



Environmental Advisory Board
Regular Environmental Advisory Board Minutes
Tuesday, May 7, 2024
3:30 PM
130 Kearns Road
Small Conference Room

1. ROLL CALL

The Board Members Present were; Jake Lapp, Mike Steiner, Andrew Wickes, Shashi Neerukonda, Rebecca Paschal, Morgan Fixel, and Joseph Goodman.

Staff and General Public: Greg LeBlanc; Town Liaison, Sam Guarino: Transit Director, Darrell Smith: Snowmass Water and Sanitation, Chris Tullar: past member, Barb Peckler; Secretary

Welcome Jake Lapp, the new representative for CORE

2. APPROVAL OF MINUTES

2.a March 2024 EAB Meeting Amended Minutes

[03-05-24 EAB Minutes Amended.pdf](#)

Andrew Wickes motioned to approve the amended March 5th set of minutes. Joseph Goodman seconded the motion. All in favor.

2.b April 2024 EAB Meeting Minutes

[04-02-24 EAB Minutes.pdf](#)

Rebecca Paschal motioned to approve the April 2nd set of minutes. Andrew Wickes seconded the motion. All in favor.

3. ITEMS FOR DISCUSSION

3.a Rules of Engagement & Process for Adding Agenda Items

Rebecca, the Chair, listed how future meetings will be conducted. This is still a work in progress, but with these suggestions, she hopes to keep the meeting as productive as possible:

- **Each meeting will start with:** “Let us collectively take a moment to commit/ recommit to being present, attentive, respectful, and productive. Remember that each of us plays a vital role in the success of this meeting, and by honoring these principles, we create an environment of mutual

respect and productivity. Let's engage fully, listen actively, and contribute meaningfully to our discussions. Together, we can make this meeting purposeful and rewarding for everyone involved".

- **Attendance**—If you won't be able to attend, please email Rebecca and Greg as soon as you know. Ideally, please notify them of your absence the Friday before the meeting. If there is no quorum, the meeting will be canceled or rescheduled.
- **Agenda Items**- if there is something you would like to have on the agenda:
 - **During the Meeting**
 - If time allows, it can be brought up at the end of the agenda.
 - If it is not on the Agenda, it is not guaranteed to be discussed.
 - The Board can talk about suggestions they would like added to future Agendas
 - **Between Meetings**
 - If you have an agenda item or a guest speaker you would like added to the agenda, please email Greg and Rebecca to ask to add it. Please ask before the agenda is set and sent to the group. Once the agenda is set and communicated to the group, any agenda items will be tabled until the next meeting.
 - All agenda items will be considered and reviewed to ensure they are pertinent to the EAB board.
 - **Timed agenda items**—
 - In the future, especially if there are many topics, there will be a time limit/ expectation for discussion. If an item is taking too much time, then a vote can table it to be discussed at the next meeting. We want to keep the meeting moving along to keep us all focused, organized, and productive during the meetings.

Questions?

Greg will add all EAB board members to the "notify me" notice that goes out prior to all Council meetings so everyone is aware of what is being discussed.

In every Council packet, there is a draft agenda worksheet that shows topics for future Council meetings. Council meeting discussions are subject to change at any time.

Morgan asked if there would be flexibility with the Agenda if something important arose and needed to be discussed. Yes, there will be flexibility, but notify Greg or Rebecca as soon as you see something that you feel the board needs to discuss.

3.b Review Questions for Landscaping Company Survey

Rebecca filled Jake in on the background of the gas vs. electric 2-stroke engines debate. To better handle the issue, the board decided to send out an email survey, which would be more beneficial than inviting owners to attend a meeting.

Greg provided a screenshot of a suggested survey with questions from other municipalities addressing the same issue.
The board reviewed the survey, making suggestions.
Greg will send the board the amended draft version with the suggested changes.

At the June meeting, the board will vote on the final version of the survey.

4. UPCOMING AGENDA ITEMS

4.a Outdoor Lighting Code Review

The Town Council asked staff to have the town lighting code updated. The Community Development Department hired a professional firm to review and update the code. This company will base its decisions on similar municipalities that have already updated their code.

Homework for the Board-

The EAB members should examine the current lighting code and consider what changes should be made to align it with the Sustainability Plan.

- Information on lighting codes can be found in the [January 8 Council agenda](#) under Item 8.A. The Town has contracted with Clanton & Associates out of Boulder to perform the code review.

4.b Review Sustainability Plan

One of the purposes of the EAB Board is to oversee the town's sustainability plan. Morgan would like the board to review some of the definitions so they are more precise and in line with the 2024 climate action plan. We need to be more forward-thinking.

- The 2009 & 2020 Sustainability Plans can be viewed online at: <https://www.tosv.com/584/Sustainability-Plan>

Question to the board

If the board decides to revamp the Sustainability Plan, how much does the board want to tackle? The board can decide how to proceed at the next meeting.

Homework for the Board-

Please review the current Sustainability Plan before the next meeting and bring your top two areas that need updating.

4c Approve survey and contact list for emailing out.

5. C.O.R.E. UPDATE

The major news is the electrification study, which Mary Wiener effectively drove and focused on building analysis. Energy One Engineering conducted an on-site

engineering analysis on four buildings: Snowmass Chapel, Anderson Ranch Arts Center, Lower Woodbridge, and Green Goddess. The results for these buildings are expected by June, after which the findings will be considered for extrapolation to similar buildings in the village.

Preliminary talks are taking place with Base Village on the potential for transitioning to a ground source heat exchange for Base Village and possibly the lower Carriage Road snowmelt system. There's also a lot of funding available for ground-source heat pump systems. It includes feasibility studies, which would be one of the next steps if we move forward.

And on the Grant aspect of 2023 funding, the Town of Snowmass provided Core with \$70,000 for grants.

CORE is looking to expand into the building performance hub model. It will investigate whether there is any way to help with workforce availability in the valley, facilitate connections between building owners and financing options, and expand our case studies to involve new construction and major innovations.

6. HCE UPDATE

7. NEXT MEETING DATE

June 4th

8. NON-AGENDA ITEMS

July 2nd meeting needs to either be canceled or rescheduled; the board will decide at the June 4th meeting.

Darrell has stickers promoting the Snowmass Water and Sanitation campaign, encouraging tourists to drink the local water instead of bottled water. They are starting with flyers in the Limelight and on the village shuttles. Slowly, the campaign will expand throughout the village.

9. ADJOURNMENT