-03	Telephone-Equipment	10,000.00	10,000.00	10,000.00
502004-04	Telephone-Support and Services	10,000.00	10,000.00	10,000.00
502005	Employee Relations	23,800.00	23,800.00	29,600.00
502005-01	Employee Relations - Tenure	9,795.00	9,795.00	9,865.00
502005-02	Employee Relations - Flu	900.00	900.00	900.00
502005-03	Employee Relations - Miscellaneous	12,282.00	12,282.00	8,782.00
502006-01	Building Maintenance - General	43,658.00	43,658.00	45,408.00
502006-03	Building Maintenance - Lawn Care	.00	.00	.00
502006-04	Building Maintenance - Elevator	10,000.00	10,000.00	10,000.00
502006-10	Building Maintenance - Painting	10,000.00	10,000.00	10,000.00
502006-11	Building Maintenance - Holding Account	.00	.00	.00
502007-01	Maintenance Agreements - Copier	12,878.00	12,878.00	14,138.00
502007-02	Maintenance Agreements - Software	10,865.00	10,865.00	7,865.00
502007-03	Maintenance Agreements - Hardware	12,200.00	12,200.00	13,500.00
502007-04	Maintenance Agreements - Other	55,500.00	55,500.00	58,500.00
502008-01	Repairs - Equipment	39,700.00	39,700.00	47,650.00
502008-02	Repairs - Vehicles	15,675.00	15,675.00	15,675.00
502008-03	Repairs - Radios	3,600.00	3,600.00	4,600.00
502009	Mailing	84.00	84.00	84.00
502009-01	Mailing - Postage	10,000.00	10,000.00	10,000.00
502009-02	Mailing - Freight & Shipping	2,983.00	2,983.00	3,088.00
502010	Utilities	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
EXPENSE				
Purchased Services				
502010-01	Utilities - Water & Sanitation	96,732.00	96,732.00	96,732.00
502010-02	Utilities - Gas	397,942.00	397,942.00	408,630.00
502010-03	Utilities - Electric	149,441.00	149,441.00	152,181.00
502010-04	Utilities - Trash	15,700.00	15,700.00	16,485.00
502010-05	Utilities - Security	981.00	981.00	982.00
502010-06	Utilities - Snowmelt	2,600.00	2,600.00	2,600.00
502011-01	Town Functions - Boards and Commissions Support	10,500.00	10,500.00	18,000.00
502013	Leased Equipment	.00	.00	.00
502013-01	Leased Equipment - Copier	20,832.00	20,832.00	21,981.00
502013-03	Leased Equipment - Postage	4,172.00	4,172.00	4,172.00
502013-04	Leased Equipment - Plotter	1,400.00	1,400.00	2,300.00
502014	Elections	3,300.00	3,300.00	.00
502015	Document Imaging	7,150.00	7,150.00	7,300.00
502016	Reference Library	2,100.00	2,100.00	2,600.00
502017	Audit	40,000.00	40,000.00	50,000.00
502018-01	Collection Fees - General	23,184.00	23,184.00	23,184.00
502019	Software Licensing	187,759.00	187,759.00	249,585.00
502020	Communication Services	197,500.00	197,500.00	240,000.00
502021	Professional Services	50,305.00	50,305.00	46,040.00
502022	Lab Work	500.00	500.00	500.00
502023	Snowmelt Road Receivable	(66,698.00)	(66,698.00)	(66,698.00)
502024	Weed Control	46,000.00	46,000.00	50,000.00
502025-01	Dump Fees - Miscellaneous	187,450.00	187,450.00	213,092.00
502025-02	Dump Fees - Tires	3,000.00	3,000.00	3,000.00
502026-01	Rolloff Fees - Conference Center	8,000.00	8,468.00	8,500.00
502026-02	Rolloff Fees - Parcel C	10,000.00	10,000.00	10,000.00
502026-03	Rolloff Fees - Timbermill	5,300.00	5,300.00	5,300.00
502026-04	Rolloff Fees - Miscellaneous Rolls	6,000.00	18,000.00	10,000.00
502026-05	Rolloff Fees - Dump Fees	.00	.00	.00
502026-06	Rolloff Fees - Silvertree	4,000.00	4,154.00	4,200.00
502026-07	Rolloff Fees - Snowmass Club	5,500.00	7,013.00	7,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
EXPENSE				
Purchased Services				
502026-08	Rolloff Fees - Aspen Skiing Company	8,400.00	9,890.00	10,000.00
502026-09	Rolloff Fees - Crestwood	4,650.00	5,294.00	5,300.00
502026-10	Rolloff Fees - Base Village	11,500.00	16,256.00	16,300.00
502026-11	Rolloff Fees - Viceroy	10,000.00	9,076.00	9,100.00
502026-12	Rolloff Fees - Snowmass Center	10,400.00	10,560.00	11,000.00
502027	Contract Labor	37,000.00	37,000.00	37,000.00
502028	Bank/Trustee Fees	20,000.00	20,000.00	20,000.00
Purchased Services Totals		\$3,063,737.00	\$3,083,998.00	\$3,579,177.00
Operating & Maintenance				
503001	Advertising	.00	.00	.00
503001-01	Advertising - Legal Notices	5,700.00	5,700.00	5,700.00
503001-02	Advertising - Jobs	9,000.00	9,000.00	32,500.00
503001-03	Advertising - Print	24,700.00	24,700.00	25,000.00
503001-05	Advertising - Other	17,450.00	17,450.00	17,200.00
503002	Dues, Memberships, Subscriptions	76,533.00	76,533.00	83,240.00
503003	Miscellaneous	74,550.00	74,550.00	99,096.00
503003-01	Misc-Deductibles	.00	.00	5,000.00
503004	Printing	24,750.00	24,750.00	23,875.00
503005	Supplies	.00	.00	.00
503005-01	Supplies - Office	21,691.00	21,691.00	23,416.00
503005-02	Supplies - Building	19,867.00	19,867.00	21,693.00
503005-03	Supplies - Cleaning	53,185.00	53,185.00	42,900.00
503005-04	Supplies - Coffee	2,309.00	2,309.00	1,690.00
503005-05	Supplies - Data Processing	6,675.00	6,675.00	6,675.00
503005-06	Supplies - Computer	4,000.00	4,000.00	4,000.00
503005-07	Supplies - Crime/Animal Education	1,300.00	1,300.00	1,300.00
503005-08	Supplies - Lab	500.00	500.00	500.00
503005-09	Supplies - Tools	25,400.00	25,400.00	26,580.00
503005-10	Supplies - Animal Shelter	.00	.00	.00
503005-12	Supplies - Landscaping	25,615.00	25,615.00	25,615.00
503005-13	Supplies - Car Wash	5,000.00	5,000.00	5,000.00
503005-14	Supplies - Street Lights	6,000.00	6,000.00	6,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001	General Fund			
EXPENSE				
	Operating & Maintenance			
503005-15	Supplies - Youth Programs	8,750.00	8,750.00	8,750.00
503005-16	Supplies - Adult Programs	3,500.00	3,500.00	3,500.00
503005-17	Supplies - Special Events	4,000.00	4,000.00	4,000.00
503005-18	Supplies - Pool	33,615.00	33,615.00	33,615.00
503005-19	Supplies - Fitness Center	16,163.00	16,163.00	16,163.00
503005-20	Supplies - Concession	25,000.00	25,000.00	25,000.00
503005-28	Supplies - Parking	14,210.00	14,210.00	14,210.00
503005-29	Supplies - Vehicle Hardware	8,034.00	8,034.00	8,034.00
503005-31	Supplies - Ice Rink	10,000.00	10,000.00	10,000.00
503005-32	Supplies - Recreation Center	17,700.00	17,700.00	17,700.00
503006	Equipment	14,444.00	14,444.00	18,120.00
503006-01	Equipment-Grants	10,000.00	10,000.00	3,500.00
503007-01	Building Lease Payments - Rent	50,030.00	50,030.00	52,532.00
503007-02	Building Lease Payments - CAMS	17,509.00	17,509.00	18,388.00
503007-03	Building Lease Payments - COP-Principal	520,000.00	520,000.00	540,000.00
503007-04	Building Lease Payments - COP-Interest	112,600.00	112,600.00	91,800.00
503007-05	Building Lease Payments - Miscellaneous	3,000.00	3,000.00	3,000.00
503008	Insurance	.00	.00	.00
503008-01	Insurance - Building	138,986.00	138,986.00	156,700.00
503008-02	Insurance - Vehicle	53,522.00	53,522.00	61,540.00
503008-03	Insurance - Other	16,438.00	16,438.00	18,114.00
503009-01	Vehicle Expenses - Fuel	323,184.00	468,958.00	559,900.00
503009-02	Vehicle Expenses - Oil	.00	.00	.00
503009-03	Vehicle Expenses - Parts & Supplies	204,279.00	239,717.00	285,414.00
503009-04	Vehicle Expenses - Equipment	37,139.00	37,139.00	41,232.00
503009-05	Vehicle Expenses - Repairs Labor	.00	.00	.00
503009-06	Vehicle Expenses - Labor	223,649.00	268,248.00	289,926.00
503009-07	Vehicle Expenses - Freight	.00	.00	.00
503010	Contra Acct - Vehicle Labor	(223,649.00)	(268,248.00)	(289,926.00)
503011-01	Board Expenses - SAAB	.00	.00	.00
503011-02	Board Expenses - PTRAB	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
EXPENSE				
Operating & Maintenance				
503011-03	Board Expenses - Planning Commission	500.00	500.00	1,000.00
503012	Public Relations	4,100.00	4,100.00	4,100.00
503013	Uniforms	39,579.00	39,579.00	41,704.00
503014	License Tags	100.00	100.00	100.00
503015	Furniture	2,140.00	2,140.00	950.00
503016	Signs	950.00	950.00	3,150.00
503016-01	Signs - New	5,500.00	5,500.00	5,500.00
503016-02	Signs - Replacement	6,500.00	6,500.00	6,825.00
503017	Sanding Material	42,000.00	42,000.00	44,950.00
503018	Safety First Aid	1,300.00	1,300.00	1,700.00
503019	Radios	.00	.00	.00
503020	Paving/Raw Materials	20,500.00	20,500.00	21,300.00
503021	Road Material Trash	12,000.00	12,000.00	12,500.00
503022	Sustainability Planning	2,000.00	2,000.00	2,000.00
503023	Grounds Maintenance	.00	.00	.00
Operating & Maintenance Totals		\$2,183,497.00	\$2,364,709.00	\$2,593,971.00
Donations & Grants				
504001-01	Donations - General	.00	.00	.00
504001-02	TIPS	1,200.00	1,200.00	1,200.00
504002-01	Grants - Cultural Arts	.00	.00	.00
504002-02	Grants - Health & Human Services	184,225.00	184,225.00	239,247.00
Donations & Grants Totals		\$185,425.00	\$185,425.00	\$240,447.00
Capital				
507001-01	Cash Purchases - Vehicles	1,500.00	1,500.00	5,000.00
507001-02	Cash Purchases - Mobile Equipment	7,000.00	7,000.00	.00
507001-03	Cash Purchases - Equipment	23,050.00	23,050.00	41,850.00
507001-04	Cash Purchases - Office	.00	.00	10,500.00
507001-05	Cash Purchases - Computer	79,750.00	79,750.00	91,000.00
507001-06	Cash Purchases - Land Improvements	10,000.00	10,000.00	10,000.00
507001-07	Cash Purchases - Buildings	.00	.00	.00
507001-12	Cash Purchases - Furniture & Fixtures	5,600.00	5,600.00	.00
507001-20	Cash Purchases - Other	28,650.00	28,650.00	36,100.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001	General Fund			
EXPENSE				
Capital				
507002	Capital Town Council	.00	.00	5,000.00
507003	Capital Town Manager	254,655.00	129,200.00	353,155.00
507004	Capital Town Clerk	.00	.00	.00
507005	Capital Finance	80,657.00	80,657.00	30,000.00
507006	Capital Community Development	45,230.00	10,000.00	10,000.00
507007	Capital Public Safety	106,000.00	106,000.00	59,080.00
507008	Capital Transportation	42,852.00	7,365.00	125,487.00
507009	Capital Parks & Recreation	59,000.00	23,000.00	36,000.00
507009-05	Capital Parks & Recreation - Trails	55,000.00	55,000.00	.00
507009-09	Capital Parks & Recreation	.00	.00	.00
507009-10	Capital Parks & Recreation Trails Signage	.00	.00	.00
507010	Capital Facility Management	251,100.00	200,000.00	66,100.00
507011	Capital Road	120,000.00	113,000.00	16,000.00
507012	Capital Solid Waste	30,000.00	13,500.00	.00
507013	Capital Shop	15,000.00	15,000.00	80,000.00
507014	Capital Arts Board	142,832.00	142,832.00	25,000.00
507015	Capital Energy Efficiency Funds	.00	.00	.00
507015-01	Capital Energy Efficiency - Electrical Vehicle Charging Station	.00	.00	.00
507016	Capital Public Works Admin	95,000.00	65,000.00	30,000.00
507017	Capital GIS	.00	.00	.00
507020	Capital Other	225,000.00	17,000.00	8,000.00
507025	Reserves Used	956,552.00	956,552.00	16,525.00
507028	Summer Parking Program	.00	200,000.00	200,000.00
Capital Totals		\$2,634,428.00	\$2,289,656.00	\$1,254,797.00
Transfers Out				
510005	Transfer Out to Lottery	.00	.00	.00
510006	Transfer Out to RETT	.00	.00	.00
510007	Transfer Out to Road	.00	.00	.00
510008	Transfer Out to Excise	.00	.00	.00
510009	Transfer Out to Marketing	.00	.00	.00
510010	Transfer Out to Group Sales	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001	General Fund			
	EXPENSE			
	Transfers Out			
510011	Transfer Out to REOP	.00	.00	.00
510050	Transfer Out to Debt Service	.00	.00	.00
510055	Transfer Out to CIP	5,762,000.00	5,762,000.00	2,002,000.00
510055-01	Transfer Out to CIP - Holy Cross Enhancement Funds	.00	.00	.00
510055-02	Transfer Out to CIP - Entryway Improvements	.00	.00	.00
510056	Transfer Out CERF	330,000.00	330,000.00	330,000.00
510060	Transfer Out to Housing	.00	.00	14,150.00
510061	Transfer Out to Mountain View	.00	.00	.00
510062	Transfer Out to Mountain View II	.00	.00	.00
510090	Transfer Out to GID	.00	.00	.00
	Transfers Out Totals	\$6,092,000.00	\$6,092,000.00	\$2,346,150.00
	Other Expenditures			
502003-14	Contract Service - Base Village	.00	.00	.00
503009-08	Write off- Inventory Parts	.00	.00	.00
511001	Write Offs Accounts Receivables	.00	.00	.00
511002	Freight Expenditures	.00	.00	.00
511003	Employee Housing Reserved Used	.00	.00	.00
511004	Retirement Forfeiture	.00	.00	.00
511005	Town Hall	.00	.00	.00
511006	Town Energy Efficiency	.00	.00	.00
511007	Adjustment to Expenditures	.00	.00	.00
511008	Droste Open Space Contribution	.00	.00	.00
511009	Other Expenditures	.00	.00	.00
511009-01	Costs of Issuance	.00	.00	.00
511009-02	Underwriters Discount	.00	.00	.00
511009-03	Refund COP's	.00	.00	.00
511009-04	Accr'd Bond Interest	.00	.00	.00
511010	Aspen School District Contribution	510,000.00	510,000.00	510,000.00
511011	Building 6 Funding	.00	.00	.00
511012	Other Dept Charges	.00	.00	.00
511013	CARES/ARPA Grant - General	.00	.00	.00
511014	Ice Age Expenditures	50,000.00	50,000.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 001 - General Fund				
EXPENSE				
Other Expenditures				
511015	Employee Housing Purchase	605,000.00	605,000.00	.00
511016	Mental Health Services	.00	.00	80,000.00
	Other Expenditures Totals	\$1,165,000.00	\$1,165,000.00	\$590,000.00
Other Financing Uses				
520004	Cost of Issuance	.00	.00	.00
520004-01	Cost of Issuance - Underwriters Discount	.00	.00	.00
520004-04	Accrued Bond Interest	.00	.00	.00
520005	Refunding Bond Escrow	.00	.00	.00
	Other Financing Uses Totals	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$30,054,754.00	\$29,911,455.00	\$27,462,488.00
Fund 001 - General Fund Totals				
	REVENUE TOTALS	\$24,187,399.00	\$27,757,164.00	\$26,467,226.00
	EXPENSE TOTALS	\$30,054,754.00	\$29,911,455.00	\$27,462,488.00
Fund 001 - General Fund Totals		(\$5,867,355.00)	(\$2,154,291.00)	(\$995,262.00)



