

LOCAL MARIJUANA LICENSING AUTHORITY
REGULAR MEETING MINUTES
JUNE 18, 2019

ROLL CALL

LMLA Chair Shenk called to order the Local Marijuana Licensing Authority Meeting on Tuesday, June 18, 2019 at 4:03 p.m.

COUNCIL MEMBERS PRESENT: Alyssa Shenk, Bill Madsen, Tom Goode, and Markey Butler.

COUNCIL MEMBERS ABSENT: Bob Sirkus.

STAFF PRESENT: Clint Kinney, Town Manager; Brian Olson, Chief of Police; Travis Elliott, Assistant to the Town Manager; and Rhonda B. Coxon, Town Clerk.

PUBLIC PRESENT: Reid Ewalt

APPROVAL OF MEETING MINUTES

A. Approval of Minutes 05-21-19

Board Member Madsen noted on line 128 of the minutes "Lice Renewal Application" should be changed to License Renewal Application.

Tom Goode made the motion to approve the meeting minutes for the Local Marijuana Licensing Authority for May 21, 2019. Bill Madsen seconded the motion. The motion was approved by a vote of 3 in favor to 0 opposed.

Voting Aye: Alyssa Shenk, Bill Madsen, and Tom Goode.

Voting Nay: None.

Clint Kinney, Town Manager stated that Public Comments was left of the agenda and he stated the Authority may want to take comments at this time.

Reid Ewalt representing High Q spoke to an email that was sent from Renee Grossman regarding Section 9.4 (g) of the Snowmass Village Marijuana Ordinance that states *The Local Licensing Authority shall make a final decision that the application as provided in this Chapter meets all the conditions and requirements of this Chapter, including the payment of all State and Local fees and issuance of a State License.*

Grossman is asking that the Town allow the licensing review process to begin prior to receiving a State license. The Authority made the decision on May 21, 2019 to keep the policy as stated in the ordinance.

B. [CONSIDERATION OF FORMS AND APPLICATIONS](#)

Approval of Change Form and Instruction Form

LMLA Chair Shenk began on the first page of the form and made the following changes, the word Section should not be capitalized throughout the first section, add a "s" to the word remain, beside the word "Other" should have a visible line after it. On page 2 remove "email" and a comma after the word "ANY", on page 3 under Security Plan "Licensed Premises" should be consistent with the capitalization. The second arrow on this page should have colon after "monitored alarms" and take out "please state the". Fix all the formatting so the proper heading is at the top of the page not on bottom of the form. Page 4 the ")" after the letters down the side of the form, in letter E take out the period after the word "impacts" and add the word and. On page 5 second section put a period after "Retail Marijuana Store", when referring to the Authority or LMLA be sure that one or the other is used and be consistent. Page 7 first section take out the period (,) after the word Complete, on page 10 remove the word "required" and add it to the end of the sentence after the word "standards".

Markey Butler made the motion to approve as amended by the LMLA the Retail Marijuana Change form. Tom Goode seconded the motion. The motion was approved by a vote of 4 in favor to 0 opposed. LMLA member Sirkus was absent.

Voting Aye: Alyssa Shenk, Bill Madsen, Tom Goode, and Markey Butler.

Voting Nay: None.

[OTHER ITEMS FOR DISCUSSION](#)

Staff Memo

Markey Butler made the motion to approve to formally grant staff the authority to make edits, tweaks, and amendments to the Retail Marijuana Forms should the need arise, this will allow the staff to make any necessary improvements, in an efficient manner, which do not affect the intent of the review process. Tom Goode seconded the motion. The motion was approved by a vote of 4 in favor to 0 opposed. LMLA member Sirkus was absent.

Voting Aye: Alyssa Shenk, Bill Madsen, Tom Goode, and Markey Butler.

Voting Nay: None.

This set of meeting minutes was approved by the Local Marijuana Licensing Authority at their meeting on Tuesday, October 29, 2019.

ADJOURNMENT

Submitted By,

Rhonda B. Coxon, CMC
Town Clerk