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund	005 - Lottery Fund			
	REVENUE			
	<i>Intergovernmental Revenue</i>			
402006	Lottery Funds	32,996.00	32,996.00	34,464.00
	<i>Intergovernmental Revenue Totals</i>	\$32,996.00	\$32,996.00	\$34,464.00
	<i>Miscellaneous</i>			
407001	Interest Income	62.00	1,006.00	1,006.00
	<i>Miscellaneous Totals</i>	\$62.00	\$1,006.00	\$1,006.00
	REVENUE TOTALS	\$33,058.00	\$34,002.00	\$35,470.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 005 - Lottery Fund				
EXPENSE				
	<i>Operating & Maintenance</i>			
503003	Miscellaneous	.00	.00	.00
	<i>Operating & Maintenance Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Capital</i>			
507009	Capital Parks & Recreation	.00	.00	.00
	<i>Capital Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Transfers Out</i>			
510001	Transfer Out to General	23,000.00	23,000.00	23,000.00
510055-02	Transfer Out to CIP - Entryway Improvements	.00	.00	.00
	<i>Transfers Out Totals</i>	\$23,000.00	\$23,000.00	\$23,000.00
	EXPENSE TOTALS	\$23,000.00	\$23,000.00	\$23,000.00
Fund 005 - Lottery Fund Totals				
	REVENUE TOTALS	\$33,058.00	\$34,002.00	\$35,470.00
	EXPENSE TOTALS	\$23,000.00	\$23,000.00	\$23,000.00
Fund 005 - Lottery Fund Totals		\$10,058.00	\$11,002.00	\$12,470.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 006	Real Estate Transfer Tax Fund			
	REVENUE			
	Taxes			
401005	Real Estate Transfer Tax	3,721,454.00	5,531,693.00	6,455,411.00
	<i>Taxes Totals</i>	\$3,721,454.00	\$5,531,693.00	\$6,455,411.00
	Intergovernmental Revenue			
402005-04	Grants - FTA/State Grants	.00	.00	.00
402005-06	Grants - FTA/State Grants	.00	.00	.00
	<i>Intergovernmental Revenue Totals</i>	\$0.00	\$0.00	\$0.00
	Miscellaneous			
407001	Interest Income	11,427.00	169,841.00	169,841.00
407002	Penalty & Interest	.00	.00	.00
407003	Miscellaneous Income	.00	.00	.00
407008	Accounts Payable Write Offs	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$11,427.00	\$169,841.00	\$169,841.00
	Transfer In From Other Funds			
408001	Transfer In General	.00	.00	.00
408007	Transfer In Road	.00	.00	.00
	<i>Transfer In From Other Funds Totals</i>	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$3,732,881.00	\$5,701,534.00	\$6,625,252.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 006	Real Estate Transfer Tax Fund			
EXPENSE				
	<i>Operating & Maintenance</i>			
503003	Miscellaneous	.00	.00	.00
	<i>Operating & Maintenance Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Capital</i>			
507008	Capital Transportation	.00	.00	.00
507008-01	Capital Transportation - Buses & Equipment	.00	.00	.00
507008-02	Capital Transportation - Daly Depot/Garage	.00	.00	.00
507008-03	Capital Transportation - Bus Stop Capital Repairs	.00	.00	.00
507008-04	Capital Transportation - Parcel C Video Surveillance	.00	.00	.00
507008-05	Capital Transportation - Transit Office Base Village	.00	.00	.00
507008-06	Capital Transportation - Town Park Station	.00	.00	.00
507008-07	Capital Transportation - Bus Depot Announcement System	.00	.00	.00
507008-08	Capital Transportation - Radio Phone System	.00	.00	.00
507008-09	Capital Transportation - Variable Message GPS	.00	.00	.00
507009	Capital Parks & Recreation	.00	.00	.00
507009-01	Capital Parks & Recreation - Entryway	.00	.00	.00
507009-02	Capital Parks & Recreation - Rodeo Improvements	.00	.00	.00
507009-03	Capital Parks & Recreation - Brush Creek Stream Restoration	.00	.00	.00
507009-04	Capital Parks & Recreation - Roundabout Storm Sewer	.00	.00	.00
507009-05	Capital Parks & Recreation - Trails	.00	.00	.00
507009-06	Capital Parks & Recreation - Open Space Trails Study	.00	.00	.00
507009-07	Capital Parks & Recreation - Ice Rink	.00	.00	.00
507009-08	Capital Parks & Recreation - Town Hall Landscaping	.00	.00	.00
507009-09	Capital Parks & Recreation	.00	.00	.00
507011	Capital Road	.00	.00	.00
507025	Reserves Used	415,214.00	415,214.00	27,875.00
507027	Building Equipment Repair	71,520.00	71,520.00	71,520.00
	<i>Capital Totals</i>	\$486,734.00	\$486,734.00	\$99,395.00
	<i>Transfers Out</i>			
510001	Transfer Out to General	.00	.00	.00
510001-01	Transfer Out to General - Transportation	449,722.00	675,533.00	682,810.00
510001-02	Transfer Out to General - Landscaping	651,744.00	658,440.00	857,728.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 006 - Real Estate Transfer Tax Fund				
EXPENSE				
Transfers Out				
510001-03	Transfer Out to General - Pool & Recreation Center	622,165.00	796,761.00	869,080.00
510001-04	Transfer Out General Fund - Annual Maintenance/SGM	.00	.00	.00
510055	Transfer Out to CIP	4,900,892.00	4,900,892.00	6,570,000.00
510055-01	Transfer Out to CIP - Holy Cross Enhancement Funds	.00	.00	.00
510055-02	Transfer Out to CIP - Entryway Improvements	.00	.00	.00
510056	Transfer Out CERF	.00	.00	.00
510056-01	Transfer Out CERF - Parks and Trails	30,000.00	30,000.00	30,000.00
510056-02	Transfer out CERF - Pool and Recreation	5,000.00	5,000.00	5,000.00
510056-03	Transfer Out CERF - Transportation	705,000.00	705,000.00	705,000.00
<i>Transfers Out Totals</i>		<u>\$7,364,523.00</u>	<u>\$7,771,626.00</u>	<u>\$9,719,618.00</u>
EXPENSE TOTALS		\$7,851,257.00	\$8,258,360.00	\$9,819,013.00
Fund 006 - Real Estate Transfer Tax Fund Totals				
REVENUE TOTALS		\$3,732,881.00	\$5,701,534.00	\$6,625,252.00
EXPENSE TOTALS		\$7,851,257.00	\$8,258,360.00	\$9,819,013.00
Fund 006 - Real Estate Transfer Tax Fund Totals		<u>(\$4,118,376.00)</u>	<u>(\$2,556,826.00)</u>	<u>(\$3,193,761.00)</u>



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 007	Road Mill Levy Fund			
	REVENUE			
	Taxes			
401001-01	Property Taxes - Current Taxes	2,533,646.00	2,539,428.00	2,519,013.00
	<i>Taxes Totals</i>	\$2,533,646.00	\$2,539,428.00	\$2,519,013.00
	Charges for Service			
404070	Occupancy Assessments	74,000.00	12,000.00	80,000.00
	<i>Charges for Service Totals</i>	\$74,000.00	\$12,000.00	\$80,000.00
	Miscellaneous			
407001	Interest Income	2,045.00	21,943.00	21,943.00
407003	Miscellaneous Income	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$2,045.00	\$21,943.00	\$21,943.00
	Transfer In From Other Funds			
408001	Transfer In General	.00	.00	.00
408006	Transfer In RETT	.00	.00	.00
	<i>Transfer In From Other Funds Totals</i>	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$2,609,691.00	\$2,573,371.00	\$2,620,956.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 007	Road Mill Levy Fund			
EXPENSE				
	<i>Purchased Services</i>			
502002-02	Consultant - Engineering	20,000.00	20,000.00	.00
502018-02	Collection Fees - Road	49,260.00	50,789.00	51,804.00
	<i>Purchased Services Totals</i>	\$69,260.00	\$70,789.00	\$51,804.00
	<i>Operating & Maintenance</i>			
503003	Miscellaneous	.00	.00	.00
	<i>Operating & Maintenance Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Capital</i>			
507025	Reserves Used	567,539.00	567,539.00	.00
507027	Building Equipment Repair	.00	.00	.00
507100	Road Projects	100,000.00	80,000.00	.00
507101	Road Projects Central	.00	.00	.00
507101-01	Road Projects Central - Brush Creek Road	.00	20,000.00	.00
507101-02	Road Projects Central - Brush Creek Lane	.00	.00	.00
507101-03	Road Projects Central - Deerfield Drive	.00	.00	.00
507101-04	Road Projects Central - Divide Road	.00	.00	.00
507101-05	Road Projects Central - Hawkridge	.00	.00	.00
507101-06	Road Projects Central - Highline Road	.00	.00	.00
507101-07	Road Projects Central - Lot E	.00	.00	.00
507101-08	Road Projects Central - Owl Creek Road	.00	.00	.00
507101-09	Road Projects Central - Rodeo Lot	.00	.00	.00
507101-10	Road Projects Central - Snowmass Creek Road	.00	.00	.00
507101-11	Road Projects Central - Woodbridge Road	.00	.00	.00
507101-12	Road Projects Central - BrushCreek Wood Road Roundabout	.00	.00	.00
507102	Road Projects Country Club	.00	.00	.00
507102-01	Road Projects Country Club - Beaver Court	.00	.00	.00
507102-02	Road Projects Country Club - Fairway Drive	.00	.00	.00
507102-03	Road Projects Country Club - Harlston Green	.00	.00	.00
507102-04	Road Projects Country Club - Snowmass Club Circle	.00	.00	.00
507102-05	Road Projects Country Club - St. Andrews Ct.	.00	.00	.00
507103	Road Projects Horse Ranch	.00	.00	.00
507103-01	Road Projects Horse Ranch - Branding Lane	.00	.00	.00
507103-02	Road Projects Horse Ranch - Bridle Path Lane	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 007	Road Mill Levy Fund			
EXPENSE				
Capital				
507103-03	Road Projects Horse Ranch - Bronco Court	.00	.00	.00
507103-04	Road Projects Horse Ranch - Horse Ranch Drive	.00	.00	.00
507103-05	Road Projects Horse Ranch - Maverick Circle	.00	.00	.00
507103-06	Road Projects Horse Ranch - Pinto Circle	.00	.00	.00
507103-07	Road Projects Horse Ranch - Rodeo Road	.00	.00	.00
507103-08	Road Projects Horse Ranch - Saddleback Lane	.00	.00	.00
507103-09	Road Projects Horse Ranch - Spur Ridge Lane	.00	.00	.00
507103-10	Road Projects Horse Ranch - Stallion	.00	.00	.00
507103-11	Road Projects Horse Ranch - Stallion Circle	.00	.00	.00
507103-12	Road Projects Horse Ranch - Trail Rider Lane	.00	.00	.00
507104	Road Projects Melton Ranch	.00	.00	.00
507104-01	Road Projects Melton Ranch - Lemond Circle	.00	.00	.00
507104-02	Road Projects Melton Ranch - Lemond Place	.00	.00	.00
507104-03	Road Projects Melton Ranch - Meadow Lane	.00	.00	.00
507104-04	Road Projects Melton Ranch - Martingale Place	.00	.00	.00
507104-05	Road Projects Melton Ranch - Meadow Road	.00	.00	.00
507104-06	Road Projects Melton Ranch - Oak Ridge Lane	.00	.00	.00
507104-07	Road Projects Melton Ranch - Oak Ridge Road	.00	.00	.00
507104-08	Road Projects Melton Ranch - Sinclair Lane	.00	.00	.00
507104-09	Road Projects Melton Ranch - Sinclair Road	.00	.00	.00
507104-10	Road Projects Melton Ranch - Summit Lane	.00	.00	.00
507104-11	Road Projects Melton Ranch - Terrace Drive	.00	.00	.00
507104-12	Road Projects Melton Ranch - Wildridge Lane	.00	.00	.00
507105	Road Projects Ridge Run	.00	.00	.00
507105-01	Road Projects Ridge Run - Antler Ridge Lane	.00	.00	.00
507105-02	Road Projects Ridge Run - Baby Doe Lane	.00	.00	.00
507105-03	Road Projects Ridge Run - Buck Lane	.00	.00	.00
507105-04	Road Projects Ridge Run - Deer Lane	.00	.00	.00
507105-05	Road Projects Ridge Run - Deer Ridge Lane	.00	.00	.00
507105-06	Road Projects Ridge Run - East Ridge Road	.00	.00	.00
507105-07	Road Projects Ridge Run - Elk Ridge Lane	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 007	Road Mill Levy Fund			
EXPENSE				
Capital				
507105-08	Road Projects Ridge Run - Ermine Lane	.00	.00	.00
507105-09	Road Projects Ridge Run - Faraway Road	.00	.00	.00
507105-10	Road Projects Ridge Run - Maple Ridge Lane	.00	.00	.00
507105-11	Road Projects Ridge Run - North Ridge Lane	.00	.00	.00
507105-12	Road Projects Ridge Run - Ridge Road	.00	.00	.00
507105-13	Road Projects Ridge Run - Stellar Lane	.00	.00	.00
507105-14	Road Projects Ridge Run - View Ridge Lane	.00	.00	.00
507106	Road Projects West Village	.00	.00	.00
507106-01	Road Projects West Village - Burlingame Lane	.00	.00	.00
507106-02	Road Projects West Village - Campground Lane	.00	.00	.00
507106-03	Road Projects West Village - Carriageway	.00	.00	.00
507106-04	Road Projects West Village - Daly Lane	.00	.00	.00
507106-05	Road Projects West Village - Elbert Lane	.00	.00	.00
507106-06	Road Projects West Village - Fall Lane	.00	.00	.00
507106-07	Road Projects West Village - Gallun Lane	.00	.00	.00
507106-08	Road Projects West Village - Lot 1	.00	.00	.00
507106-09	Road Projects West Village - Lot 2	.00	.00	.00
507106-10	Road Projects West Village - Lot 3	.00	.00	.00
507106-11	Road Projects West Village - Lot 4	.00	.00	.00
507106-12	Road Projects West Village - Lot 5	.00	.00	.00
507106-13	Road Projects West Village - Lot 6	.00	.00	.00
507106-14	Road Projects West Village - Lot 7	.00	.00	.00
507106-15	Road Projects West Village - Lot 8	.00	.00	.00
507106-16	Road Projects West Village - Lot 9	.00	.00	.00
507106-17	Road Projects West Village - Lot 10	.00	.00	.00
507106-18	Road Projects West Village - Lot 11	.00	.00	.00
507106-19	Road Projects West Village - Lot 12	.00	.00	.00
507106-20	Road Projects West Village - Lot 13	.00	.00	.00
507106-21	Road Projects West Village - TOV	.00	.00	.00
507107	Road Projects Wood Run	.00	.00	.00
507107-01	Road Projects Wood Run - Alpine Lane	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 007 - Road Mill Levy Fund				
EXPENSE				
Capital				
507107-02	Road Projects Wood Run - Bridge Lane	.00	.00	.00
507107-03	Road Projects Wood Run - Creek Lane	.00	.00	.00
507107-04	Road Projects Wood Run - Edgewood Lane	.00	.00	.00
507107-05	Road Projects Wood Run - Forest Lane	.00	.00	.00
507107-06	Road Projects Wood Run - Hidden Lane	.00	.00	.00
507107-07	Road Projects Wood Run - Janss Lane	.00	.00	.00
507107-08	Road Projects Wood Run - Little Lane	.00	.00	.00
507107-09	Road Projects Wood Run - Stanton Lane	.00	.00	.00
507107-10	Road Projects Wood Run - Village Run Circle	.00	.00	.00
507107-11	Road Projects Wood Run - Wood Road	.00	.00	.00
507108	Road Projects Two Creeks	.00	.00	.00
507108-01	Road Projects Two Creeks - Blue Spruce Lane	.00	.00	.00
507108-02	Road Projects Two Creeks - East Fork Lane	.00	.00	.00
507108-03	Road Projects Two Creeks - Timber Ridge Lane	.00	.00	.00
507108-04	Road Projects Two Creeks - Two Creeks Drive	.00	.00	.00
507109	Road Projects The Pines	.00	.00	.00
507109-01	Road Projects The Pines - Pinecrest Drive	.00	.00	.00
507109-02	Road Projects The Pines - Spruce Ridge Lane	.00	.00	.00
507110	Way Finding Signs	.00	.00	.00
507111	Crack Sealing	.00	.00	.00
507112	Annual Maintenance	60,979.00	60,979.00	60,979.00
507113	Snowmelt BV Project	.00	.00	.00
	<i>Capital Totals</i>	\$728,518.00	\$728,518.00	\$60,979.00
	<i>Transfers Out</i>			
510001	Transfer Out to General	2,035,574.00	2,072,213.00	2,116,856.00
510006	Transfer Out to RETT	.00	.00	.00
510055	Transfer Out to CIP	.00	.00	.00
510056	Transfer Out CERF	350,000.00	350,000.00	350,000.00
	<i>Transfers Out Totals</i>	\$2,385,574.00	\$2,422,213.00	\$2,466,856.00
	EXPENSE TOTALS	\$3,183,352.00	\$3,221,520.00	\$2,579,639.00
Fund 007 - Road Mill Levy Fund Totals				
	REVENUE TOTALS	\$2,609,691.00	\$2,573,371.00	\$2,620,956.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
	EXPENSE TOTALS	\$3,183,352.00	\$3,221,520.00	\$2,579,639.00
Fund	007 - Road Mill Levy Fund Totals	(\$573,661.00)	(\$648,149.00)	\$41,317.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 008	Excise Tax Fund			
	REVENUE			
	Taxes			
401006	Excise Tax	225,000.00	1,000,000.00	225,000.00
	<i>Taxes Totals</i>	\$225,000.00	\$1,000,000.00	\$225,000.00
	<i>Intergovernmental Revenue</i>			
402005-07	Grants - CORE	.00	.00	.00
	<i>Intergovernmental Revenue Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Contributions</i>			
406005	Housing Mitigation	.00	.00	.00
	<i>Contributions Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Miscellaneous</i>			
407001	Interest Income	1,695.00	24,323.00	24,323.00
407003	Miscellaneous Income	.00	.00	.00
407008	Accounts Payable Write Offs	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$1,695.00	\$24,323.00	\$24,323.00
	<i>Transfer In From Other Funds</i>			
408001	Transfer In General	.00	.00	.00
408055	Transfer In CIP	.00	.00	.00
	<i>Transfer In From Other Funds Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Sale of Assets</i>			
410002	Excise Assets	.00	.00	.00
410002-01	Excise Assets - Rodeo Place Phase I	.00	.00	.00
410002-02	Excise Assets - Rodeo Place Phase II	.00	.00	.00
410002-03	Excise Assets - Country Club Townhomes/Club Villas	.00	.00	.00
	<i>Sale of Assets Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Rental Income</i>			
407007-04	Employee Housing - Rent Other	.00	.00	.00
	<i>Rental Income Totals</i>	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$226,695.00	\$1,024,323.00	\$249,323.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 008 - Excise Tax Fund				
EXPENSE				
	<i>Purchased Services</i>			
502030	Closing Costs	.00	.00	.00
502031	Homeowners Assessment	.00	.00	.00
	<i>Purchased Services Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Operating & Maintenance</i>			
503003	Miscellaneous	5,000.00	5,000.00	5,000.00
	<i>Operating & Maintenance Totals</i>	\$5,000.00	\$5,000.00	\$5,000.00
	<i>Capital</i>			
507020	Capital Other	.00	.00	.00
507020-98	Capital Other - Rodeo Place Homes & Phase II	.00	.00	.00
507020-99	Capital Other - Prior Year Projects	.00	.00	.00
507021	Capital Projects Hard Costs	.00	.00	.00
507021-01	Capital Projects Hard Costs - Development Charges	.00	.00	.00
507021-02	Capital Projects Hard Costs - Site Construction	.00	.00	.00
507021-03	Capital Projects Hard Costs - Contingency	.00	.00	.00
507022	Capital Projects Soft Costs	.00	.00	.00
507022-01	Capital Projects Soft Costs - Consultants	.00	.00	.00
507022-02	Capital Projects Soft Costs - Other Costs ROI	.00	.00	.00
507022-03	Capital Projects Soft Costs - Owners Rep	.00	.00	.00
507022-04	Capital Projects Soft Costs - Miscellaneous	.00	.00	.00
507024	Capital - Employee Rental Housing	.00	.00	.00
507026	Capital - Purchase of Employee Housing	.00	.00	.00
	<i>Capital Totals</i>	\$0.00	\$0.00	\$0.00
	<i>Transfers Out</i>			
510055	Transfer Out to CIP	700,000.00	700,000.00	800,000.00
	<i>Transfers Out Totals</i>	\$700,000.00	\$700,000.00	\$800,000.00
	EXPENSE TOTALS	\$705,000.00	\$705,000.00	\$805,000.00
Fund 008 - Excise Tax Fund Totals				
	REVENUE TOTALS	\$226,695.00	\$1,024,323.00	\$249,323.00
	EXPENSE TOTALS	\$705,000.00	\$705,000.00	\$805,000.00
Fund 008 - Excise Tax Fund Totals		(\$478,305.00)	\$319,323.00	(\$555,677.00)



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 009	Marketing & Special Events Fund			
	REVENUE			
	Taxes			
401003-03	Sales Taxes - Marketing	7,890,732.00	8,171,079.00	8,416,211.00
	<i>Taxes Totals</i>	\$7,890,732.00	\$8,171,079.00	\$8,416,211.00
	Intergovernmental Revenue			
402005	Grants	10,000.00	10,000.00	10,000.00
	<i>Intergovernmental Revenue Totals</i>	\$10,000.00	\$10,000.00	\$10,000.00
	Charges for Service			
404071-01	Event Revenue - Ticket Sales	.00	.00	.00
	<i>Charges for Service Totals</i>	\$0.00	\$0.00	\$0.00
	Contributions			
404071-02	Event Revenue - Sponsorships	.00	.00	.00
406007-01	Donations - Events	.00	.00	.00
406007-02	Donations - Ice Age Discovery	.00	.00	.00
	<i>Contributions Totals</i>	\$0.00	\$0.00	\$0.00
	Miscellaneous			
407001	Interest Income	3,967.00	88,024.00	88,024.00
407003	Miscellaneous Income	.00	.00	.00
407008	Accounts Payable Write Offs	.00	.00	.00
407018-01	Co-op Reimbursement	.00	.00	.00
407018-02	Co-op Reimbursement - Marketing	12,500.00	12,500.00	12,500.00
	<i>Miscellaneous Totals</i>	\$16,467.00	\$100,524.00	\$100,524.00
	REVENUE TOTALS	\$7,917,199.00	\$8,281,603.00	\$8,526,735.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 009	Marketing & Special Events Fund			
EXPENSE				
<i>Personnel Services</i>				
501001-01	Payroll - Regular	857,167.00	857,167.00	928,096.00
501002-01	Payroll Overtime Regular	10,000.00	10,000.00	10,000.00
501003	Payroll Benefits	.00	.00	.00
501003-01	Payroll Benefits - Recreation Benefit	18,036.00	18,036.00	18,765.00
501003-04	Payroll Benefits - Housing Allowance	30,000.00	30,000.00	30,000.00
501003-06	Payroll Benefits - Retirement	76,157.00	76,157.00	80,641.00
501003-08	Payroll Benefits - Medicare	10,970.00	10,970.00	12,362.00
501003-09	Payroll Benefits - Fica	5,194.00	5,194.00	6,547.00
501003-10	Payroll Benefits - Health Insurance	292,386.00	292,386.00	318,441.00
501003-11	Payroll Benefits - Seasonal Health Insurance	.00	.00	.00
501003-12	Payroll Benefits - Health Reimbursement	.00	.00	.00
501003-13	Payroll Benefits - Dental Insurance	3,542.00	3,542.00	4,082.00
501003-14	Payroll Benefits - Vision Insurance	1,690.00	1,690.00	1,771.00
501003-15	Payroll Benefits - Standard - Life / AD& D	4,719.00	4,719.00	5,493.00
501003-16	Payroll Benefits - Cigna - Life/AD&D	.00	.00	.00
501003-17	Payroll Benefits - Dependant Life	82.00	82.00	90.00
501003-18	Payroll Benefits - Long Term Disability	6,173.00	6,173.00	7,185.00
501003-19	Payroll Benefits - Unemployment Insurance	2,473.00	2,473.00	1,876.00
501003-20	Payroll Benefits - Workmans Comp	711.00	711.00	841.00
501003-21	Payroll Benefits - Taxable Life	.00	.00	.00
501004	Training/ Registrations	10,000.00	10,000.00	12,350.00
501005	Travel & Meeting Expenses	42,000.00	42,000.00	45,000.00
<i>Personnel Services Totals</i>		\$1,371,300.00	\$1,371,300.00	\$1,483,540.00
<i>Purchased Services</i>				
502001	Legal Fees Special Counsel	.00	.00	.00
502002	Consultant	.00	.00	.00
502003	Contract Service	25,000.00	25,000.00	25,000.00
502004	Telephone	9,000.00	9,000.00	9,120.00
502007-01	Maintenance Agreements - Copier	2,500.00	2,500.00	2,500.00
502008-01	Repairs - Equipment	1,000.00	1,000.00	1,000.00
502009-01	Mailing - Postage	1,500.00	1,500.00	1,500.00
502010-03	Utilities - Electric	1,000.00	1,000.00	1,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 009 - Marketing & Special Events Fund				
EXPENSE				
<i>Purchased Services</i>				
502013-01	Leased Equipment - Copier	2,000.00	2,000.00	3,000.00
502017	Audit	5,300.00	5,300.00	6,095.00
502019	Software Licensing	.00	.00	41,200.00
502029	Accounting & Administrative Fee	22,799.00	22,799.00	23,482.00
<i>Purchased Services Totals</i>		\$70,099.00	\$70,099.00	\$113,897.00
<i>Operating & Maintenance</i>				
503001-02	Advertising - Jobs	.00	.00	.00
503002	Dues, Memberships, Subscriptions	7,725.00	7,725.00	7,725.00
503003	Miscellaneous	34,000.00	51,725.00	54,000.00
503005-01	Supplies - Office	7,000.00	7,000.00	7,000.00
503005-30	Supplies - Events	45,000.00	45,000.00	20,000.00
503006	Equipment	.00	.00	.00
503007-01	Building Lease Payments - Rent	63,000.00	63,000.00	64,890.00
503007-02	Building Lease Payments - CAMS	7,782.00	7,782.00	8,015.00
503008-01	Insurance - Building	237.00	237.00	272.00
503008-02	Insurance - Vehicle	360.00	360.00	360.00
503009-01	Vehicle Expenses - Fuel	375.00	1,400.00	1,400.00
503009-02	Vehicle Expenses - Oil	.00	.00	.00
503009-03	Vehicle Expenses - Parts & Supplies	1,247.00	495.00	495.00
503009-04	Vehicle Expenses - Equipment	.00	.00	.00
503009-06	Vehicle Expenses - Labor	1,637.00	1,750.00	1,750.00
503027	Office Equipment	4,000.00	4,000.00	5,000.00
<i>Operating & Maintenance Totals</i>		\$172,363.00	\$190,474.00	\$170,907.00
<i>Capital</i>				
507001-01	Cash Purchases - Vehicles	.00	.00	.00
507001-20	Cash Purchases - Other	.00	.00	.00
<i>Capital Totals</i>		\$0.00	\$0.00	\$0.00
<i>Transfers Out</i>				
510001	Transfer Out to General	.00	.00	.00
510055	Transfer Out to CIP	350,000.00	350,000.00	375,000.00
510056	Transfer Out CERF	.00	.00	.00
<i>Transfers Out Totals</i>		\$350,000.00	\$350,000.00	\$375,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 009	Marketing & Special Events Fund			
EXPENSE				
<i>Other Expenditures</i>				
511001	Write Offs Accounts Receivables	.00	.00	.00
	<i>Other Expenditures Totals</i>	\$0.00	\$0.00	\$0.00
<i>Marketing</i>				
550001	Airline Support	20,000.00	20,000.00	20,000.00
550001-01	Airline Support - Delta	.00	.00	.00
550002	Signage	34,000.00	34,000.00	30,000.00
550003	Premiums	35,000.00	35,000.00	35,000.00
550004-01	Summer Marketing - Collateral	115,000.00	115,000.00	100,000.00
550004-02	Summer Marketing - Advertising	670,000.00	670,000.00	740,000.00
550004-03	Summer Marketing - Photography	60,000.00	60,000.00	63,000.00
550005-01	Winter Marketing - Collateral	120,000.00	120,000.00	90,000.00
550005-02	Winter Marketing - Advertising	782,000.00	782,000.00	820,000.00
550005-03	Winter Marketing - Photography	60,000.00	60,000.00	63,000.00
550006-01	Online - Web Design & Maintenance	40,000.00	40,000.00	40,000.00
550006-02	Online - Social Media	60,000.00	60,000.00	65,000.00
550006-03	Online - Search Engine Optimization & Marketing	85,000.00	85,000.00	117,000.00
550006-04	Online - E-mail & Content Marketing	25,000.00	25,000.00	17,000.00
550006-05	Online - Miscellaneous	2,500.00	2,500.00	2,500.00
550007	RRC Occupancy	.00	.00	.00
550009	Competitive Analysis	33,000.00	33,000.00	29,000.00
550012	Ice Age Discovery Center	.00	.00	225,000.00
550013	Research Survey	15,000.00	15,000.00	15,000.00
550017	One Time Expenses	.00	.00	7,500.00
	<i>Marketing Totals</i>	\$2,156,500.00	\$2,156,500.00	\$2,479,000.00
<i>Special Events</i>				
550008	Sponsorship Tool	13,000.00	13,000.00	13,000.00
550010	Summer Events	1,150,000.00	1,150,000.00	1,160,000.00
550010-01	Town Services	150,000.00	150,000.00	150,000.00
550011	Winter Events	995,750.00	900,000.00	770,000.00
	<i>Special Events Totals</i>	\$2,308,750.00	\$2,213,000.00	\$2,093,000.00
<i>Client Interaction and Public Relations</i>				
560001	Public Relations	152,000.00	112,400.00	153,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund	009 - Marketing & Special Events Fund			
	EXPENSE			
	<i>Client Interaction and Public Relations</i>			
560002	Rebate	55,000.00	55,000.00	55,000.00
560003	Stimulus Rebate	.00	.00	.00
	<i>Client Interaction and Public Relations Totals</i>	\$207,000.00	\$167,400.00	\$208,000.00
	EXPENSE TOTALS	\$6,636,012.00	\$6,518,773.00	\$6,923,344.00
Fund	009 - Marketing & Special Events Fund Totals			
	REVENUE TOTALS	\$7,917,199.00	\$8,281,603.00	\$8,526,735.00
	EXPENSE TOTALS	\$6,636,012.00	\$6,518,773.00	\$6,923,344.00
Fund	009 - Marketing & Special Events Fund Totals	\$1,281,187.00	\$1,762,830.00	\$1,603,391.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 010 - Group Sales Fund				
REVENUE				
Taxes				
401003-04	Sales Taxes - Lodging	3,046,541.00	3,008,919.00	3,099,187.00
	<i>Taxes Totals</i>	<u>\$3,046,541.00</u>	<u>\$3,008,919.00</u>	<u>\$3,099,187.00</u>
	<i>Miscellaneous</i>			
407001	Interest Income	2,445.00	47,299.00	47,299.00
407002	Penalty & Interest	.00	.00	.00
407003	Miscellaneous Income	.00	.00	.00
407008	Accounts Payable Write Offs	.00	.00	.00
407018-01	Co-op Reimbursement	.00	.00	.00
407056	Support for Groups	20,000.00	20,000.00	20,000.00
	<i>Miscellaneous Totals</i>	<u>\$22,445.00</u>	<u>\$67,299.00</u>	<u>\$67,299.00</u>
	REVENUE TOTALS	<u>\$3,068,986.00</u>	<u>\$3,076,218.00</u>	<u>\$3,166,486.00</u>



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 010	Group Sales Fund			
EXPENSE				
	<i>Personnel Services</i>			
501001-01	Payroll - Regular	764,272.00	764,272.00	824,518.00
501001-08	Payroll - Bonus	.00	.00	.00
501002-01	Payroll Overtime Regular	5,000.00	5,000.00	5,000.00
501003	Payroll Benefits	.00	.00	.00
501003-01	Payroll Benefits - Recreation Benefit	10,020.00	10,020.00	10,425.00
501003-04	Payroll Benefits - Housing Allowance	.00	.00	.00
501003-06	Payroll Benefits - Retirement	68,492.00	68,492.00	73,528.00
501003-08	Payroll Benefits - Medicare	10,799.00	10,799.00	12,028.00
501003-09	Payroll Benefits - Fica	.00	.00	.00
501003-10	Payroll Benefits - Health Insurance	244,409.00	244,409.00	257,488.00
501003-11	Payroll Benefits - Seasonal Health Insurance	.00	.00	.00
501003-12	Payroll Benefits - Health Reimbursement	.00	.00	.00
501003-13	Payroll Benefits - Dental Insurance	3,125.00	3,125.00	3,602.00
501003-14	Payroll Benefits - Vision Insurance	1,491.00	1,491.00	1,562.00
501003-15	Payroll Benefits - Standard - Life / AD& D	4,320.00	4,320.00	5,008.00
501003-16	Payroll Benefits - Cigna - Life/AD&D	.00	.00	.00
501003-17	Payroll Benefits - Dependant Life	72.00	72.00	79.00
501003-18	Payroll Benefits - Long Term Disability	5,651.00	5,651.00	6,551.00
501003-19	Payroll Benefits - Unemployment Insurance	2,234.00	2,234.00	1,659.00
501003-20	Payroll Benefits - Workmans Comp	642.00	642.00	743.00
501003-21	Payroll Benefits - Taxable Life	.00	.00	.00
501004	Training/ Registrations	16,000.00	16,000.00	18,000.00
501005	Travel & Meeting Expenses	70,000.00	70,000.00	89,000.00
	<i>Personnel Services Totals</i>	\$1,206,527.00	\$1,206,527.00	\$1,309,191.00
	<i>Purchased Services</i>			
502001	Legal Fees Special Counsel	.00	.00	.00
502002	Consultant	.00	.00	.00
502003	Contract Service	61,400.00	61,400.00	12,000.00
502004	Telephone	6,200.00	6,200.00	5,600.00
502007-01	Maintenance Agreements - Copier	2,500.00	2,500.00	2,500.00
502008-01	Repairs - Equipment	1,000.00	1,000.00	1,000.00
502009-01	Mailing - Postage	2,000.00	2,000.00	2,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 010 - Group Sales Fund				
EXPENSE				
Purchased Services				
502009-03	Mailing - Tradeshow	2,000.00	2,000.00	2,000.00
502010-03	Utilities - Electric	.00	.00	.00
502013-01	Leased Equipment - Copier	2,000.00	2,000.00	3,000.00
502017	Audit	2,692.00	2,692.00	3,096.00
502019	Software Licensing	.00	.00	19,000.00
502029	Accounting & Administrative Fee	11,400.00	11,400.00	11,742.00
	<i>Purchased Services Totals</i>	\$91,192.00	\$91,192.00	\$61,938.00
Operating & Maintenance				
503001-02	Advertising - Jobs	.00	.00	.00
503002	Dues, Memberships, Subscriptions	9,500.00	9,500.00	11,700.00
503003	Miscellaneous	62,000.00	20,000.00	12,000.00
503005-01	Supplies - Office	5,000.00	5,000.00	5,000.00
503007-01	Building Lease Payments - Rent	57,000.00	57,000.00	58,710.00
503007-02	Building Lease Payments - CAMS	.00	.00	.00
503008-01	Insurance - Building	.00	.00	.00
503008-02	Insurance - Vehicle	.00	.00	.00
503009-01	Vehicle Expenses - Fuel	375.00	1,400.00	1,400.00
503009-02	Vehicle Expenses - Oil	.00	.00	.00
503009-03	Vehicle Expenses - Parts & Supplies	1,246.00	495.00	495.00
503009-04	Vehicle Expenses - Equipment	.00	.00	.00
503009-06	Vehicle Expenses - Labor	1,637.00	1,750.00	1,750.00
503027	Office Equipment	4,000.00	4,000.00	5,000.00
	<i>Operating & Maintenance Totals</i>	\$140,758.00	\$99,145.00	\$96,055.00
Capital				
507001-20	Cash Purchases - Other	.00	.00	.00
	<i>Capital Totals</i>	\$0.00	\$0.00	\$0.00
Transfers Out				
510001	Transfer Out to General	.00	.00	.00
510055	Transfer Out to CIP	200,000.00	200,000.00	200,000.00
510056	Transfer Out CERF	.00	.00	.00
	<i>Transfers Out Totals</i>	\$200,000.00	\$200,000.00	\$200,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 010 - Group Sales Fund				
EXPENSE				
Marketing				
550001	Airline Support	20,000.00	20,000.00	20,000.00
550001-01	Airline Support - Delta	.00	.00	.00
550009	Competitive Analysis	.00	.00	.00
550013	Research Survey	.00	.00	.00
550014-01	Marketing - Collateral	4,500.00	4,500.00	5,000.00
550014-02	Marketing - Industry Print Ads	80,000.00	80,000.00	106,000.00
550014-03	Marketing - Online	26,000.00	26,000.00	78,500.00
550015-01	Direct Sales - Tradeshow	54,000.00	54,000.00	72,800.00
550015-02	Direct Sales - Client Amenities/Premiums	35,000.00	35,000.00	35,000.00
550015-03	Direct Sales - Client Entertainment	40,000.00	30,000.00	40,000.00
550015-04	Direct Sales - FAM	88,000.00	118,000.00	116,000.00
550016	Support for Groups	290,000.00	230,000.00	298,000.00
550017	One Time Expenses	.00	.00	7,500.00
	Marketing Totals	\$637,500.00	\$597,500.00	\$778,800.00
	EXPENSE TOTALS	\$2,275,977.00	\$2,194,364.00	\$2,445,984.00
Fund 010 - Group Sales Fund Totals				
	REVENUE TOTALS	\$3,068,986.00	\$3,076,218.00	\$3,166,486.00
	EXPENSE TOTALS	\$2,275,977.00	\$2,194,364.00	\$2,445,984.00
Fund 010 - Group Sales Fund Totals		\$793,009.00	\$881,854.00	\$720,502.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 011	Renewable Energy Offset			
	REVENUE			
	Charges for Service			
404071	Special Events Revenue	.00	.00	.00
404072	Renewable Energy Offset	5,000.00	20,000.00	5,000.00
	Charges for Service Totals	\$5,000.00	\$20,000.00	\$5,000.00
	Miscellaneous			
407001	Interest Income	257.00	3,323.00	3,323.00
	Miscellaneous Totals	\$257.00	\$3,323.00	\$3,323.00
	REVENUE TOTALS	\$5,257.00	\$23,323.00	\$8,323.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 011 - Renewable Energy Offset				
EXPENSE				
	<i>Purchased Services</i>			
502003	Contract Service	.00	.00	300,000.00
502010-07	Utilities- Holy Cross PuRE Program	.00	.00	.00
	<i>Purchased Services Totals</i>	\$0.00	\$0.00	\$300,000.00
	<i>Operating & Maintenance</i>			
503003	Miscellaneous	25,000.00	25,000.00	30,000.00
	<i>Operating & Maintenance Totals</i>	\$25,000.00	\$25,000.00	\$30,000.00
	<i>Transfers Out</i>			
510055	Transfer Out to CIP	.00	.00	.00
	<i>Transfers Out Totals</i>	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$25,000.00	\$25,000.00	\$330,000.00
Fund 011 - Renewable Energy Offset Totals				
	REVENUE TOTALS	\$5,257.00	\$23,323.00	\$8,323.00
	EXPENSE TOTALS	\$25,000.00	\$25,000.00	\$330,000.00
Fund 011 - Renewable Energy Offset Totals		(\$19,743.00)	(\$1,677.00)	(\$321,677.00)



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund	012 - POST Grant			
	REVENUE			
	<i>Intergovernmental Revenue</i>			
402005-09	Grants- Police Training	101,969.00	201,638.00	73,792.00
	<i>Intergovernmental Revenue Totals</i>	\$101,969.00	\$201,638.00	\$73,792.00
	REVENUE TOTALS	\$101,969.00	\$201,638.00	\$73,792.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 012 - POST Grant				
EXPENSE				
POST Grant				
565001	POST Training	.00	.00	.00
565001-98	POST Training Jan-June	63,860.00	63,860.00	51,285.00
565001-99	POST Training July-Dec	.00	69,300.00	.00
565002	POST Scholarships	.00	.00	.00
565002-01	POST Scholarships Jan-June	24,018.00	24,018.00	11,194.00
565002-02	POST Scholarships July-Dec	.00	15,000.00	.00
565003	POST Grant Contract Service	.00	.00	.00
565003-01	POST Grant Contract Service Jan-June	6,908.00	6,908.00	7,542.00
565003-02	POST Grant Contract Service July-Dec	.00	7,542.00	.00
565004	POST Equipment	.00	.00	.00
565004-01	POST Equipment Jan-June	1,500.00	1,500.00	.00
565004-02	POST Equipment July-Dec	.00	4,056.00	.00
565005	POST Grant Management	.00	.00	.00
565005-01	POST Grant Management Jan-June	5,683.00	5,683.00	3,771.00
565005-02	POST Grant Management July-Dec	.00	3,771.00	.00
POST Grant Totals		\$101,969.00	\$201,638.00	\$73,792.00
EXPENSE TOTALS		\$101,969.00	\$201,638.00	\$73,792.00
Fund 012 - POST Grant Totals				
REVENUE TOTALS		\$101,969.00	\$201,638.00	\$73,792.00
EXPENSE TOTALS		\$101,969.00	\$201,638.00	\$73,792.00
Fund 012 - POST Grant Totals		\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 050 - Debt Service Funds				
REVENUE				
Taxes				
401001-01	Property Taxes - Current Taxes	262,199.00	262,199.00	262,194.00
	<i>Taxes Totals</i>	\$262,199.00	\$262,199.00	\$262,194.00
Miscellaneous				
407001	Interest Income	.00	.00	.00
407003	Miscellaneous Income	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00
Other Financing Sources				
413001	Proceeds From Bond Issue	.00	.00	.00
413001-01	Proceeds from COP	.00	.00	.00
413001-02	Proceeds from Note	.00	.00	.00
413001-03	Issuance-Premium	.00	.00	.00
	<i>Other Financing Sources Totals</i>	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$262,199.00	\$262,199.00	\$262,194.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 050 - Debt Service Funds				
EXPENSE				
Other Financing Uses				
520004	Cost of Issuance	.00	.00	.00
520004-01	Cost of Issuance - Underwriters Discount	.00	.00	.00
520005	Refunding Bond Escrow	.00	.00	.00
Other Financing Uses Totals		\$0.00	\$0.00	\$0.00
Debt Expense				
520001	Bond Principal	.00	.00	.00
520001-01	Bond Principal - Operations Facility	.00	.00	.00
520001-02	Bond Principal - Road	.00	.00	.00
520001-03	Bond Principal - Droste	.00	.00	.00
520001-04	Bond Principal - Rodeo	.00	.00	.00
520001-05	Bond Principal - Pool	.00	.00	.00
520001-06	Bond Principal - Recreation Center	235,000.00	235,000.00	240,000.00
520002	Bond Interest	.00	.00	.00
520002-01	Bond Interest - Operations Facility	.00	.00	.00
520002-02	Bond Interest - Road	.00	.00	.00
520002-03	Bond Interest - Droste	.00	.00	.00
520002-04	Bond Interest - Rodeo	.00	.00	.00
520002-05	Bond Interest - Pool	.00	.00	.00
520002-06	Bond Interest - Recreation Center	26,199.00	26,199.00	21,194.00
520003	Bond Bank Fees	.00	.00	.00
520003-01	Bond Bank Fees - Operations Facility	.00	.00	.00
520003-02	Bond Bank Fees - Road	.00	.00	.00
520003-03	Bond Bank Fees - Droste	.00	.00	.00
520003-04	Bond Bank Fees - Rodeo	.00	.00	.00
520003-05	Bond Bank Fees - Pool	.00	.00	.00
520003-06	Bond Bank Fees - Recreation Center	1,000.00	1,000.00	1,000.00
Debt Expense Totals		\$262,199.00	\$262,199.00	\$262,194.00
EXPENSE TOTALS		\$262,199.00	\$262,199.00	\$262,194.00
Fund 050 - Debt Service Funds Totals				
REVENUE TOTALS		\$262,199.00	\$262,199.00	\$262,194.00
EXPENSE TOTALS		\$262,199.00	\$262,199.00	\$262,194.00
Fund 050 - Debt Service Funds Totals		\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 055	Capital Improvement Program			
REVENUE				
<i>Intergovernmental Revenue</i>				
402005-03	Grants - FTA-5311 Rural Admin & Operating Grant	.00	.00	2,762,280.00
402005-12	Grants - MMOF	106,748.00	75,000.00	31,749.00
402005-16	Grants - Federal Mall Transit	13,500,000.00	.00	13,500,000.00
402005-17	Grants - Colorado Energy Office	18,000.00	18,000.00	18,000.00
402005-18	Grants - MMOF #2	.00	.00	1,500,000.00
402005-19	Grants - State Mall Transit	4,500,000.00	.00	4,500,000.00
402009	DOLA	374,174.00	219,575.00	10,303.00
<i>Intergovernmental Revenue Totals</i>		\$18,498,922.00	\$312,575.00	\$22,322,332.00
<i>Contributions</i>				
406007-03	Donations - Trails	.00	.00	200,000.00
406008	EOTC	6,000,000.00	.00	6,000,000.00
406010	CORE	.00	.00	.00
406011	Contributions Holy Cross	140,425.00	640,425.00	144,296.00
406012	RFTA Contributions	500,000.00	.00	2,000,000.00
<i>Contributions Totals</i>		\$6,640,425.00	\$640,425.00	\$8,344,296.00
<i>Miscellaneous</i>				
407003	Miscellaneous Income	500,000.00	.00	.00
<i>Miscellaneous Totals</i>		\$500,000.00	\$0.00	\$0.00
<i>Transfer In From Other Funds</i>				
408001	Transfer In General	5,762,000.00	5,762,000.00	2,002,000.00
408006	Transfer In RETT	4,900,892.00	4,900,892.00	6,570,000.00
408007	Transfer In Road	.00	.00	.00
408008	Transfer In Excise	700,000.00	700,000.00	800,000.00
408009	Transfer in Marketing	350,000.00	350,000.00	375,000.00
408010	Transfer In Group Sales	200,000.00	200,000.00	200,000.00
408011	Transfer In REOP	.00	.00	.00
408060	Transfer In Housing	3,404,330.00	3,404,330.00	900,000.00
408061	Transfer In Mountain View	.00	.00	.00
<i>Transfer In From Other Funds Totals</i>		\$15,317,222.00	\$15,317,222.00	\$10,847,000.00
REVENUE TOTALS		\$40,956,569.00	\$16,270,222.00	\$41,513,628.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 055	Capital Improvement Program			
EXPENSE				
Capital				
507020	Capital Other	.00	.00	.00
507020-99	Capital Other - Prior Year Projects	.00	.00	.00
507021	Capital Projects Hard Costs	.00	.00	.00
507021-01	Capital Projects Hard Costs - Development Charges	.00	.00	.00
507021-02	Capital Projects Hard Costs - Site Construction	.00	.00	.00
507021-03	Capital Projects Hard Costs - Contingency	.00	.00	.00
507022	Capital Projects Soft Costs	.00	.00	.00
507022-01	Capital Projects Soft Costs - Consultants	.00	.00	.00
507022-02	Capital Projects Soft Costs - Other Costs ROI	.00	.00	.00
507022-03	Capital Projects Soft Costs - Owners Rep	.00	.00	.00
507022-04	Capital Projects Soft Costs - Miscellaneous	.00	.00	.00
571001	MBCx Project	.00	.00	.00
571002	Marketing Reconfiguration Improvements	.00	.00	.00
571003	Town Hall Parking Expansion	.00	.00	.00
571005	Little Red Schoolhouse Expansion	.00	.00	.00
571302	Public Works Facility Fuel Island	.00	.00	.00
571303	PW Facility Remodel	.00	.00	.00
571402	Town Park Station Concrete Project	90,322.00	90,322.00	.00
571403	Mall - RFTA Depot	27,337,785.00	250,000.00	33,850,066.00
571404	Bus Stop Improvement Project	.00	.00	25,000.00
571405	Parcel C Restroom Repair & Remodel	.00	.00	.00
571406	Meadow Ranch Bus Stop Project	240,462.00	240,462.00	.00
571408	Daly Lane Depot Roof	.00	.00	.00
571409	Electric Vehicle Stations	85,000.00	85,000.00	25,000.00
571410	Bus Facility Feasibility Study	.00	.00	.00
571411	Computer aided dispatch/automated vehicle locator	.00	.00	250,000.00
571412	New WeCycle Stations	.00	.00	.00
571501	Town Park Phase 1	3,927,890.00	2,000,000.00	2,532,053.00
571502	Pool Shade Structure	.00	.00	.00
571503	Water Slide - Replace slide & add'l slide	.00	.00	.00
571504	Pool Refurbishment	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 055	Capital Improvement Program			
EXPENSE				
Capital				
571506	Recreation Center Locker Room Expansion	.00	.00	35,000.00
571508	Rec Center - Pool Rehabilitation	.00	.00	.00
572000	Hard Surface Trail Improvements	393,850.00	393,850.00	400,000.00
572001	Bike Skills Trail	.00	.00	.00
572004	Softball Field Redesign	.00	.00	.00
572006	Ice Rink Relocation	.00	.00	.00
572007	Town Park Station Pond-Outlet Structure Improvements	.00	.00	.00
572008	Ice Rink Equipment	.00	.00	.00
572012	Soft Surface Trail Improvements	50,000.00	50,000.00	25,000.00
572014	Skatepark Repairs	.00	.00	.00
572017	Playground Restoration Project	.00	.00	60,000.00
572018	Town Park Phase 2	.00	.00	1,000,000.00
573001	Retaining Wall Replacement Program	75,000.00	25,000.00	120,000.00
573002	Guardrail Replacement Program	.00	.00	.00
573003	Median Improvements	35,000.00	35,000.00	.00
573200	Brush Creek/Wood Road Intersection Improvements	.00	.00	.00
573201	Brush Creek/Owl Creek Road Intersection Improvements	657,570.00	657,570.00	4,000,000.00
573202	Bridge Program	.00	.00	.00
573207	Paving Projects	.00	.00	400,000.00
573600	Way Finding Sign Program	.00	.00	.00
573601	Fairway 3 Bike Path Restoration Project	.00	.00	.00
573606	Wood Bridge Maintenance/Upgrades	250,000.00	.00	250,000.00
573607	Trail Way Finding Program	.00	.00	.00
573610	Brush Creek Road Crossing Improvements	.00	.00	.00
573612	Walkway-Faraway to Upper Kearns	.00	.00	.00
573615	Brush Creek Road Pedestrian Improve - Upper Kearns to Divide Rd	60,000.00	.00	60,000.00
573616	Brush Creek Road Pedestrian Improvements - Mtn View to Mall	660,000.00	200,000.00	460,000.00
573617	Brush Creek Road Pedestrian Improvements-Sinclair Road Intersect	.00	.00	.00
573618	Brush Creek Road Pedestrian Improvements-Town Park Station	.00	250,000.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 055	Capital Improvement Program			
EXPENSE				
Capital				
573619	Highline Road Pedestrian Improvements	250,000.00	.00	.00
573625	Brush Creek Road to Brush Creek Lane	207,006.00	207,006.00	.00
573626	Connecting Village Nodes	400,000.00	.00	400,000.00
574000	MBCx Snowmelt Implementation Design	.00	.00	.00
574001	Snowmelt BV Controls Project	.00	.00	.00
574002	Snowmelt Lot 2 Boiler Replacement Project	.00	.00	.00
574003	Snowmelt Parcel C Boiler Replacement Project	.00	.00	.00
574004	Snowmelt TOV Boiler Replacement Project	1,115,933.00	1,115,933.00	.00
574005	Snowmelt BV Boiler Project	1,188,096.00	1,188,096.00	.00
574007	Upper Town Hall Entry and Lights	.00	.00	.00
574008	Solar Renewables Project	.00	.00	.00
574009	Micro Hydro Renewables Project	101,269.00	101,269.00	.00
574010	Snowmelt - Lower Carriageway Snowmelt Vault	.00	.00	500,000.00
575000	Stormwater and Drainage	18,188.00	.00	18,188.00
576100	Community Plan Update	.00	.00	.00
576102	Parks, Open Space, Trails and Rec Master Plan POSTR	.00	.00	.00
576103	Community Connectivity Plan	.00	.00	.00
576104	Entryway (Phase III) Planning Project	.00	.00	.00
577000	Parking Lot Permitting System	85,000.00	85,000.00	.00
577001	GIS Systems Enhancement	.00	.00	.00
577003	Enterprise Content Management -Laserfiche	.00	.00	.00
577004	Network Cabling Enhancements	.00	.00	.00
577006	Municipal Fiber Network or Wireless Mesh	1,174,203.00	500,000.00	674,203.00
577007	Council Chambers and Meeting Room AV	.00	.00	.00
577008	800 Mhz Radio System	.00	.00	.00
577010	Fiber Project	466,126.00	360,000.00	106,126.00
578000	Creekside exterior housing renovations	.00	.00	.00
578001	Draw Site Employee Housing Project	500,000.00	150,000.00	350,000.00
578002	Brush Creek & Palisades- Building Renovations	.00	.00	.00
578003	Villas North-Exterior	.00	.00	.00
578005	Mountain View I Renovation Design	7,950,000.00	4,500,000.00	3,450,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 055 - Capital Improvement Program				
EXPENSE				
Capital				
578006	Mountain View II-Renovations	.00	.00	.00
578007	Coffey Place	22,000.00	22,000.00	.00
578008	Housing Land Opportunities	18,000.00	.00	18,000.00
578009	Carriageway Apartments	.00	.00	.00
578010	Daly Townhomes Retaining Wall	53,611.00	53,611.00	.00
578011	Snowmass Inn-Interior	765,689.00	600,000.00	165,689.00
578012	Housing Master Plan	.00	.00	.00
578013	Snowmass Inn-Exterior	.00	.00	.00
578014	Mountain View I - Interior Renovations	.00	.00	.00
578015	Lots 10-12 Housing	.00	.00	.00
578016	Housing at Public Works	.00	.00	.00
579001	Solid Waste Management Plan	.00	.00	.00
579002	Town Hall Trash/Recycle Dumpster Shed	36,500.00	36,500.00	.00
579300	Snowmass Tourism Product Enhancement	400,000.00	400,000.00	400,000.00
579301	Stage Roof	.00	.00	.00
579302	Fanny Hill Improvements	150,000.00	150,000.00	175,000.00
579400	Supplemental Project Costs	743,982.00	139,819.00	1,000,000.00
<i>Capital Totals</i>		\$49,508,482.00	\$13,886,438.00	\$50,749,325.00
EXPENSE TOTALS		\$49,508,482.00	\$13,886,438.00	\$50,749,325.00
Fund 055 - Capital Improvement Program Totals				
REVENUE TOTALS		\$40,956,569.00	\$16,270,222.00	\$41,513,628.00
EXPENSE TOTALS		\$49,508,482.00	\$13,886,438.00	\$50,749,325.00
Fund 055 - Capital Improvement Program Totals		(\$8,551,913.00)	\$2,383,784.00	(\$9,235,697.00)



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 056	Capital Equipment Reserve Fund			
REVENUE				
<i>Intergovernmental Revenue</i>				
402005-04	Grants - FTA/State Grants	250,000.00	83,384.00	384,109.00
<i>Intergovernmental Revenue Totals</i>		\$250,000.00	\$83,384.00	\$384,109.00
<i>Transfer In From Other Funds</i>				
408001	Transfer In General	330,000.00	330,000.00	330,000.00
408006	Transfer In RETT	.00	.00	.00
408006-01	Transfer In RETT - Parks and Trails	30,000.00	30,000.00	30,000.00
408006-02	Transfer In RETT - Pool and Recreation	5,000.00	5,000.00	5,000.00
408006-03	Transfer In RETT - Transportation	705,000.00	705,000.00	705,000.00
408007	Transfer In Road	350,000.00	350,000.00	350,000.00
408009	Transfer in Marketing	.00	.00	.00
408010	Transfer In Group Sales	.00	.00	.00
<i>Transfer In From Other Funds Totals</i>		\$1,420,000.00	\$1,420,000.00	\$1,420,000.00
<i>Sale of Assets</i>				
410001	General Assets	.00	.00	.00
<i>Sale of Assets Totals</i>		\$0.00	\$0.00	\$0.00
REVENUE TOTALS		\$1,670,000.00	\$1,503,384.00	\$1,804,109.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 056 - Capital Equipment Reserve Fund				
EXPENSE				
Capital				
507004	Capital Town Clerk	36,156.00	.00	38,331.00
507006	Capital Community Development	53,114.00	57,414.00	.00
507007	Capital Public Safety	185,019.00	185,019.00	.00
507008	Capital Transportation	648,357.00	634,861.00	485,636.00
507009-11	Capital Parks & Recreation - Parks and Trails CERF	50,628.00	13,399.00	70,780.00
507009-12	Capital Parks & Recreation - Pool and Rec CERF	40,500.00	40,500.00	.00
507010	Capital Facility Management	72,062.00	31,680.00	59,490.00
507011	Capital Road	583,163.00	194,000.00	1,079,654.00
507012	Capital Solid Waste	453,210.00	226,035.00	240,197.00
507013	Capital Shop	90,461.00	.00	.00
507016	Capital Public Works Admin	35,754.00	.00	26,218.00
507019	Capital Marketing	.00	.00	.00
	<i>Capital Totals</i>	\$2,248,424.00	\$1,382,908.00	\$2,000,306.00
	EXPENSE TOTALS	\$2,248,424.00	\$1,382,908.00	\$2,000,306.00
Fund 056 - Capital Equipment Reserve Fund Totals				
	REVENUE TOTALS	\$1,670,000.00	\$1,503,384.00	\$1,804,109.00
	EXPENSE TOTALS	\$2,248,424.00	\$1,382,908.00	\$2,000,306.00
Fund 056 - Capital Equipment Reserve Fund Totals		(\$578,424.00)	\$120,476.00	(\$196,197.00)



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 060 - Housing Fund				
REVENUE				
Miscellaneous				
407001	Interest Income	3,511.00	45,980.00	45,980.00
407003	Miscellaneous Income	1,000.00	1,000.00	2,000.00
407007-02	Employee Housing - Reserve Public Works	.00	.00	1,200.00
407050	Labor Material Supplies	2,500.00	2,500.00	1,500.00
407051	Late Fees and NSF Fees	2,300.00	2,300.00	1,500.00
407052	Laundry	29,500.00	29,500.00	29,500.00
407053	Application Fees	2,500.00	2,500.00	2,500.00
407054	Resale Fees	5,000.00	5,000.00	5,000.00
407055	Parking Fees	5,000.00	5,000.00	5,000.00
	<i>Miscellaneous Totals</i>	\$51,311.00	\$93,780.00	\$94,180.00
Transfer In From Other Funds				
408001	Transfer In General	.00	.00	14,150.00
408061	Transfer In Mountain View	.00	.00	.00
	<i>Transfer In From Other Funds Totals</i>	\$0.00	\$0.00	\$14,150.00
Rental Income				
407007-01	Employee Housing - Rent Public Works	.00	.00	13,440.00
407007-03	Employee Housing - Country Club Townhome	73,680.00	73,680.00	75,890.00
411001-01	Rent - Brush Creek	187,320.00	187,320.00	192,900.00
411001-02	Rent - Creekside	608,280.00	608,280.00	625,376.00
411001-03	Rent - Palisades	266,400.00	266,400.00	274,440.00
411001-04	Rent - Villas North	385,680.00	385,680.00	397,200.00
411001-05	Rent - Vacancy Factor	(6,500.00)	(6,500.00)	(6,500.00)
411001-06	Rent - Mountain View	1,110,960.00	1,110,960.00	1,143,705.00
411001-07	Rent - Mountain View II	273,600.00	273,600.00	281,808.00
	<i>Rental Income Totals</i>	\$2,899,420.00	\$2,899,420.00	\$2,998,259.00
Non-Operating				
412002	Contributed Capital	.00	.00	.00
	<i>Non-Operating Totals</i>	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$2,950,731.00	\$2,993,200.00	\$3,106,589.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 060	Housing Fund			
EXPENSE				
Personnel Services				
501001-01	Payroll - Regular	593,352.00	593,352.00	759,380.00
501001-05	Payroll - Receptionist	.00	.00	.00
501001-06	Payroll - Snowremoval	.00	.00	.00
501001-07	Payroll - Groundskeeper	.00	.00	.00
501002-01	Payroll Overtime Regular	6,000.00	6,000.00	6,000.00
501003	Payroll Benefits	.00	.00	.00
501003-01	Payroll Benefits - Recreation Benefit	10,688.00	10,688.00	12,510.00
501003-06	Payroll Benefits - Retirement	55,591.00	55,591.00	72,830.00
501003-08	Payroll Benefits - Medicare	7,774.00	7,774.00	11,098.00
501003-09	Payroll Benefits - Fica	1,845.00	1,845.00	.00
501003-10	Payroll Benefits - Health Insurance	265,964.00	265,964.00	365,537.00
501003-11	Payroll Benefits - Seasonal Health Insurance	9,706.00	9,706.00	.00
501003-12	Payroll Benefits - Health Reimbursement	.00	.00	.00
501003-13	Payroll Benefits - Dental Insurance	3,333.00	3,333.00	4,322.00
501003-14	Payroll Benefits - Vision Insurance	1,591.00	1,591.00	1,875.00
501003-15	Payroll Benefits - Standard - Life / AD& D	3,635.00	3,635.00	4,961.00
501003-16	Payroll Benefits - Cigna - Life/AD&D	.00	.00	.00
501003-17	Payroll Benefits - Dependant Life	77.00	77.00	95.00
501003-18	Payroll Benefits - Long Term Disability	4,797.00	4,797.00	6,489.00
501003-19	Payroll Benefits - Unemployment Insurance	1,681.00	1,681.00	1,531.00
501003-20	Payroll Benefits - Workmans Comp	7,614.00	7,614.00	9,344.00
501003-21	Payroll Benefits - Taxable Life	.00	.00	.00
501004	Training/ Registrations	1,300.00	1,300.00	1,300.00
501005	Travel & Meeting Expenses	750.00	750.00	750.00
Personnel Services Totals		\$975,698.00	\$975,698.00	\$1,258,022.00
Purchased Services				
502001	Legal Fees Special Counsel	.00	.00	.00
502003	Contract Service	54,300.00	54,300.00	55,000.00
502003-04	Contract Service - Fire Extinguisher Maintenance	2,215.00	2,215.00	2,215.00
502003-05	Contract Service - Backflow Test & Maintenance	3,300.00	3,300.00	3,300.00
502003-06	Contract Service - Boiler Inspections Cleaning	1,650.00	1,650.00	1,650.00
502004	Telephone	1,200.00	1,200.00	1,200.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 060	Housing Fund			
	EXPENSE			
	Purchased Services			
502006-01	Building Maintenance - General	12,700.00	12,700.00	12,700.00
502006-06	Building Maintenance - Carpet Labor	17,820.00	17,820.00	17,820.00
502006-07	Building Maintenance - Carpet Cleaning	4,250.00	4,250.00	4,250.00
502006-08	Building Maintenance - Drapery Cleaning	300.00	300.00	300.00
502006-09	Building Maintenance - Formica Repairs	750.00	750.00	750.00
502006-10	Building Maintenance - Painting	.00	.00	.00
502007-01	Maintenance Agreements - Copier	1,544.00	1,544.00	1,544.00
502007-02	Maintenance Agreements - Software	11,000.00	11,000.00	11,000.00
502008-01	Repairs - Equipment	.00	.00	.00
502008-02	Repairs - Vehicles	1,500.00	1,500.00	1,500.00
502008-03	Repairs - Radios	400.00	400.00	400.00
502009-01	Mailing - Postage	50.00	50.00	50.00
502009-02	Mailing - Freight & Shipping	.00	.00	.00
502010	Utilities	.00	.00	.00
502010-01	Utilities - Water & Sanitation	171,050.00	171,050.00	171,050.00
502010-02	Utilities - Gas	33,711.00	33,711.00	34,385.00
502010-03	Utilities - Electric	48,059.00	48,059.00	55,550.00
502010-04	Utilities - Trash	50,947.00	50,947.00	63,990.00
502013-01	Leased Equipment - Copier	700.00	700.00	700.00
502017	Audit	9,604.00	9,604.00	11,045.00
502021	Professional Services	2,000.00	2,000.00	2,000.00
502024	Weed Control	650.00	650.00	650.00
502028	Bank/Trustee Fees	700.00	700.00	700.00
502029	Accounting & Administrative Fee	34,199.00	34,199.00	35,225.00
502031	Homeowners Assessment	36,938.00	36,938.00	38,046.00
	Purchased Services Totals	\$501,537.00	\$501,537.00	\$527,020.00
	Operating & Maintenance			
503001-02	Advertising - Jobs	.00	.00	.00
503001-05	Advertising - Other	5,800.00	5,800.00	5,800.00
503002	Dues, Memberships, Subscriptions	600.00	600.00	600.00
503003	Miscellaneous	1,475.00	1,475.00	1,475.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 060 - Housing Fund				
EXPENSE				
Operating & Maintenance				
503003-01	Misc-Deductibles	.00	.00	1,000.00
503004	Printing	375.00	375.00	375.00
503005-01	Supplies - Office	1,450.00	1,450.00	1,450.00
503005-02	Supplies - Building	2,000.00	2,000.00	2,000.00
503005-03	Supplies - Cleaning	1,750.00	1,750.00	1,750.00
503005-09	Supplies - Tools	1,250.00	1,250.00	1,250.00
503005-12	Supplies - Landscaping	1,175.00	1,175.00	1,175.00
503005-21	Supplies - Carpet	23,100.00	23,100.00	23,100.00
503005-22	Supplies - Maintenance	16,400.00	16,400.00	16,400.00
503005-23	Supplies - Painting	4,700.00	4,700.00	4,700.00
503005-24	Supplies - Plumbing	3,100.00	3,100.00	3,100.00
503005-25	Supplies - Laundry	575.00	575.00	575.00
503005-26	Supplies - Appliance Parts	1,200.00	1,200.00	1,200.00
503005-27	Supplies - Siding	525.00	525.00	525.00
503006	Equipment	2,600.00	2,600.00	2,600.00
503008-01	Insurance - Building	92,265.00	92,265.00	103,896.00
503008-02	Insurance - Vehicle	550.00	550.00	677.00
503008-03	Insurance - Other	.00	.00	.00
503009-01	Vehicle Expenses - Fuel	5,939.00	5,939.00	19,000.00
503009-02	Vehicle Expenses - Oil	.00	.00	.00
503009-03	Vehicle Expenses - Parts & Supplies	6,671.00	6,671.00	9,000.00
503009-04	Vehicle Expenses - Equipment	600.00	600.00	600.00
503009-06	Vehicle Expenses - Labor	4,420.00	4,420.00	4,000.00
503012-01	Public Relations - Tenant Party	1,500.00	1,500.00	1,500.00
503013	Uniforms	2,500.00	2,500.00	2,500.00
503025	PMH Resale Expenses	400.00	400.00	400.00
Operating & Maintenance Totals		\$182,920.00	\$182,920.00	\$210,648.00
Capital				
507001-01	Cash Purchases - Vehicles	.00	.00	.00
507001-02	Cash Purchases - Mobile Equipment	1,000.00	1,000.00	1,000.00
507001-03	Cash Purchases - Equipment	.00	.00	.00
507001-04	Cash Purchases - Office	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 060	Housing Fund			
EXPENSE				
Capital				
507001-05	Cash Purchases - Computer	1,500.00	1,500.00	1,500.00
507001-06	Cash Purchases - Land Improvements	1,500.00	1,500.00	1,500.00
507001-07	Cash Purchases - Buildings	1,000.00	1,000.00	1,000.00
507001-12	Cash Purchases - Furniture & Fixtures	5,000.00	5,000.00	5,000.00
507001-13	Cash Purchases - Housing	.00	.00	.00
507001-20	Cash Purchases - Other	4,000.00	4,000.00	9,000.00
507023-01	Renovations - Brush Creek	.00	.00	.00
507023-02	Renovations - Creekside	.00	.00	.00
507023-03	Renovations - Palisades	.00	.00	.00
507023-04	Renovations - Villas North	.00	.00	.00
507025	Reserves Used	.00	.00	.00
507025-05	Reserves Used - Mountain View	.00	.00	20,000.00
507025-06	Reserves Used - Mountain View II	.00	.00	23,328.00
507025-07	Reserves Used - CCTH	.00	.00	.00
507025-08	Reserves Used - PW Housing	.00	.00	.00
507029	Capital Repairs - Other	31,500.00	31,500.00	50,000.00
Capital Totals		\$45,500.00	\$45,500.00	\$112,328.00
Transfers Out				
510001	Transfer Out to General	.00	.00	.00
510055	Transfer Out to CIP	3,404,330.00	3,404,330.00	900,000.00
510061	Transfer Out to Mountain View	.00	.00	.00
510062	Transfer Out to Mountain View II	.00	.00	.00
510063	Transfer Out to Carriageway	.00	.00	.00
510064	Transfer Out Snowmass Inn	70,000.00	70,000.00	70,000.00
Transfers Out Totals		\$3,474,330.00	\$3,474,330.00	\$970,000.00
Debt Expense				
520002	Bond Interest	.00	.00	.00
520003	Bond Bank Fees	.00	.00	.00
Debt Expense Totals		\$0.00	\$0.00	\$0.00
Non Operating				
530001-01	Depreciation - Brush Creek	48,875.00	48,875.00	48,875.00
530001-02	Depreciation - Creekside	73,788.00	73,788.00	73,788.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 060 - Housing Fund				
EXPENSE				
Non Operating				
530001-03	Depreciation - Palisades	69,060.00	69,060.00	69,060.00
530001-04	Depreciation - Villas North	1,403.00	4,663.00	4,663.00
530001-05	Depreciation - Mountain View	19,995.00	29,944.00	29,944.00
530001-06	Depreciation - Mountain View II	47,438.00	121,419.00	121,419.00
530001-07	Depreciation - Furniture and Fixtures	.00	.00	.00
530001-08	Depreciation - Equipment	1,062.00	6,522.00	6,522.00
530001-09	Depreciation - Vehicles	6,115.00	6,115.00	6,115.00
530001-10	Depreciation - Housing Expansion	4,996.00	4,996.00	4,996.00
530001-11	Depreciation - Mobile Equipment	954.00	4,670.00	4,670.00
530002	Amortization	.00	.00	.00
530099	Asset Disposal	.00	.00	.00
Non Operating Totals		\$273,686.00	\$370,052.00	\$370,052.00
EXPENSE TOTALS		\$5,453,671.00	\$5,550,037.00	\$3,448,070.00
Fund 060 - Housing Fund Totals				
REVENUE TOTALS		\$2,950,731.00	\$2,993,200.00	\$3,106,589.00
EXPENSE TOTALS		\$5,453,671.00	\$5,550,037.00	\$3,448,070.00
Fund 060 - Housing Fund Totals		(\$2,502,940.00)	(\$2,556,837.00)	(\$341,481.00)



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 063	Carriage Way			
REVENUE				
<i>Miscellaneous</i>				
407001	Interest Income	27.00	1,179.00	1,179.00
407003	Miscellaneous Income	.00	.00	.00
407050	Labor Material Supplies	.00	.00	.00
407051	Late Fees and NSF Fees	100.00	100.00	100.00
<i>Miscellaneous Totals</i>		\$127.00	\$1,279.00	\$1,279.00
<i>Transfer In From Other Funds</i>				
408060	Transfer In Housing	.00	.00	.00
<i>Transfer In From Other Funds Totals</i>		\$0.00	\$0.00	\$0.00
<i>Rental Income</i>				
411001-05	Rent - Vacancy Factor	(1,000.00)	(1,000.00)	(1,000.00)
411001-08	Rent - Carriage Way	186,120.00	186,120.00	194,640.00
<i>Rental Income Totals</i>		\$185,120.00	\$185,120.00	\$193,640.00
<i>Non-Operating</i>				
412002	Contributed Capital	.00	.00	.00
<i>Non-Operating Totals</i>		\$0.00	\$0.00	\$0.00
REVENUE TOTALS		\$185,247.00	\$186,399.00	\$194,919.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 063 - Carriage Way				
EXPENSE				
Purchased Services				
502003-05	Contract Service - Backflow Test & Maintenance	500.00	500.00	500.00
502006-01	Building Maintenance - General	5,000.00	5,000.00	5,000.00
502010	Utilities	.00	.00	.00
502010-01	Utilities - Water & Sanitation	12,050.00	12,050.00	12,050.00
502010-02	Utilities - Gas	5,177.00	5,177.00	5,281.00
502010-03	Utilities - Electric	4,951.00	4,951.00	5,050.00
502010-04	Utilities - Trash	1,621.00	1,621.00	3,375.00
502024	Weed Control	500.00	500.00	500.00
502030	Closing Costs	.00	.00	.00
Purchased Services Totals		\$29,799.00	\$29,799.00	\$31,756.00
Operating & Maintenance				
503003	Miscellaneous	.00	.00	2,000.00
503005-02	Supplies - Building	200.00	200.00	200.00
503005-03	Supplies - Cleaning	50.00	50.00	50.00
503005-12	Supplies - Landscaping	175.00	175.00	175.00
503005-21	Supplies - Carpet	3,500.00	3,500.00	3,500.00
503005-22	Supplies - Maintenance	900.00	900.00	900.00
503005-23	Supplies - Painting	500.00	500.00	500.00
503005-24	Supplies - Plumbing	900.00	900.00	900.00
503005-26	Supplies - Appliance Parts	2,000.00	2,000.00	2,000.00
503008-01	Insurance - Building	4,994.00	4,994.00	5,743.00
503008-03	Insurance - Other	.00	.00	.00
Operating & Maintenance Totals		\$13,219.00	\$13,219.00	\$15,968.00
Capital				
507001-07	Cash Purchases - Buildings	.00	.00	.00
Capital Totals		\$0.00	\$0.00	\$0.00
Other Financing Uses				
520004	Cost of Issuance	.00	.00	.00
Other Financing Uses Totals		\$0.00	\$0.00	\$0.00
Debt Expense				
520002	Bond Interest	139,214.00	139,214.00	138,526.00
Debt Expense Totals		\$139,214.00	\$139,214.00	\$138,526.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 063 - Carriage Way				
EXPENSE				
Non Operating				
530001-12	Depreciation - Carriageway	22,590.00	22,590.00	22,590.00
	<i>Non Operating Totals</i>	\$22,590.00	\$22,590.00	\$22,590.00
	EXPENSE TOTALS	\$204,822.00	\$204,822.00	\$208,840.00
Fund 063 - Carriage Way Totals				
	REVENUE TOTALS	\$185,247.00	\$186,399.00	\$194,919.00
	EXPENSE TOTALS	\$204,822.00	\$204,822.00	\$208,840.00
Fund 063 - Carriage Way Totals		(\$19,575.00)	(\$18,423.00)	(\$13,921.00)



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 064 - Snowmass Inn				
REVENUE				
Miscellaneous				
407001	Interest Income	13.00	5,196.00	5,196.00
407003	Miscellaneous Income	.00	.00	600.00
407050	Labor Material Supplies	.00	.00	600.00
407051	Late Fees and NSF Fees	.00	.00	100.00
	<i>Miscellaneous Totals</i>	\$13.00	\$5,196.00	\$6,496.00
Transfer In From Other Funds				
408060	Transfer In Housing	70,000.00	70,000.00	70,000.00
	<i>Transfer In From Other Funds Totals</i>	\$70,000.00	\$70,000.00	\$70,000.00
Rental Income				
411001-05	Rent - Vacancy Factor	(16,848.00)	(16,848.00)	(17,352.00)
411001-09	Rent - Snowmass Inn	561,600.00	561,600.00	578,400.00
	<i>Rental Income Totals</i>	\$544,752.00	\$544,752.00	\$561,048.00
Non-Operating				
412002	Contributed Capital	.00	.00	.00
	<i>Non-Operating Totals</i>	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$614,765.00	\$619,948.00	\$637,544.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 064 - Snowmass Inn				
EXPENSE				
Purchased Services				
502003	Contract Service	25,000.00	25,000.00	25,000.00
502003-05	Contract Service - Backflow Test & Maintenance	500.00	500.00	500.00
502004	Telephone	.00	.00	.00
502006-01	Building Maintenance - General	10,000.00	10,000.00	5,000.00
502010	Utilities	.00	.00	.00
502010-01	Utilities - Water & Sanitation	24,000.00	24,000.00	24,000.00
502010-02	Utilities - Gas	40,000.00	40,000.00	30,000.00
502010-03	Utilities - Electric	5,000.00	5,000.00	12,000.00
502010-04	Utilities - Trash	8,000.00	8,000.00	3,000.00
502013	Leased Equipment	.00	.00	.00
502024	Weed Control	.00	.00	.00
502030	Closing Costs	.00	.00	.00
502032	Cable	10,000.00	10,000.00	5,000.00
Purchased Services Totals		\$122,500.00	\$122,500.00	\$104,500.00
Operating & Maintenance				
503003	Miscellaneous	17,000.00	17,000.00	6,000.00
503005-02	Supplies - Building	400.00	400.00	800.00
503005-03	Supplies - Cleaning	200.00	200.00	200.00
503005-12	Supplies - Landscaping	1,000.00	1,000.00	1,000.00
503005-21	Supplies - Carpet	1,000.00	1,000.00	1,000.00
503005-22	Supplies - Maintenance	1,800.00	1,800.00	2,000.00
503005-23	Supplies - Painting	500.00	500.00	500.00
503005-24	Supplies - Plumbing	1,800.00	1,800.00	1,800.00
503005-26	Supplies - Appliance Parts	2,000.00	2,000.00	2,000.00
503008-01	Insurance - Building	8,761.00	8,761.00	23,055.00
503008-03	Insurance - Other	.00	.00	.00
Operating & Maintenance Totals		\$34,461.00	\$34,461.00	\$38,355.00
Capital				
507001-07	Cash Purchases - Buildings	.00	.00	.00
Capital Totals		\$0.00	\$0.00	\$0.00
Other Financing Uses				
520004	Cost of Issuance	.00	.00	.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2022 Amended Budget	2022 Projected Budget	2023 Council
Fund 064 - Snowmass Inn				
EXPENSE				
	Other Financing Uses			
520004-04	Accrued Bond Interest	.00	.00	.00
	Other Financing Uses Totals	\$0.00	\$0.00	\$0.00
	Debt Expense			
520002	Bond Interest	395,022.00	395,022.00	394,280.00
	Debt Expense Totals	\$395,022.00	\$395,022.00	\$394,280.00
	Non Operating			
530001-13	Depreciation - Snowmass Inn	174,000.00	177,460.00	177,460.00
530099	Asset Disposal	.00	.00	.00
	Non Operating Totals	\$174,000.00	\$177,460.00	\$177,460.00
	EXPENSE TOTALS	\$725,983.00	\$729,443.00	\$714,595.00
Fund 064 - Snowmass Inn Totals				
	REVENUE TOTALS	\$614,765.00	\$619,948.00	\$637,544.00
	EXPENSE TOTALS	\$725,983.00	\$729,443.00	\$714,595.00
Fund 064 - Snowmass Inn Totals		(\$111,218.00)	(\$109,495.00)	(\$77,051.00)
	Net Grand Totals			
	REVENUE GRAND TOTALS	\$88,522,646.00	\$70,508,528.00	\$95,292,546.00
	EXPENSE GRAND TOTALS	\$109,259,902.00	\$73,074,957.00	\$107,845,590.00
	Net Grand Totals	(\$20,737,256.00)	(\$2,566,429.00)	(\$12,553,044.00)

Town of Snowmass Village

Agenda Item Summary

DATE OF MEETING:

November 9, 2022

AGENDA ITEM:

Short-term Rental (STR) Permit Regulations

PRESENTED BY:

Clint Kinney, Town Manager
Greg LeBlanc, Assistant Town Manager
Dave Shinneman, Community Development Director
Marianne Rakowski, Finance Director
Jen Beach, Finance/Sales Tax Analyst

BACKGROUND:

Short-term rentals (STRs) have been discussed by Town Council throughout 2022.

Town Council last contemplated this topic at a regular meeting on October 17, 2022. At that meeting Council provided feedback to staff on the draft regulations and permit system. Staff then refined regulations at the direction of Council

Town Council has previously provided the public with opportunity for feedback on the proposed regulations. This was achieved through a feedback form open to the public from June 6, 2022, to July 31, 2022. Council has also heard the opinions of applicable advisory boards, such as the Marketing, Group Sales & Special Events (MSG&SE) Board and the Part-time Residents Advisory Board (PTRAB). Feedback has also been provided by the local lodging community. Copies of all drafts have been available online at tosv.com/STR throughout the process.

Town Council has also considered Ordinance 6-2022 regarding the short-term rental permit regulations. As discussed at the October 17 meeting, the implementation of these regulations would not begin until May 1, 2023.

FINANCIAL IMPACT:

Once adopted, there will likely be a considerable fiscal impact to manage this program. New permit fees are intended to cover the operating cost of this program.

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

Depending on the direction of Council, many goals and objectives will be achieved.

COUNCIL OPTIONS:

This item is intended for the discussion and possible adoption of STR Regulations by Council, as required by ordinance. Council could direct staff to revise or develop additional regulations for short-term rentals, in addition to adoption of the regulations.

STAFF RECOMMENDATION:

It is the recommendation of Staff, that the Council, by motion:

Approve the proposed regulatory framework and authorize the Town Manager to make any further minor modification or clarifications necessary to implement the program as long as the changes are in accordance with stated Town Council intentions.

ATTACHMENTS:

1. Draft STR Regulations
2. Draft STR Permit Types
3. Draft STR Self-Compliance Affidavit
4. Draft STR Permit FAQs
5. Draft STR Good Neighbor Guidelines
6. STR Permit Requirement Chart



Short-Term Rental Regulations

Adopted November 9th, 2022

Effective May 1st, 2023

- 18.1 Purpose
- 18.2 Definitions
- 18.3 Permit Types
- 18.4 Business License, Permits, and Sales and Lodging Tax
- 18.5 Airbnb and VBRO
- 18.6 Maximum Occupancy
- 18.7 Minimum night stay
- 18.8 Major Violations and Fines
- 18.9 Minor Violations and Fines
- 18.10 Grievances, Hardships, or Appeals
- 18.11 Permit Rules
- 18.12 Home Inspection
- 18.13 Homeowner's Associations
- 18.14 Insurance
- 18.15 Designated Local Owner Representative
- 18.16 Complaints
- 18.17 Self Compliance affidavit and Good Neighbor Guidelines
- 18.18 Permit Application Requirements

18.1 Purpose. It is the goal of the Town of Snowmass Village to adopt regulations for Short-Term rentals to minimize disruptions to the public, health & safety, and welfare of the community by adopting a permit system and regulations in Ordinance No 6, Series 2022.

18.2 Definitions.

Short-Term rental (STR)-is a residential dwelling unit, or any room therein that is rented for less than 30 consecutive nights.

18.3 Permit Types.

Anyone who rents their property for less than 30 consecutive nights at a time will need a short-term rental permit.

Permit 1: Hotels (ONLY applies to Viewline, Limelight, Wildwood)- Hotel/lodge rooms and suites mean a building or portion thereof containing rooms, areas or separate spaces intended for temporary occupancy by guests typically by the day or week, each of which contains sanitation facilities and may contain a small kitchen area. The hotel or lodge generally provides one (1) or more enhanced levels of service, such as:

- a. A level of staffing, amenities, service, or facilities above that customarily found in multi-family dwellings.
- b. Twenty-four-hour front lobby check-in with in-house housekeeping, concierge, room, and maintenance services; and
- c. Standardized fixtures and furnishings with central phone, cable, heating, air conditioning and hot water systems for all units. Accessory use facilities may include associated office space, central laundry or laundry facilities used by the occupants, meeting rooms and similar service/support facilities, none of which shall constitute independent commercial uses.

Permit 2: Multi-Family A- Dwelling, multi-family means a building containing two (2) or more dwelling units sharing vertical and/or horizontal party walls in which each dwelling unit is designated for and used as a dwelling exclusively by one (1) family and their guests. Multi-family dwelling units may be made available for short-term rental. A multi-family dwelling within a proposed development shall be classified as the following:

Multi-family-A means a multi-family dwelling or group of multi-family dwellings located within the same PUD, consisting of at least twenty-five (25) dwelling units and in which the owners of the dwelling units located there in have the opportunity to participate in a centralized:

1. Check-in facility
2. Property management program; and
3. Rental management/unit management program

(Provided that the applicant can establish to the Town's reasonable satisfaction that at least sixty-seven percent [67%] of the dwelling units within such dwellings can reasonably be expected to participate in said centralized

management program). Does not include multi-family dwellings operated and maintained, in whole or in part, as a hotel/lodge.

Note : You will obtain a permit type 3 if you do not participate in the centralized management program of the complex.

Permit 3: Multi-Family B- This type of permit is required if you do not meet the requirement for a Multi-family-A or if you do not participate in the centralized management program of the complex.

Permit 4: Single-Family Homes & Duplexes- A single-family home or duplex is an independent residential structure that sits on its own land and is designed to be used as single dwelling unit or in the case of a duplex a double dwelling unit.

18.4 Business License, Permits, and Sales and Lodging Tax.

Permit 1: Hotels - Each hotel is required to obtain (1) business license and one (1) Short-term rental permit for the hotel. License and permits are to be renewed annually. Sales and lodging tax forms and payments are required to be filed monthly and may be paid with one (1) payment per hotel. You must also provide the number of occupied nights on the line provided on the lodging tax form.

Permit 2: Multi-Family A - Each Property Management company will be required to obtain one (1) business license for their parent company and one (1) Short-term rental permit for each complex that they manage. License and permits are to be renewed annually. Sales and lodging tax forms and payments are required to be filed monthly and may be paid with one (1) payment per complex. You must also provide the number of occupied nights on the line provided on the lodging tax form.

Permit 3: Multi-Family B - Each property owner or property management company will be required to obtain one (1) business license and one (1) Short-term rental permit for each unit manage. Licenses and permits are to be renewed annually. Sales and lodging tax forms and payments are required to be filed monthly separately per unit. You must provide the number of occupies nights on the line provided on the lodging tax form.

Permit 4: Single-Family Homes & Duplexes - Each single-family home/duplex homeowner will be required to obtain one (1) business license and one (1) short-term rental permit for each property they are renting. License and permits are to be renewed annually. Sales and lodging tax forms and payments are required to be filed monthly per individual property. You must provide the number of occupied nights on the line provided on the lodging tax form. If a property management company manages your home, they can hold the business license.

Sales and lodging tax is due monthly, no later than the 20th of the following month. If you had no rental activity for that month you will still be required to submit a zero-tax form.

The sales and lodging tax that needs to be collected and remitted is:

The Town of Snowmass Village tax is 12.8 percent and includes the following:

- State tax: 2.9%
- Pitkin County tax: 3.6%
- Roaring Fork Transportation Authority tax: 0.4%
- Town of Snowmass Village sales tax: 3.5%
- Town of Snowmass Village Lodging tax: 2.4%

*The 3.5% sales tax and 2.4% lodging tax are remitted directly to the Town of Snowmass Village. The remaining 6.9% (state tax, county tax and transportation authority tax) is remitted directly to the [State of Colorado](#).

18.5 Airbnb and VBRO

Airbnb and VBRO will no longer be remitting sales and lodging tax on your behalf. If you rent using Airbnb and VBRO you will need to now collect your sales and lodging tax and remit to the Town of Snowmass village directly through MUNIREvs. It will be required that you report the number of occupied nights on the line provided on the lodging tax form. Sales and lodging tax will be reported monthly. It is mandatory that you list your Town of Snowmass Village Permit number on your advertising listings. This applies to permit types 3 & 4.

18.6 Maximum Occupancy. This applies to Permit types 3 & 4.

The maximum occupancy for units with four (4) or more bedrooms is restricted to two (2) people per legal bedroom plus four (4). For units with three (3) or fewer bedrooms, the maximum occupancy would be restricted to two (2) people per legal bedroom plus two (2). Children five (5) and under will not be considered in this bedroom limit.

18.7 Minimum night stay. This applies to Permit 4 ONLY.

Single-family homes and duplexes have a minimum four (4) night stay.

18.8 Major Violations and Fines.

Major violations will consist of:

- Renting your property without an STR permit.
- 2nd conviction or a guilty plea of municipal code violation for noise ordinances or wildlife within a two-year period.
- Life safety violation including smoke and carbon monoxide detectors, or fire extinguishers.
- Providing false information.
- Failure to remit sales and lodging taxes.

1st major violation will result in loss of your STR permit and business license for up to two (2) years.

2nd major violation will result in loss of your STR permit and business license for up to five (5) years.

18.9 Minor Violations and Fines.

- Occupancy limits
- Parking violations
- Failure to list your Permit number on all advertising listings.
- Recurrent delinquent sales tax filing and or remittance.
- Any administration issues with the permitting.

1st minor violation will result in up to a \$1,000 fine.

2nd minor violation will result in up to a \$1,500 fine.

3rd minor violation will result in major violation and loss of your STR permit and business license for up to two (2) years.

18.10 Grievances, Hardships, or Appeals. All grievances, hardships, or appeals may be presented to the Town of Snowmass Village Town Manager or his/her designee for further consideration.

18.11 Permit Rules. Once your short-term rental permit is assigned it must be listed on all your advertising listings. Permits must be displayed in a prominent location inside your property for permit types 3 & 4.

Permits are non-transferrable. Changes will result in termination and revocation of a permit. The new permittee will be required to apply for a new permit.

18.12 Home Inspection. The Town of Snowmass Village has the right to inspect your home/unit subject to the Town's discretion. The Town will give a 24-hour notice of entry unless there is a life safety issue.

18.13 Homeowner's Associations. You must verify that your property is not prohibited by any Homeowner's Association to be able to operate as a short-term rental. You must follow all regulations in place by your Homeowner's association regarding short-term rentals. Always follow the most restrictive regulations.

18.14 Insurance. Your home or unit must be insured for use as a short-term rental and carry liability insurance. A certificate of insurance showing that short-term rental use is included, and proof of general liability insurance shall be uploaded with your permit.

18.15 Designated Local Owner Representative. All permit holders must have a designated local owner representative that is available 24/7/365. They must be able to respond to all calls within sixty (60) minutes.

18.16 Complaints. To file a complaint about a short-term rental in your neighborhood you can call the designated Town of Snowmass Village representative or email at:

_____ or call the Snowmass Village Police Department at their non-emergency number: **970-923-5330**. For an emergency, dial 911.

If you receive a complaint against your property, the Town of Snowmass Village designated representative will contact you regarding the complaints and discuss possible actions that can be taken to remedy the issues. See section **18.9 Violations and Fines** for more information.

18.17 Self-Compliance affidavit and Good Neighbor Guidelines

The Self-Compliance affidavit must be uploaded and signed as part of the STR permit application.

The Good Neighbor Guidelines must also be uploaded and signed as part of the STR permit application. The guidelines must be included with your rental agreements and displayed in a prominent location in your unit/home.

18.18 Permit Application Requirements.

Information Required:	Permit Type 1	Permit Type 2	Permit Type 3	Permit Type 4
Unit number/identifier			X	X
Physical address of the unit			X	X
Owner Name	X	X	X	X
Mailing address of the Owner	X	X	X	X
Phone number of the Owner	X	X	X	X
Email address of the Owner	X	X	X	X
Name of Designated Local Owner Representative	X	X	X	X
Phone number of Designated Local Owner Representative	X	X	X	X
Email address of Designated Local Owner Representative	X	X	X	X
Property Management company name		X	X	X
Property Management company mailing address		X	X	X
Property Management company email address		X	X	X
Property Management company phone number		X	X	X
How long has your unit been listed as an STR			X	X
List of all places where this/these units are advertised	X	X	X	X
Identify the number of bedrooms in the unit		X	X	X
Identify the number of beds in the unit	X	X	X	X
Does your property restrict parking		X	X	X
Identify the number of assigned parking spaces for the unit		X	X	X
Parking permit through hotel or lodge	X	X		
Parking permit through TOSV			X	X
Who is your HOA			X	X
Identify the number of units used for long-term rental	X	X		
Identify the number of units that are non-rental		X		
If not approved, what will happen with your unit/house			X	X
How many weeks do you intend to rent per year			X	X
Read and Sign Affidavit			X	X
Good Neighbor Guidelines			X	X
Business License Fee	X	X	X	X
Permit Fee	X	X	X	X



SHORT-TERM RENTALS

PERMIT TYPES, REQUIREMENTS, FEES, AND VIOLATIONS

Permit Types:

- 1) Hotels
- 2) Multi-Family-A
- 3) Multi-Family-B
- 4) Single-Family Homes & Duplexes

*Note - Your business may require two or more different permit types.

*Airbnb and VBRO will no longer be remitting sales tax on your behalf.

Short-term Rental Permit Type 1: Hotels (applies ONLY to: Limelight, Viewline, and Wildwood)

Each Hotel is required to obtain one (1) business license and one (1) short-term rental permit for each hotel. License and Permit are to be renewed annually.

Business License Fee: \$ 85.00 per hotel/lodge

Short-term rental Permit Fee: \$300 per hotel

Sales and Lodging Tax forms and payments are required to be filed monthly and may be paid with one (1) payment. You must provide the number of occupied nights on the line provided on the Lodging Tax form.

A Designated Hotel Representative must be available 24/7/365.

The following information will be required in order to submit for a Short-term rental permit:

- Physical address of the hotel
- Owner Name
- Mailing address of the Owner
- Phone number of the Owner
- Email address of the Owner
- Name of Designated Hotel Representative
- Phone number of Designated Hotel Representative
- Email address Designated Hotel Representative
- List of all places where these units are advertised...once a TOSV permit number is assigned, the permit number must appear in all your listings
- Identify the number of beds in the unit
- Identify the number of units being used as long-term rentals

Short-term Rental Permit Type 2: Multi-family A

Examples (Crestwood, Timberline, Stonebridge and Viceroy)

Each Property management company will be required to obtain one (1) business license for their parent company and one (1) short term rental permit for each complex that they manage. License and Permit are to be renewed annually.

Business License Fee: \$85.00 per each parent company

Short-term rental Permit Fee: \$300 per complex

Sales and Lodging Tax forms and payments are required to be filed monthly and can be paid one (1) per complex. You must provide the number of occupied nights on the line provided on the Lodging Tax form. **Airbnb and VBRO will no longer be remitting sales tax on your behalf.**

Note: If you do not participate in the centralized management program of the complex, then you will need to obtain a Permit type 3.

Parking permits will be distributed by the lodge/condo property.

Designated Local Owner Representative must be available 24/7/365 and be able to respond to all calls within 60 minutes.

The following information will be required in order to submit for a Short-term rental permit:

- Physical address of the complex
- Owner name
- Mailing address of the Owner
- Phone number of the Owner
- Email address of the Owner
- Name of Designated Local Owner Representative
- Phone number of Designated Local Owner Representative
- Email address of Designated Local Owner Representative
- Property Management company name
- Property Management company mailing address
- Property Management company email address
- Property Management company phone number
- List of all places where these units are advertised...once a TOSV permit number is assigned, the permit number must appear in all your listings. List company website address.
- Identify the number of bedrooms in the unit
- Identify the number of beds in the unit
- Does your property restrict parking? Yes or No
- Identify the number of assigned parking spaces for the unit
- Identify the number units used for long term rentals
- Enter the exact number of units used for long term rentals.
- Identify the number of units that are non-rental

Short-term Rental Permit Type 3: Multi-family B

Examples (Seasons 4 and Woodbridge)

Each property owner or property management company will be required to obtain one business license and one short term rental permit for per unit. License and Permit are to be renewed annually.

Business License Fee: \$85.00 per owner

Short-term rental Permit Fee: \$300 per unit

Sales and Lodging Tax forms and payments are required to be filed monthly separately per unit. You must provide the number of occupied nights on the line provided on the Lodging Tax form. **Airbnb and VBRO will no longer be remitting sales tax on your behalf.**

The maximum occupancy for units with four (4) or more bedrooms is restricted to two (2) people per legal bedroom plus four (4). For units with three (3) or fewer bedrooms, the maximum occupancy will be restricted to two (2) people per legal bedroom plus two (2). Children five (5) and under will not be considered in this bedroom limit.

Note: parking permits will be purchased for the numbered lots from the Town of Snowmass Village Transportation parking office.

Designated Local Owner Representative must be available 24/7/365 and be able to respond to all calls within 60 minutes.

The following information will be required in order to submit for a Short-term rental permit:

- Unit number/identifier
- Physical address of the unit (add Snowmass Village, CO 81615)
- Owner name
- Mailing address of the Owner
- Phone number of the Owner
- Email address of the Owner
- Name of Designated Local Owner Representative
- Phone number of Designated Local Owner Representative
- Email address of Designated Local Owner Representative
- Property Management company name
- Property Management company mailing address
- Property Management company email address
- Property Management company phone number
- How long has your unit been listed as an STR _____
- List of all places where these units are advertised...once a TOSV permit number is assigned, the permit number must appear in all your listings. List company or property website address.
- Identify the number of bedrooms in the unit
- Identify the number of beds in the unit
- Does your property restrict parking? Yes or No
- Identify the number of assigned parking spaces for the unit
- Who is your HOA?
- Read and sign the affidavit.
- If your permit is not approved or revoked, will you sell, leave vacant, long-term rent, or maintain for personal use only?

- How many weeks do you intend to rent?
- Upload the signed Good Neighbor Guidelines. The Good Neighbor Guidelines must be included with your rental agreement and displayed in a prominent location in the unit.

Short-term Rental Permit Type 4: Single-family homes & Duplexes

Each single-family/Duplex homeowner will be required to obtain one business license and one short-term rental permit for each property they are renting. License and Permit are to be renewed annually.

If a property management company manages your home/duplex, they can hold the business license.

Business License Fee: \$85.00 per home

Short-term rental Permit Fee: \$300 per home/duplex

Sales and Lodging Tax forms and payments are required to be filed monthly per each individual property. You must provide the number of occupied nights on the line provided on the Lodging Tax form.

Single-family home/duplexes have a minimum four (4) night stay.

The maximum occupancy for units with four (4) or more bedrooms is restricted to two (2) people per legal bedroom plus four (4). For units with three (3) or fewer bedrooms, the maximum occupancy would be restricted to two (2) people per legal bedroom plus two (2). Children five (5) and under will not be considered in this bedroom limit.

Note: parking permits will be purchased for the numbered lots from the Town of Snowmass Village Transportation parking office.

Designated Local Owner Representative must be available 24/7/365 and be able to respond to all calls within 60 minutes.

The following information will be required in order to submit for a Short-term rental permit:

- Physical address of the unit (add Snowmass Village, CO 81615).
- Owner name
- Mailing address of the Owner

- Phone number of the Owner
- Email address of the Owner
- Name of Designated Local Owner Representative
- Phone number of Designated Local Owner Representative
- Email address of Designated Local Owner Representative
- Property Management company name
- Property Management company mailing address
- Property Management company email address
- Property Management company phone number
- How long has your unit been listed as an STR_____
- List of all places where these units are advertised...once a TOSV permit number is assigned, the permit number must appear in all your listings. List company or property website address.
- Identify the number of bedrooms in the unit
- Identify the number of beds in the unit
- Does your property restrict parking? Yes or No
- Identify the number of assigned parking spaces for the unit
- Who is your HOA?
- Read and sign the affidavit.
- If your permit is not approved or revoked, will you sell, leave vacant, long-term rent, or maintain for personal use only?
- How many weeks do you intend to rent?
- Upload the signed Good Neighbor Guideline. The Good Neighbor Guideline must be included with your rental agreement and displayed in a prominent location in the unit.

Violations (Note: Violations only apply to permit types 3 and 4):

If you rent your unit without a Town STR permit, or if you have another type of violation, you will be subject to the following fines and repercussions.

Violation Type: Major

- Renting your property without and STR permit
- 2nd conviction or a guilty plea of municipal code violation for noise ordinances or wildlife within a two-year period.

- Life safety violation including smoke and carbon monoxide detectors, or fire extinguishers.
- Providing false information.
- Failure to remit sales and lodging taxes.

1st major violation will result in loss of your STR permit and Business license for up to 2 years.

2nd major violation will result in loss of your STR permit and Business license for up to 5 years.

Violation Type: Minor

- Occupancy limits
- Parking Violations
- Failure to list your Permit number on all advertising listings.
- Recurrent delinquent sales tax filing and or remittance.
- Any administration issues

1st minor violation will result in up to a \$1,000 fine.

2nd minor violation will result in up to a \$1,500 fine.

3rd minor violation will result in major violation and loss of your STR permit and Business license for up to 2 years.

**Any grievances, hardships, or appeals may be presented to the Town of Snowmass Village Town Manager or his/her designee for further consideration.*

Permit Fee Schedule:

Permit Type:	Business License	Permit Fee
Permit Type 1-Hotels	\$ 85.00	\$300 per hotel
Permit Type 2-Multi-family A	\$ 85.00	\$300 per complex
Permit Type 3-Multi-family B	\$ 85.00	\$300 per unit
Permit Type 4-Single-family/Duplexes	\$ 85.00	\$300 per home

Additional Regulations:

The Town of Snowmass Village may inspect your home/unit subject to the Town's discretion. The town will give a 24-hour notice of entry unless there is a life safety issue.

Once your STR permit is approved you must include your Town of Snowmass Village Permit number on all advertising listings.

Display a copy of your permit in a prominent location in the property for permit types 3 & 4.

Sales and Lodging tax is due monthly, no later than the 20th of the following month. If you had no rental activity for that month you will still be required to submit a zero-tax form.

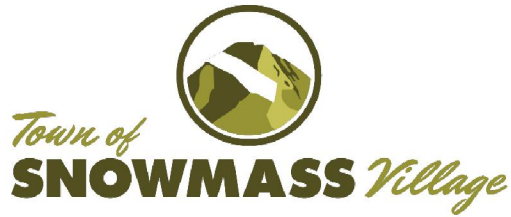
The sales and lodging tax that needs to be collected and remitted is:

The Town of Snowmass Village tax is 12.8 percent and includes the following:

- State tax: 2.9%
- Pitkin County tax: 3.6%
- Roaring Fork Transportation Authority tax: 0.4%
- Town of Snowmass Village sales tax: 3.5%
- Town of Snowmass Village Lodging tax: 2.4%

*The 3.5% sales tax and 2.4% lodging tax are remitted directly to the Town of Snowmass Village. The remaining 6.9% (state tax, county tax and transportation authority tax) is remitted directly to the [State of Colorado](#).

If your property is subject to a HOA, you must verify that you are allowed to operate a STR and that you are in compliance with your HOA's requirements.



Short-Term Rental (STR)

Self-Compliance Affidavit

(Required only for Permit Types: 3 & 4)

STR Property Address: _____

Owner's Name(s) or Name of Ownership: _____

Name and contact information for designated local owner representative that can be contacted 24/7/365. They must be able to answer all calls within 60 minutes. _____

Name of HOA if applicable _____

Occupancy Limits: The maximum occupancy for units with four (4) or more bedrooms is restricted to two (2) people per legal bedroom plus four (4). For units with three (3) or fewer bedrooms, the maximum occupancy is restricted to two (2) people per legal bedroom plus two (2). Children 5 and under are not considered in this bedroom limit.

Number of Legal Bedrooms and Beds in the unit: _____

Identify the Number of legal or assigned parking spaces available: _____

All Statements below must be initialed. Failure to initial any statement will delay your permit issuance.

_____ I agree to follow the occupancy limitations set forth by the Town of Snowmass Village.

_____ I attest that all areas used for sleeping have an emergency legal egress & ventilation.

_____ My property is not prohibited by any HOA to be able to operate as a STR. I will follow all regulations in place by my HOA regarding STRs. I will always follow the most restrictive regulations. If you do not have a HOA, please put N/A.

_____ I agree to the four-night minimum on all Single-Family homes/ Duplexes set forth by the Town of Snowmass.

_____ I understand I must include my Town of Snowmass Village STR permit number on all advertising listings. Failure to do so will result in a fine of up to \$1000 for the first offense, and up to \$1500 for the second offense, and loss of my STR permit and Business license for up to two (2) years for the third offense.

Please list how your unit will be advertised and include any website addresses:

_____ I attest that the unit has carbon monoxide and smoke detectors that are functioning properly and will be maintained. In accordance with Colorado State law, they have been installed per the manufacturer's recommendations or follow Town of Snowmass Village building code.

_____ I attest that my unit includes the appropriate number of fire extinguishers that are readily available for immediate use. All fire extinguishers are functioning properly and will be maintained. They have been installed per the manufacture's recommendations or follow the Town of Snowmass Village building code.

_____ I attest that my unit is insured for use as a short-term rental property and carries liability insurance. Please upload proof of insurance in MUNIREvs when applying for your permit.

_____ I understand any major or minor violations are subject to a fine or loss of my STR permit and Business license for up to 5 years. See the [STR regulations](#) for more details on the types of violations and their repercussions. Any grievances, hardships, or appeals may be presented to the Town of Snowmass Village Town Manager or his/her designee for further consideration.

_____ I give permission to the Town of Snowmass Village to inspect my unit subject to the Town's discretion. The town will give a 24-hour notice of entry unless there is a life safety issue.

_____ I have read the Town of Snowmass Village Ordinance No 6, Series 2022, Short-term rental regulations, and Good Neighbor Guide. I will place the Good Neighbor Guide in a prominent location in my property. I will also include a copy the Good Neighbor Guide with my rental agreements.

Owner Signature

Printed Name

Date

Owner Signature

Printed Name

Date



Short-Term Rental Permit FAQ's:

1. What is a Short-term Rental (STR)?

A short-term rental is a residential dwelling unit, or any room therein that is rented for less than 30 consecutive nights.

2. Do I need a STR rental permit?

Yes, if you rent your property for less than 30 consecutive nights at a time you are required to obtain a STR permit. You will also need to obtain a Town of Snowmass Village [business license](#) if you don't already have one. If you rent your property without a permit, you will be in violation of the Town of Snowmass Village Ordinance No 6, Series 2022. Failure to have a current business license and valid STR permit is a major violation. See [question 10 for all violations](#). When applying for your STR permit if you already have a current business license then you only need to apply for the STR permit. When your business license expires you must renew your permit again at the same time as you renew your business license.

3. Can I rent my property as a STR if I am in a homeowner's association?

If your property is subject to a homeowner's association, you must verify that you are allowed to operate a STR and that you are in compliance with your HOA requirements, including the number of rental nights that you are allowed. Always follow which ever regulations are more restrictive. You are required to confirm HOA approval in the signed affidavit as part of the STR permit application.

4. What type of permit do I need to apply for?

There are 4 types of short-term rental permits. Please read the definitions below and select the permit type that applies to you.

Note: For more information, please refer to the Short-term Rentals Permit Types/Requirements/Fees/Violations document.

Short-term Rental Permit Type 1: Hotels (applies ONLY to: Limelight, Viewline, and Wildwood)

Hotel/lodge rooms and suites mean a building or portion thereof containing rooms, areas or separate spaces intended for temporary occupancy by guests typically by the day or week, each of which contains sanitation facilities and may contain a small kitchen area. The hotel or lodge generally provides one (1) or more enhanced levels of service, such as:

- a. A level of staffing, amenities, service, or facilities above that customarily found in multi-family dwellings.
 - b. Twenty-four-hour front lobby check-in with in-house housekeeping, concierge, room, and maintenance services; and
 - c. Standardized fixtures and furnishings with central phone, cable, heating, air conditioning and hot water systems for all units.
- Accessory use facilities may include associated office space, central laundry or laundry facilities used by the occupants, meeting rooms and similar service/support facilities, none of which shall constitute independent commercial uses.

Each Hotel is required to obtain one (1) business license and one (1) short-term for the hotel. License and Permit are to be renewed annually.

Sales and Lodging Tax forms and payments are required to be filed monthly and may be paid with one (1) payment. You must provide the number of occupied nights on the line provided on the Lodging Tax form.

A Designated Hotel Representative must be available 24/7/365.

All parking permits will be distributed from the hotel directly.

NOTE: Property management companies may be required to obtain more than one permit type based on which category the individual unit falls under.

Short-term Rental Permit Type 2: Multi-family A

Examples (Crestwood, Timberline, and Viceroy)

Dwelling, multi-family means a building containing two (2) or more dwelling units sharing vertical and/or horizontal party walls in which each dwelling unit is designated for and used as a dwelling exclusively by one (1) family and their guests. Multi-family dwelling units may be made available for short-term rental. A multi-family dwelling within a proposed development shall be classified as the following:

Multi-family-A means a multi-family dwelling or group of multi-family dwellings located within the same PUD, consisting of at least twenty-five (25) dwelling units and in which the owners of the dwelling units located there in have the opportunity to participate in a centralized:

1. Check-in facility
2. Property management program; and
3. Rental management/unit management program

(Provided that the applicant can establish to the Town's reasonable satisfaction that at least sixty-seven percent [67%] of the dwelling units within such dwellings can reasonably be expected to participate in said centralized management program). Does not include multi-family dwellings operated and maintained, in whole or in part, as a hotel/lodge.

Each Property management company or Lodge will be required to obtain one (1) business license for their parent company and one (1) short term rental permit for each complex that they manage. License and Permit are to be renewed annually.

You will obtain a Permit type 3 if you do not participate in the centralized management program of the complex.

Sales and Lodging Tax forms and payments are required to be filed monthly and can be paid one (1) per complex. You must provide the number of occupied nights on the line provided on the Lodging Tax

form. **Airbnb and VBRO will no longer be remitting sales tax on your behalf.**

All parking permits will be distributed from the condo complex.

Designated Local Owner Representative must be available 24/7/365 and be able to respond to all calls within 60 minutes.

Short-term Rental Permit Type 3: Multi-family B

(Examples: Seasons Four & Woodbridge)

This type of permit is required if you do not meet the requirement for a Multi-family-A.

You will obtain a Permit type 3 if you do not participate in the centralized management program of the complex.

Each property owner or property management company will be required to obtain one business license and one short term rental permit per unit.

License and Permit are to be renewed annually.

Sales and Lodging Tax forms and payments are required to be filed monthly separately per unit. You must provide the number of occupied nights on the line provided on the Lodging Tax form. **Airbnb and VBRO will no longer be remitting sales tax on your behalf.**

The maximum occupancy for units with four (4) or more bedrooms is restricted to two (2) people per legal bedroom plus four (4). For units with three (3) or fewer bedrooms, the maximum occupancy will be restricted to two (2) people per legal bedroom plus two (2). Children five (5) and under will not be considered in this bedroom limit.

All parking permits will be purchased from the Town of Snowmass Village Transportation parking office.

Designated Local Owner Representative must be available 24/7/365 and be able to respond to all calls within 60 minutes.

*****Each homeowner will need to sign the self-compliance affidavit.***

Short-term Rental Permit Type 4: Single-family homes & Duplexes

A single-family home or duplex is an independent residential structure that sits on its own land and is designed to be used as single dwelling unit or in the case of a duplex a double dwelling unit.

Each single-family/Duplex homeowner will be required to obtain one business license and one short-term rental permit for each property they are renting. License and Permit are to be renewed annually.

If a property management company manages that has a current Town business license manages your single-family home/duplex, their business license will suffice for you single-family home/duplex and you will not be required to obtain a separate business license.

Sales and Lodging Tax forms and payments are required to be filed monthly per property. You must provide the number of occupied nights on the line provided on the Lodging Tax form.

Single-family home/duplexes have a minimum four (4) night stay.

The maximum occupancy for units with four (4) or more bedrooms is restricted to two (2) people per legal bedroom plus four (4). For units with three (3) or fewer bedrooms, the maximum occupancy would be restricted to two (2) people per legal bedroom plus two (2). Children five (5) and under will not be considered in this bedroom limit.

Note: Parking permits can be purchased for the numbered lots from the Town of Snowmass Village Transportation parking office.

Designated Local Owner Representative must be available 24/7/365 and be able to respond to all calls within 60 minutes.

*****Each homeowner will need to sign the self-compliance affidavit.***

***A four-night rental minimum will apply to all single-family homes and duplexes.**

***If you have any questions regarding what type of permit you should apply for email Jen Beach at jbeach@tosv.com**

5. Where do I apply for a Town of Snowmass Village business license and STR permit?

<https://snowmassvillage.munirevs.com/>

6. What are the steps to apply for a STR permit?

- Complete the online application to obtain a Town of Snowmass Village [business license](#). Pay the \$85.00 fee.
- Read the STR Ordinance No 6, Series 2022, read all the STR regulations, and read the good neighbor guidelines.
- Check with your HOA for any regulations.
- Apply for the STR permit in MUNIRevs.
- Complete the STR affidavit, sign, and submit with your permit application. You must also upload your proof of insurance with your affidavit.
- Read and sign the STR good neighbor guidelines and place the guidelines in a prominent location in your property. Upload with your permit in MUNIRevs. You must include a copy with your rental agreements.
- Wait for an email approval from MUNIRevs and then log on and pay the permit fee.
- Obtain your Town of Snowmass Village STR permit number and display on all your listings. Display your permit in a prominent location on your property.

7. What is the Good Neighbor Guidelines?

The Good Neighbor Guidelines is a packet of valuable information intended to help visitors gain an understanding of our mountain town values and guidelines to help make their stay more enjoyable. These guidelines must be displayed in a prominent location in your property and a signed copy must be uploaded with your STR permit application. A copy must also be included with your rental agreements.

8. Will my home be inspected?

The Town of Snowmass Village has the right to inspect your property to make sure all the information on the permit and affidavit is accurate and the property meets the regulations. The Town of Snowmass Village will give a 24-hour notice of entry unless there is a life safety issue.

9. What sales and lodging tax do I need to collect when renting my unit?

The Town of Snowmass Village tax is 12.8 percent and includes the following:

- State tax: 2.9%
- Pitkin County tax: 3.6%
- Roaring Fork Transportation Authority tax: 0.4%
- Town of Snowmass Village sales tax: 3.5%
- Town of Snowmass Village Lodging tax: 2.4%

*The 3.5% sales tax and 2.4% lodging tax are remitted directly to the Town of Snowmass Village. The remaining 6.9% (state tax, county tax and transportation authority tax) is remitted directly to the [State of Colorado](#).

10. When is the STR tax due?

All tax payments are due monthly, no later than the **20th** of the following month. If you had no rental activity for that month, you are still required to submit a zero-tax form.

Please remit your taxes online: <https://snowmassvillage.munirevs.com/>

11. What if I do not obtain a STR permit, or I have a different violation?

If you rent your unit without a Town STR permit, or if you have another type of violation, you will be subject to the following fines and repercussions.

Violation Type: **Major**

- Renting your property without an STR permit
- 2nd conviction or a guilty plea of municipal code violation for noise ordinances or wildlife within a two-year period.
- Life safety violation including smoke and carbon monoxide detectors, or fire extinguishers.
- Providing false information.
- Failure to remit sales and lodging taxes.

1st major violation will result in loss of your STR permit and Business license for up to 2 years.

2nd major violation will result in loss of your STR permit and Business license for up to 5 years.

Violation Type: **Minor**

- Occupancy limits
- Parking Violations
- Failure to list your Permit number on all advertising listings.
- Recurrent delinquent sales tax filing and or remittance.
- Any administrative issues with the permitting.

1st minor violation will result in up to a \$1000 fine.

2nd minor violation will result in up to a \$1500 fine.

3rd minor violation will result in a major violation and loss of your STR permit and Business license for up to 2 years.

12. What if I have any grievances, hardships, or appeals?

Any grievances, hardships, or appeals may be presented to the Town of Snowmass Village Town Manager or his/her designee for further consideration.

13. Do I still need a Town of Snowmass Village business license and STR permit if I only rent my property 2 weeks a year?

Yes.

14. If I am currently only using Airbnb and VBRO to rent will I need a business license and STR permit? What about my sales and lodging taxes?

Yes, you will need both a Town of Snowmass Village [business license](#) and STR permit. You will also need to collect and remit your own sales tax directly to the Town through MUNIREvs. It will be **required** on the lodging tax form to add the number of occupied nights per month. **Airbnb and VBRO will no longer remit taxes on your behalf.** It is **mandatory** to list your Town of Snowmass Village STR permit number on all your advertisements. This applies to all permit types.

15. Do I have to display my permit?

Yes. The STR permit must be displayed in a prominent location inside your property. This pertains to permits types 3-4. You can find your permit in the MUNIREvs business center by clicking your account name under “Manage Your Account(s)”. Your STR permit number **MUST** be displayed on all your advertising listings. This will be strictly enforced and failure to do so will result in a fine or loss of your permit and license. ([See Question #10 above](#))

16. Are there any restrictions or zones where a STR can be located?

There are no current Town regulations in place limiting the location of a STR. Please check with your homeowner’s association on their restrictions or limitations.

17. Is there a maximum occupancy limitation?

The maximum occupancy for units with four (4) or more bedrooms is restricted to two (2) people per legal bedroom plus four (4). For units with three (3) or fewer bedrooms, the maximum occupancy will be restricted to two (2) people per legal bedroom plus two (2). Children five (5) years old and under do not apply to these limitations.

18. Is there a minimum night stay?

Single-Family homes/Duplexes have a minimum four (4) night stay.

19. Can I change the name on the permit from one person to another in the same LLC or trust?

The permit contact information may not be changed after a permit is issued. Permits are non-transferable. Changes will result in termination and revocation of a permit. The new permittee will be required to apply for a new permit.

20. What if I do not have a designated local owner representative that can be contacted 24/7/365?

You will not be approved for a Town of Snowmass Village STR permit.

21. What if I decide not to rent my property/unit anymore and I need to close my account?

Email: Financial and Sales Tax Analyst (Jen Beach) at jbeach@tosv.com for all account closures.

22. How can I file a complaint about a short-term rental in my neighborhood?

Email or call the designated Town of Snowmass Village representative:
_____ or

Call the Town of Snowmass Village Police at their non-emergency number:
970-923-5330.

23. What if there are complaints against my property?

The Town's designated representative will contact you regarding the complaints and discuss possible actions that can be taken to remedy the issues. ([See question 10 for more details](#))

24. Under what circumstances can the Town revoke my STR permit? ([See question 10](#))

- Renting without an STR license.
- 2nd conviction or a guilty plea of municipal code violation for noise ordinances or wildlife within a two-year period.
- Life safety violations including smoke detectors or carbon monoxide detectors.
- Being dishonest on the affidavit or permit application.
- Failure to remit and collect sales and lodging tax.
- Failure to list TOSV permit number on all advertisements.
- 3rd conviction of a minor violation.

*Any grievances, hardships, or appeals may be presented to the Town of Snowmass Village Town Manager or his/her designee for further consideration.

If you have any other questions regarding the Short-term rental process, please email Jen Beach at jbeach@tosv.com or call 970-923-3796.



Town of
SNOWMASS *Village*

Short-term Rental

GOOD NEIGHBOR GUIDE



Thank you for visiting our mountain town. We hope you enjoy your stay here! Mountain life can be different, so we have listed a few guidelines to help you during your stay with us.

24/7/365 DESIGNATED LOCAL OWNER REPRESENTATIVE:

If during your stay you have any concerns, call the 24/7/365 Designated Local Owner representative's number provided to you in your rental agreement and posted in the rental property. **In the event of an emergency, call 911.**

MAXIMUM CAPACITY:

This short-term rental unit has a maximum capacity of _____overnight guests.

RESPECT FOR NEIGHBORS:

- Be friendly, courteous and treat your neighbors like you want to be treated.
- Respect our neighbors and their property.
- Pick up after yourself and keep the property clean and free of trash.
- Be considerate of your neighbor's right to quiet time between the hours of 10:00 p.m. and 8:00 a.m.
- Park only in designated parking spaces and only park the number of vehicles allowed.
- The number of parking spots designated for this unit is: _____
- Drive slowly through our neighborhoods and watch for children playing, bicycles, and pedestrians.



Thank you for visiting our mountain town. We hope you enjoy your stay here! Mountain life can be different, so we have listed a few guidelines to help you during your stay with us.

PETS:

- If allowed in your rental promptly clean-up after your pets.
- Prevent excessive barking.
- Store pet food indoors and in a secure place.
- Follow all leash laws while hiking on our trails.
- Never leave your pet unattended outside.

RESPECT OUR ENVIRONMENT:

- Respect all wildlife trail closures and obey all posted trail regulations.
- Dispose of cigarette butts properly.
- Save electricity by turning off indoor and outdoor lights when not in use.
- Reduce waste by using reusable bags when grocery shopping.
- Save fuel by taking the FREE Snowmass Village Shuttle to and from the slopes and around town.
- Do not pick wildflowers.

FIRE RESTRICTIONS:

Wildfires are a serious risk here:

- Use only approved outdoor devices and do not leave ANY outdoor fires unattended.
- If there is a fire ban in Pitkin County the Designated Local Owner Representative shall post a notice in the unit and as the renter, you must follow all the restrictions.
- Always check the current restrictions before lighting a fire outdoors, smoking outdoors, using fireworks, or portable outdoor fireplaces.



Thank you for visiting our mountain town. We hope you enjoy your stay here! Mountain life can be different, so we have listed a few guidelines to help you during your stay with us.

RECYCLING:

The Town of Snowmass Village considers recycling as an important aspect of responsible stewardship to our environment. When done properly, recycling also helps the Town maintain low-cost solid waste services. Reducing waste volume by recycling and waste avoidance helps to reduce solid waste disposal costs.

WHAT CAN BE RECYCLED?

Yes: These items are acceptable:

- Newspaper
- Slick glossy cover magazines/catalogs
- Flattened cardboard
- Office paper
- Brown paper bags
- Phone books
- Tin or steel cans
- Aluminum cans
- Paperboard
- Paper cardboard/dairy or juice containers
- Junk mail
- Glass jars or bottles
- Aluminum foil
- Pie tins
- Plastics #1-7

No: These items are not acceptable

- Plastic bags
- Styrofoam containers, peanuts, or any kind of packing material
- Bubble wrap
- Plastic film such as vellum or cellophane
- Ceramic dishware
- Glassware (wine glasses, etc.)
- Pizza boxes
- Aerosol Cans

For more recycling information, visit tosv.com/recycle

For more trash information, visit tosv.com/169/Solid-Waste-Recycling



Thank you for visiting our mountain town. We hope you enjoy your stay here! Mountain life can be different, so we have listed a few guidelines to help you during your stay with us.

WILDLIFE:

- Respect our wildlife.
- Place all trash and recycling in designated containers or dumpsters. If you need immediate removal, call the designated local owner representative. The Town's wildlife ordinance requires that trash containers are secured inside the home or garage. Never leave any outside for the bears.
- Make sure all vehicles are locked and no food is stored in them.
- Wildlife should never be chased, harassed, captured, or domesticated.
- It is illegal to feed wildlife. Feeding (intentionally or unintentionally) trains animals to approach homes and people for more food.
- Keep doors and windows closed, including garage doors.
- Respect all trail closures to protect sensitive wildlife areas.
- Do not leave trash out.
- Always lock home and car doors. Close all windows and lock screen doors.
- Bears may be defensive when people get too close.
- Clean and store your BBQ grill.
- Keep pets on a leash when hiking.
- Please visit [**tosv.com/118/Wildlife**](https://tosv.com/118/Wildlife) to learn more about the types of wildlife in Snowmass Village and wildlife safety.
- Any wildlife issues or concerns can be reported to the Town of Snowmass Village Animal Services at: **970-923-5330**

Thank you for visiting our mountain town. We hope you enjoy your stay here! Mountain life can be different, so we have listed a few guidelines to help you during your stay with us.

ALL GUESTS AND VISITORS ARE EXPECTED TO FOLLOW THESE GOOD NEIGHBOR GUIDELINES.

As the owner of a short-term rental, I acknowledge and agree with the good neighbor guidelines and will share it with my renters/guests. I will also display the guidelines in a prominent location in my property.

Owner Signature

Owner Printed Name

Date

STR Permit Requirement Chart

Information Required:	Permit Type 1	Permit Type 2	Permit Type 3	Permit Type 4
Unit number/identifier			X	X
Physical address of the unit			X	X
Owner Name	X	X	X	X
Mailing address of the Owner	X	X	X	X
Phone number of the Owner	X	X	X	X
Email address of the Owner	X	X	X	X
Name of Designated Local Owner Representative	X	X	X	X
Phone number of Designated Local Owner Representative	X	X	X	X
Email address of Designated Local Owner Representative	X	X	X	X
Property Management company name		X	X	X
Property Management company mailing address		X	X	X
Property Management company email address		X	X	X
Property Management company phone number		X	X	X
How long has your unit been listed as an STR			X	X
List of all places where this/these units are advertised	X	X	X	X
Identify the number of bedrooms in the unit		X	X	X
Identify the number of beds in the unit	X	X	X	X
Does your property restrict parking		X	X	X
Identify the number of assigned parking spaces for the unit		X	X	X
Parking permit through hotel or lodge	X	X		
Parking permit through TOSV			X	X
Who is your HOA			X	X
Identify the number of units used for long-term rental	X	X		
Identify the number of units that are non-rental		X		
If not approved, what will happen with your unit/house			X	X
How many weeks do you intend to rent per year			X	X
Read and Sign Affidavit			X	X
Good Neighbor Guidelines			X	X
Business License Fee	X	X	X	X
Permit Fee	X	X	X	X

November 4, 2022

Dear Town Council,

At our last meeting the Planning Commission discussed the proposed Short-Term Rental (STR) regulations and we have just a few comments.

1. The Municipal Code states "Multi-family dwellings may be made available for short term rental." As such the Commission would concur that separate Businesses licenses should not be required for such units meeting the definition of Multi Family A unit. Further, that additional regulations making it more onerous to rent out such units as STR's not be required.
2. To clarify, Accessory Employee Units (AEU's) or Accessory Caretaker Units (ACU's) shall not be used for STR's.
3. An idea for the next Comprehensive Plan update would be to include neighborhood planning to further develop strategies and/ or goals for various neighborhoods in Snowmass Village.

At this time the Commission has only conducted a cursory review of the proposed regulations as they relate to the Municipal Code and/ or Comprehensive Plan. Should Council desire further review please let us know.

Brian Marshack
Planning Commission Chairman